

MINUTES OF THE BOARD OF TRUSTEES MEETING  
OF THE  
HEALTH AND HOSPITAL CORPORATION  
OF MARION COUNTY, INDIANA

December 18, 2012

The meeting of the Board of Trustees (“Board”) of the Health and Hospital Corporation of Marion County, Indiana (“HHC”), was held on Tuesday, December 18, 2012, at 1:30 p.m., at Wishard Health Services (“WHS”), Outpatient East Building, Room T2008 A&B, 1001 West Tenth Street, Indianapolis, Indiana, 46202.

Members present: David F. Canal, M.D.; Gregory S. Fehribach; Joyce D. Irwin; James D. Miner, M.D; Marjorie H. O’Laughlin and Robert B. Pfeifer.

Members absent: Lacy M. Johnson.

Dr. Miner called the meeting to order and proceeded with the roll call.

Dr. Miner asked if there were any additions, corrections, or deletions to the Board minutes from the regular Board meeting of November 20, 2012, and the special Board meeting of December 5, 2012. There were none. Mrs. Irwin made the motion to approve the minutes. Mrs. O’Laughlin seconded the motion. The minutes for November 20, 2012, Board meeting and the December 5, 2012, special Board meeting were unanimously approved.

There were no General Ordinances and Resolutions submitted for approval at this Board meeting.

Bylaws and Policies was the next agenda item. Policy No. 700-75, “*Content of the Medical Record*” was submitted for approval. Dr. Miner stated that the Hospital Committee discussed this Policy in the December 18, 2012, meeting. The Policy was revised and the Hospital

Committee recommended approval. Mrs. Irwin made the motion to approve. Mr. Pfeifer seconded the motion. Policy No. 700-75, "***Content of the Medical Record***" was unanimously approved.

Daniel E. Sellers, CFO and treasurer, presented the November 2012 Treasurer Report. General Ordinance No. 6-2012, "Budget Amendment" for additional appropriation was approved by the Board at the December 5, 2012, Board meeting. The Municipal Corporations Committee of the City-County Council reviewed the Ordinance at the December 12, 2012, meeting with review and approval by the full City-County Council expected on December 17, 2012. At \$122.5 million, November 2012 disbursements are above the 2012 average monthly disbursement amount of \$98.9 million. The increase is primarily due to intergovernmental transfers for DSH, Nursing Home and Physician UPL. Mrs. O'Laughlin made the motion to approve this report. Mr. Pfeifer seconded the motion. The November 2012 Cash Disbursements were unanimously approved.

Mr. Sellers continued with the Revenue and Expenditure Report. Mr. Sellers stated that Tax Revenues, and Other Services and Charges are at budget. HHC did not receive a Disproportionate Share distribution in 2012. A payment is expected in 2013. Public Health Revenues are under budget. The HHC Revenues are better than budget. Grant Revenues are below budget with revenues and expenses being equal. In the Expenses category, Personal Services, Other Services and Charges and Capital Outlays are better than budget. Total Expenditures are \$76.5 million. Mr. Sellers also stated that there was an Operating Transfer and a Bond Transfer for the month of November 2012. Mrs. Irwin made the motion to approve. Mr. Fehribach seconded the motion. The Budget Revenue and Expenditures Report for November 2012 was unanimously approved.

The next agenda item was Appointments. Dr. Miner stated that the Appointments were reviewed in the December 18, 2012 Hospital Committee meeting. The Hospital Committee recommends approval. The Appointments have also been reviewed and approved by the Medical Executive Committee. Mrs. O'Laughlin made a motion to approve. Mrs. Irwin seconded the motion. The December 2012 Appointments were unanimously approved.

Two Bids were submitted for Board approval. The Bids were “***Fifth Third Faculty Office Building***”, *5-1 Architectural Finishes, 5-2 Flooring, 5-3 Mechanical Systems, 5-4 Electrical Systems and 5-5 Fire Protection* and “***Microsoft SharePoint Document Migration***”. Dr. Miner gave an explanation of each Bid and stated that the Bids were discussed in the December 18, 2012, Hospital Committee meeting. The Hospital Committee recommends approval. Mr. Fehribach made the motion to approve the “***Fifth Third Faculty Office Building***” Bid. Mr. Pfeifer seconded the motion. The “***Fifth Third Faculty Office Building***” Bid was unanimously approved. Mrs. O’Laughlin made the motion to approve the “***Microsoft SharePoint Document Migration***” Bid. Mrs. Irwin seconded the motion. The “***Microsoft SharePoint Document Migration***” Bid was unanimously approved.

Mrs. O’Laughlin presented the Public Health/Healthy Babies (PH/HB) Committee report for December 18, 2012. Mrs. O’Laughlin stated the Committee approved the minutes from the November 20, 2012, meeting. The Committee was presented with a MCPHD Healthy Homes Program Update by Juanita Brand, Ed.D., RN, Nurse Researcher and Jason Ravenscroft, MPH, MCPHD Hazardous Materials Specialist. The “Healthy Homes” program targets home as a first level safe environment across the lifespan with the implementation of low-cost injury prevention. The MCPHD was awarded funding in 2009 from a HUD Health Homes Demonstration Grant. The Healthy Homes presentation to the PH/HB Committee consisted of the Healthy Homes Concept, Disproportional Burden of Housing-Related Hazards, Percentage of People in the U.S Livin in Homes with Severe and Moderate Physical Housing Problems (2007), Enrollment, Demographics, Demographic Comparisons, Study of Population Housing Characteristics, Methods, Home Safe Assessment, Accidental Injury Health Assessment, Data Collection, Interventions, Injury Prevention Tool Kit Items, Data Analysis, Tool Kits Summary, Findings, Safety Information, Injury Health Assessment Summary, Satisfaction Survey and a Summary which includes Future Actions.

Dr. Miner reported on the December 18, 2012, Hospital Committee meeting. The Committee was presented with and discussed the following:

- ***Approval of November 20, 2012 minutes***

- ***New Facility Update***, Tom Ringham, Director of Facilities Management,
- ***Purchase Recommendation***, Fifth Third Faculty Office Building  
Tom Ringham, Director of Facilities Management  
and Dave Shaw, Vice President of Information Systems
- ***Purchase Recommendation***, Microsoft SharePoint Document Migration  
Dave Shaw, Vice President of Information Systems
- ***OR Integration Package***, LeeAnn Blue, Chief Nursing Officer and  
Larry Gossman, Director of Materials Management
- ***Corporate Compliance at Wishard Health Services***  
Linda Batten, Director of Compliance
- ***Appointments, Reappointments, and Changes to Privileges***,  
Lisa E. Harris, MD, CEO and Medical Director

The Long Term Care Committee will meet after today's Board meeting.

Mr. Fehribach reported on the Quality Committee meeting of November 20, 2012. The Committee was presented with the following information:

- ***Quality/Performance Improvement Dashboard***,  
Dr. Christopher S. Weaver, Chief Medical Officer
- ***Mortality Review***, Crissy Lough, Director of Risk and Quality Management
- ***Patient Satisfaction Data***, Crissy Lough, Director of Risk and Quality Management
- ***Core Measures Data/Indiana Hospital Quality Measures Report***,  
Dr. Christopher S. Weaver, Chief Medical Officer

Mr. Fehribach stated that Quality/Performance Improvement Dashboard revealed that requirements are being met and the Mortality Review revealed that WHS is in compliance. The Patient Satisfaction Data shows a high percentage of patient satisfaction and the Core Measures Data results reveal good or better in the majority of areas.

Dr. Charles Miramonti, Chief of Emergency Medical Services gave the Indiana Emergency Medical Service (IEMS) report. Dr. Miramonti stated that the City of Indianapolis hired a new Director of Public Service in October 2012. IEMS evacuated approximately 200 individuals after the multiple home explosions on the south side of Indianapolis in November 2012. The first IEMS Annual Report is complete and includes both clinical and financial information. Dr. Miramonti stated that the Indy Cares Program was cited in the Indianapolis Recorder newspaper in the month of November 2012. The Indy Cares CPR program that IEMS conducts at the Arsenal Technical High School is progressing well. Since the implementation of the program

IEMS has trained 1700 volunteers. IEMS also conducts a successful Community Outreach Homeless program.

Margie Payne, vice president, Midtown Community Mental Health Center stated that the Advisory Board met on December 18, 2012. The Board discussed Midtown finances. A recognition of board members Judge Barbara Collins and Clara Warner was conducted at the December board meeting. Judge Collins' and Mrs. Warner's terms have expired. The Board also discussed the Training, Intervention and Referral to Treatment Program. Midtown will partner with Indiana Prevention and Resource Center and the Indiana University School of Medical to conduct training in intervention and referral to treatment programs in Community Mental Health Centers. Mrs. Payne cited statistics regarding problems with addiction.

Ernie Vargo, president, Eskenazi Health Foundation, reported that the Eskenazi Health Foundation Board met and elected four new officers and three new Board members. In November 2012 the Eskenazi Health Foundation has visited over 500 funding prospects and conducted over 1600 contacts. At this point funds have been raised in the amount of \$74.6 million.

Shelia Guenin, vice president, Long Term Care (LTC), HHC, presented the LTC Report. The LTC staff work to ensure all residents received gifts during the holidays. A Ft. Wayne newspaper featured an article about the LTC facility Heritage Park clothing bank. There will be two new programs starting in January 2013. They are the Indiana University Long Term Care Innovations Project. This project is made possible through a grant through Community Medicare and Medicaid Services (CMS). The Project will implement the OPTIMISTIC (Optimizing Patient Transfer, Improving Medical Care and Improving Symptoms: Transforming Institutional Care). The goal is to improve quality of care and reduce hospitalization. Nineteen facilities will participate in this project. The focus will be on the INTERACT (Intervention to Reduce Acute Care Transfers). The second program is the Central Indiana Leadership Collaborative. This provides leadership training /in nursing homes. One objective is to improve that quality of life of nursing home residents. Ninety-seven nursing homes will be invited to participate in this

program. Mrs. Guenin stated that there was a television story about one of the nursing home residents going home for the holidays and presented several human interests stories.

Matthew R. Gutwein, president and CEO, HHC, stated that the federal government has awarded HHC primary care centers Federally Qualified Health Center (FQHC) status. Objectives for this status under HHC is to improve access, increase quality and patient satisfaction and provide a mechanism for one stop shopping. Mr. Gutwein expressed his appreciation to the staff who worked on the FQHC application. He introduced Dr. Mark Bustamante, CEO, HHC Federally Qualified Health Centers. Mr. Gutwein conveyed his thanks to the City-County Council for support in the process. Mr. Gutwein stated that another milestone has been reached in the creation of the Eskenazi Health. Marva Sawyer, a Texas artist, is presently installing her art at the new facility. This is the first art piece to be installed. Mr. Gutwein stated that the MCPHD is diligently providing the community with the influenza vaccine. He continued by announcing that the St. Margaret's Guild gave an award to WHS employee Jessica Barth and IEMS employee Dr. Charles Miramonti for their achievements in medicine. Also, HHC employee Gregory W. Porter has been elected vice president of the National Black Caucus of State Legislators. In lieu of the tragedy that occurred in Newton, Connecticut this month, Mr. Gutwein noted the value of Midtown Mental Health Center and other programs of this type.

Dr. Virginia Caine, director, MCPHD, reported that the Center for Disease Control (CDC) Ryan White HIV National Program ranked MCPHD as the "Best of the Best" in Part A of the report. Several HHC employees and MCPHD were recognized in the report. There was also a focus on a software program that eliminates duplication of record dissemination and saves funds. The two major HIV programs in the City of Indianapolis are the WHS and Life Care programs. Dr. Caine distributed the report. Dr. Caine reiterated that the CDC predicts that this season will be one of the most severe influenza seasons. Dr. Caine suggests that all get influenza vaccinations. She stated that all city hospitals have implemented mandatory influenza vaccinations for all employees.

Dr. Lisa Harris, CEO and medical director, WHS, began her report by introducing and welcoming Dr. Mark Bustamante the new CEO for the HHC Federally Qualified Health Centers. Dr. Bustamante served as chief medical officer and president of the Physician Practices Division of Wayne State University. He is a graduate of the University of Notre Dame and the University of St. Louis School of Medicine. He performed his residency at Wright Patterson Air Force Base. Dr. Harris stated that the staff continues to work on logistics for the new Eskenazi facility. There are discussions, manuals compiled and plans implemented for the new facility. WHS also celebrated the Care Program. This program focuses on nursing practice, recognizes nurses and creates opportunities for advancement. Over fifty individuals participated in this celebration.

Since this was a public meeting Dr. Miner asked if there were any comments or questions from the public. Representatives from Service Employees International Union (SEIU) were present to express their concerns about working conditions and their effort to unionize.

There was no further business and the meeting was adjourned.

The next meeting of the Board will be the Annual Meeting and will be held on Monday, January 14, 2013, 1:30 p.m., at WHS, Outpatient East Building, Room T2008 A&B, 1001 West Tenth Street, Indianapolis, Indiana, 46202.

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James D. Miner, M.D., Chairman  
Board of Trustees

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Matthew R. Gutwein  
President and Chief Executive Officer