

MINUTES OF THE BOARD OF TRUSTEES MEETING
OF THE
HEALTH AND HOSPITAL CORPORATION
OF MARION COUNTY, INDIANA

August 27, 2013

The meeting of the Board of Trustees (“Board”) of the Health and Hospital Corporation of Marion County, Indiana (“HHC”) was held on Tuesday, August 27, 2013, at 1:30 p.m., at Wishard Health Services (“WHS”), Outpatient East Building, Room T2008 A&B, 1001 West Tenth Street, Indianapolis, Indiana, 46202.

Members present: David F. Canal, M.D.; Deborah J. Daniels; Gregory S. Fehribach; James D. Miner, M.D.; Marjorie H. O’Laughlin; and Robert B. Pfeifer, CPA.

Members absent: Lacy M. Johnson.

Dr. Miner called the meeting to order and proceeded with the roll call.

Dr. Miner asked if there were any additions, corrections, or deletions to the Board minutes from the August 6, 2013 (Budget Hearing) and the July 23, 2013 Board meetings. There were none. Mrs. O’Laughlin made the motion to approve the minutes. Dr. Canal seconded the motion. The minutes from the August 6, 2013 (Budget Hearing) and the July 23, 2013 Board meetings were unanimously approved.

Dr. Miner stated that General Ordinances and Resolutions was the next agenda item to be presented for approval. Dr. Miner requested that General Ordinance No. 1A-2013 “**Budget**” be read by title and presented for passage. Tavonna Harris Askew, general counsel, HHC, read General Ordinance No. 1A-2013. Dr. Miner asked if there were any comments or questions from the Board. There were none. Dr.

Miner asked if there were any comments or questions from the public. There were none. Mr. Pfeifer made the motion to approve. Mrs. Daniels seconded the motion. General Ordinance No. 1A-2013, "**Budget**", was approved with 6 Ayes and 0 Nays.

Bylaws and Policies was the next agenda item. The following Policy was submitted for approval:

Policy No. 700-145, "**Low Dose Intramuscular Methotrexate Treatment and Follow-Up for Ectopic Pregnancy**" (new policy)

Dr. Miner stated that the Policy was presented in the Hospital Committee meeting of August 27, 2013. Dr. Miner gave an explanation of changes of the Policy. Policy No. 700-145, "**Low Dose Intramuscular Methotrexate Treatment and Follow-Up for Ectopic Pregnancy.**" The Hospital Committee recommends bringing the Policy before the full Board for approval. He asked if there were any questions pertaining to the Policy. There were none. Mr. Fehribach made the motion to approve. Mrs. O'Laughlin seconded the motion. Policy No. 700-145, "**Low Dose Intramuscular Methotrexate Treatment and Follow-Up for Ectopic Pregnancy**" was unanimously approved.

Daniel E. Sellers, CFO and treasurer, HHC, presented the Treasurer's Report. At \$107 million, July 2013 Cash Disbursements are below the 2013 average monthly disbursement amount of \$103.4 million. The increase is primarily due to a third pay period for Long Term Care. Mr. Sellers asked for acceptance of the Cash Disbursements. Mrs. O'Laughlin made the motion to approve. Mrs. Daniels seconded the motion. The Cash Disbursements for July 2013 were unanimously approved.

Mr. Sellers continued with the Revenue and Expenditure Report. Revenues for the organization and the Tax Revenues are at budget. Other State and Federal Revenues are better than budget at \$70 million actual, due to payments from 2012 that occurred in 2013. The Public Health Miscellaneous Revenues are strong at \$4.6 million. Headquarters Miscellaneous Revenues are strong at \$37.2 million. Grants Revenues are based on distribution received during the year. Total current Revenues for the 2013 year are \$132.5 million. Mr. Sellers continued by presenting Expenditures Report. Personal Services are at budget at \$32.2 million. Supplies are over budget by approximately \$400,000 due to open purchase orders. Supplies will be in line throughout the year. Other Services and Charges are above budget at \$23.9 million. This is above the budget of \$14 million. This was also due to multi-million dollar open purchase orders. Capital Outlays are better than budget. The total direct Expenditures at this point are

\$64.4 million. Other line items are all at budget; Wishard Support and Ambulance Support of \$79 million. Long Term Care is \$64.7 million. There has been \$33.5 million put into the construction project from the General Fund as was in the origin budget. The first payment against the debt for 2013 has been made in the amount of \$24.8 million. Total Expenditures are at \$32.9 million with a small loss of \$433,000 which will be balanced at the end of the year 2013. Mr. Sellers asked for acceptance of the Revenue and Expenditure Report. Mr. Fehribach made the motion to approve. Mr. Pfeifer seconded the motion. The July 2013 Revenue and Expenditure Report was unanimously approved.

The next agenda item was Appointments. Dr. Miner stated that the Appointments were reviewed in the August 27, 2013, Hospital Committee meeting. The Appointments have also been reviewed and approved by the Medical Executive Committee. The Hospital Committee recommends approval. Mrs. O’Laughlin made a motion to approve. Mrs. Daniels seconded the motion. The August 2013 Appointments were unanimously approved.

There were no Privilege Forms and Guidelines submitted for approval for the month of August 2013.

There were no Bids submitted for the month of August 2013.

Mrs. O’Laughlin presented the Public Health/Healthy Babies (PH/HB) Committee report for August 27, 2013. Mrs. O’Laughlin stated the Committee was presented with the following:

- Approval of July 23, 2013 Minutes
- 2013 Financial Update
 - Tara Parchman, Director of Finance, MCPHD
- **Social Media: “*Applied Public Health Campaigns and Social Marketing Strategies*” (Summer Course)**
 - Shandy Dearth, MPH, Administrator, Epidemiology, MCPHD, Course Advisor
 - Amanda Stinnett, MPH Student, Fairbanks School of Public Health

Mrs. O’Laughlin gave a review of the 2013 Financial Update and the Social Media: “*Applied Public Health Campaigns and Social Marketing Strategies*” (Summer Course).

Dr. Miner reported on the August 27, 2013, Hospital Committee meeting. Other agenda items that were discussed in and presented to the Committee were:

- Approval of July 23, 2013 minutes
- Eskenazi Health Foundation Update
 - Ernest Vargo, President and CEO, Eskenazi Health Foundation
 - Michael Smith, Chairperson, Eskenazi Health Foundation Board
- New Facility Update, Tom Ringham, Associate Vice President of Facility, WHS

Dr. Miner stated that all Wishard entities are working together to complete the project. The project is at budget with MBE/VBE/WBE participation on target. He stated the Appointments and Policy No. 700-145 that were discussed in the Hospital Committee meeting have been previously addressed in this meeting.

Dr. Miner stated that the Finance Committee did not meet on August 27, 2013 and the Quality Committee will meet after today's Board meeting.

Dr. Charles Miramonti, chief, Indianapolis Emergency Medical Service (IEMS) gave the IEMS Report. Dr. Miramonti stated that in July IEMS was the first service to provide national association certification to all employees in an effort to further professional development. In October 2013 the IEMS Decision House will collaborate on a joint venture with the Indianapolis Fire Department and the Department of Public Safety. This is a teen oriented project focusing eliminating drinking and driving. IEMS has been a crime data sharing partner with the Indianapolis Metropolitan Police Department regarding heroin use. The two agencies, as well as the Child Protective Agency, are working on developing public service announcements on the expanding us as part of this process. In partnership with the IU School of Medicine, IEMS will participate in a \$1,000,000 three-year grant that will focus on reducing pediatric asthma readmission rates. Dr. Miramonti concluded his report by thanking the Board of Trustee members for participating in the dedication of the McCormick and Medley Memorial Way at Senate Avenue and St. Clair Street.

Marge Payne, vice president, Midtown Mental Health Center, stated that the Midtown Primary Care staff made a presentation to the Midtown Board of Directors at the last meeting. The Primary Care staff has provided care for 4000 participants with 20,000 encounters while continuing to work toward increasing efficiency. The 2014 budget was also discussed at the meeting. Board members attended a Midtown consumer celebration that was conducted this month. Midtown has been recognized by the

Division of Mental Health for being one of six centers that have met all outcomes for 2013. Midtown is also addressing the heroin use issue in the city by having staff members at the Southwest District Health Office work to identify heroin users in the community and bring them into the office for counseling.

Ernie Vargo, president and CEO, Eskenazi Health Foundation, reported that Foundation continues to work with diligence on the campaign. There has been a second employee fund raising initiative with many employees again contributing funds. Mr. Vargo stated that one nurse that pledged funds for a room has pledged for a second room. The first of the opening events will be held on Saturday, November 11, 2013.

Matthew R. Gutwein, president and CEO, HHC, thanked staff for their hard work on the HHC budget. The budget will be presented to the City-County Council on September 19, 2013. The budget is a balanced budget that funds the HHC mission by distributing funds to the Marion County Public Health Department, Indianapolis Emergency Medical Service, Long Term Care, Wishard Health Services and the completion of Eskenazi Health. The new facility is on schedule and at budget. Mr. Gutwein stated that the move to the new facility is scheduled for December 7, 2013. Funds for MBE/WBE/VBE participation are as follows; Minority - \$95,756,95; Women - \$45,709,495; Veteran - \$37,842,047. Total MBE/WBE/VBE participation is 30.3% of total budget. Mr. Gutwein stated that all have worked hard to fulfill goals which include hard construction, punch list, follow-up, testing and balance, installing medical equipment and training staff. The art installation will be in October 2013 and will consist of works from local artists with 40% of the artists being minority. Mr. Gutwein continued by stating that the work on the 38th Street Clinic is moving toward completion and the clinic is scheduled to open in October 2013. He also stated that HHC is continuously working on health care reform in a way that will meet the community's needs. Mr. Gutwein concluded his report by announcing that MCPHD is one of the sponsors a 5K Run for prostate cancer, "Run for Boys", on Saturday, August 31, 2013.

Dr. Virginia Caine, director, MCPHD, stated that the MCPHD participated in the creation of a website that is part of a statewide public health campaign. The website is BitterPill.in.gov. This website was initiated by the Indiana Attorney General's Office and the Indiana Drug Prevention Task Force to address the serious prescription drug epidemic in Indiana. Indiana is ranked 5th in the country as far as abuse of prescription drugs. Dr. Caine also stated that HHC's Covering Kids and Families' "Back to

School Day” was successful again this year. Sixty-five community agencies participated and 2,620 backpacks were distributed. Immunizations, dental screening, vision screen and sports physicals were some of the services rendered to the attendees of approximately 9,000. MCPHD also participated in “National Night Out” on August 6, 2013 that was sponsored by numerous neighborhood associations. “National Night Out” is a crime prevention function that request that individuals in the neighborhood turn on their porch lights in recognition of the crime that occurs throughout the city. MCPHD also participated in the opening of the Avondale/Meadows YMCA that was held on August 21, 2013. Dr. Caine announced that MCPHD is a recipient of the Center for Disease Control (CDC) grant that will address nutrition values. MCPHD was one of seven city health departments to receive this grant. MCPHD also participated in a CDC Homeland Security site visit that was conducted by the U.S. Marshall Service.

Dr. Lisa Harris, CEO and medical director, WHS, stated the capital campaign is moving forward. There has been extraordinary physician support. August 28, 2013 will begin the 100 day countdown to opening of the new facility. On September 9, 2013 the Eskenazi Health Clinic mobile unit will begin operation. The mobile unit will visit the Laurelwood on Mondays, Lugar Towers on Tuesdays and Thursdays and Barton Towers on Fridays. WHS is now ready for employee mandatory influenza vaccinations for 2013. The WHS achieved 100% in past years. Dr. Harris stated that this initiative should be completed by November 22, 2013. WHS participated in the Women’s Fund “Go Ahead and Play” piano initiative designed by Angela Fielding at the James Wright Center.

Since this was a public meeting Dr. Miner asked if there were any comments or questions from the public or additional business.

There was no further business and the meeting was adjourned.

The next meeting of the Board will be held on Tuesday, September 17, 2013 1:30 p.m., at WHS, Outpatient East Building, Room T2008 A&B, and 1001 West Tenth Street, Indianapolis, Indiana, 46202.

James D. Miner, M.D., Chairman
Board of Trustees

Matthew R. Gutwein
President and Chief Executive Officer