

MINUTES OF THE BOARD OF TRUSTEES MEETING
OF THE
HEALTH AND HOSPITAL CORPORATION
OF MARION COUNTY, INDIANA

February 17, 2015

The meeting of the Board of Trustees (“Board”) of the Health and Hospital Corporation of Marion County, Indiana (“HHC”) was held on Tuesday, February 17, 2015, at 1:30 p.m., at the Sidney and Lois Eskenazi Hospital, 720 Eskenazi Avenue, Outpatient Care Center, Rapp Family Conference Center, First Floor, Faegre Baker Daniels Conference Room, Indianapolis, Indiana.

Members present: Charles S. Eberhardt; David F. Canal, M.D.; James D. Miner, M.D; Joyce Q. Rogers, Deborah J. Daniels; Gregory S. Fehribach (via phone).

Members absent: Lacy M. Johnson

Dr. Miner called the meeting to order and proceeded with the roll call.

Dr. Miner asked if there were any additions, corrections, or deletions to the Board minutes from both the December 14, 2014, and the January 12, 2015, meetings. There were none. Ms. Daniels made the motion to approve the minutes. Mr. Eberhardt seconded the motion. The minutes from both the December 14, 2014, and the January 12, 2015, meetings were unanimously approved.

Dr. Miner stated that General Ordinances and Resolutions was the next agenda item to be presented for approval. Dr. Miner presented General Ordinance No. 1-2015, “**Board Committees**” for the second reading and approval.. Tavonna Harris Askew, vice president and general counsel, HHC, read and presented General Ordinance No. 1-2015. General Ordinance No. 1-2015, “**Board Committees**”, will have its final reading and be voted upon in the March 17, 2015, Board meeting.

The next item on the agenda was General Ordinance No. 2-2015, “**Personnel System**”. Ms. Askew stated that she had a letter from Mr. Fehribach requesting that General Ordinance No.2-2015 be presented for the first reading. Mrs. Askew read the letter and presented General Ordinance No. 2-2015. Dr. Miner asked if there

were any questions or comments. There were no comments. Dr. Miner stated that General Ordinance No. 2-2015, "**Personnel System**" would be presented for the second reading and be considered for passage at the March 17, 2015, Board Meeting.

Dr. Miner continued with Resolution No. 1-2015, "**Appointment of Executive Director**" and Resolution No. 2-2015, "**Appointment of Treasurer**". Dr. Miner asked if there were any questions or comments. There were none. Ms. Rogers made the motion to approve. Mr. Eberhardt seconded the motion. Resolution No. 1-2015, "**Appointment of Executive Director**" and Resolution No. 2-2015, "**Appointment of Treasurer**" were unanimously approved.

Bylaws and Policies were the next agenda item submitted for Board approval. Dr. Miner stated that Policy No. 700-13, "**Dental Services**", Policy No. 700-23, "**Medical Staff Consultations**", Policy No. 700-44, "**Emergency Authority for Infection**", Policy No. 700-113, "**Point of Care Testing – Overview Statement**", Policy No. 700-115, "**Medical Acupuncture**", Policy No. 700-130, "**Observers in Patient Care/Procedure Areas**", and Policy No. 700-148, "**Ongoing Professional Practice Evaluation**" were reviewed in the Eskenazi Health Committee meeting on February 17, 2015, and had also been reviewed by the Medical Staff Committee. The Eskenazi Health Committee recommends approval. Dr. Miner gave an explanation of each Policy. Mr. Fehribach made the motion to approve. Ms. Daniels seconded the motion. Policy No. 700-13, "**Dental Services**", Policy No. 700-23, "**Medical Staff Consultations**", Policy No. 700-44, "**Emergency Authority for Infection**", Policy No. 700-113, "**Point of Care Testing – Overview Statement**", Policy No. 700-115, "**Medical Acupuncture**", Policy No. 700-130, "**Observers in Patient Care/Procedure Areas**", and Policy No. 700-148, "**Ongoing Professional Practice Evaluation**" were unanimously approved.

Daniel E. Sellers, treasurer and CFO, HHC, gave the Treasurer's Report. Mr. Sellers stated that Cash Disbursements for December 2014 were at \$240.9 million, which is above the 2014 monthly average of \$126.4 million. This was due to a \$56.5 million IGT non-governmental nursing home transfer, \$30 million bond payment, \$5.9 million MDwise payment, and a \$9.5 million tax distribution back to HHC. Mr. Sellers continued with the Cash Disbursements for January 2015. The Cash Disbursements were at \$114.7 million, which is above the 2014 monthly average of \$126.4 million. The October 2013 disbursements were at \$114.5 million below the 2014 monthly average, due to lower Accounts Payable payments. Dr. Miner asked if there were any questions regarding the reports. There were none. Ms. Daniels made the motion to approve. Dr. Canal seconded the motion. The December 2014 and January 2015 Cash Disbursements Reports were unanimously approved.

Mr. Sellers continued with Revenue and Expenditure Report. The Tax Revenues were greater than budget at \$113 million. Other State and Federal Revenues are awaiting a check from the state in the amount of \$52.5 million. Marion County Public Health Department (“MCPHD”) is slightly less than budget at \$6.5 million. Headquarters is at \$64.2 million, which is better than budget. Grant revenues are very close to budget at \$18.5 million. Total Revenue for the Corporation is \$149.2 million. Expenditures are seeing Personal Services better than budget at \$55.9 million. Supplies are at \$4.6 million, which is better than budget. Other Services and Charges are at \$24.2 million. Capital Outlays are at \$694,770, which is better than budget. Eskenazi Health and IEMS Support are very close to budget. Long Term Care is significantly better than budget. Operating Transfer Cumulative Building Fund is right at budget. Operating Transfer Bond and Lease Payments are fully funded. Ms. Daniels made the motion to approve. Mr. Eberhardt seconded the motion. The December 2014 Revenue and Expenditure Report was unanimously approved.

Mr. Sellers then delivered the Annual Investment Report. The Investments made during December 2014 were \$263.7 million. The total investments for 2014 were \$964 million. Mr. Sellers then gave an explanation of the breakdown of investments and summarized the investment activity.

The next agenda item was Appointments. Dr. Miner stated that the Appointments were reviewed in the February 17, 2015, Eskenazi Health Committee meeting. The Appointments have also been reviewed and approved by the Medical Executive Committee. The Eskenazi Health Committee recommends approval of the Appointments. Dr. Canal made a motion to approve. Ms. Rogers seconded the motion. The February 2015 Appointments were unanimously approved.

There was one bid for February 2015. DTL – Motor Coach Mobile Dental Unit. The lowest bid is from Farber Specialty Vehicles at \$349,315. The Grants Department has been able to secure \$195,000 in grants to acquire this vehicle; therefore the out of pocket cost by MCPHD will be significantly less than the bid price. The Public Health (PH) Committee recommends the approval of this bid. Ms. Daniels made a motion to approve. Mr. Eberhardt seconded the motion. The Bid for DTL – Motor Coach Mobile Dental Unit was unanimously approved.

The following Privilege Forms and Guidelines were submitted for approval in the February 17, 2015, Board meeting.

- ◆ *“Allied Health Professional – Physician Assistant (PA)”*
- ◆ *“Department of Medicine – Section of Critical Care, Pulmonary and Sleep Medicine”*
- ◆ *“Department of Medicine – Subspecialties”*

- ◆ *“Department of Obstetrics and Gynecology”*
- ◆ *“Department of Pathology and Laboratory Services”*
- ◆ *“Department of Physical Medicine and Rehabilitation”*
- ◆ *“Department of Surgery”*

Dr. Miner stated that the Privilege Forms and Guidelines were discussed in the February 27, 2015, Eskenazi Health Committee meeting. Dr. Miner gave an explanation of the changes to the form. The Eskenazi Health Committee recommends approval and submitting to the full Board for approval. Ms. Daniels made the motion to approve. Dr. Canal seconded the motion. The Privilege Forms and Guidelines were unanimously approved.

Ms. Daniels gave the PH Committee report. Ms. Daniels mentioned that the committee approved the Bid that was just passed as well as had a Compliance Report from Jennifer Girod, Director of Compliance, HHC/EH. In Ms. Girod’s report, she outlined the implementation of the Compliance Program, as a result of the Risk Assessment Surveys that were completed. There will be awareness campaigns and training for employees. Follow through with the Compliance efforts will be reported back by Ms. Girod this summer. Dr. Caine summarized the close collaboration that MCPHD is a part of in regards to disaster planning. On March 5th, there will be a training of these collaborative organizations in respect to nuclear threats.

Dr. Miner reported that the Eskenazi Health Committee met on February 17, 2015. The Committee was introduced to the Eskenazi Health Center (“EHC”) Board Members. Corey Wilson, chair, EHC, and John Kunzer, president and CEO, Eskenazi Medical Group, and CMO, Eskenazi Health Center, spoke to the advantages of becoming a Federally Qualified Health Center (“FQHC”). The sliding scale of payments has helped increase and improves many areas of EHC. Being FQHC status has helped the drug pricing as well as the consumer input. The strategic plan for EHC moving forward highlighted the successes, such as immediate appointments, which allows a smaller no-show rate, and the improving areas such as patient satisfaction.

The second report heard in the Eskenazi Health Committee meeting was regarding the pharmacy system at Eskenazi Health. The pharmacists and pharmacy techs do far more than just filling prescriptions. They also teach, monitor medications, monitor clinical trials, and provide for both inpatient and outpatient services. The move to the new facility was a very big success and has helped increase the capability of EH pharmacists to teach.

The third report was from Jennifer Girod, Director of Compliance, HHC/EH. Ms. Girod outlined the Compliance Program for the hospital, both inpatient and outpatient services. The Compliance Program will focus on the policies and procedures as well as reviews and assessments.

The Health Committee also heard the Bylaws & Policies and Appointments. The last item was a regarding a psych provider who could not obtain his recertification due to personal health issues. It was decided that this provider will have their deadline extended in order to meet this requirement. Dr. Miner asked if there were any questions or comments regarding the Health Committee report. There were none. Dr. Miner made the motion to approve. Ms. Daniels seconded the motion. The Health Committee report was unanimously approved.

The Quality Committee will meet directly after today's Board of Trustees meeting.

Dr. Charles Miramonti, chief, Indianapolis Emergency Medical Service (IEMS), gave the IEMS report. Dr. Miramonti gave report of the new Deployment Plan. This plan will be effective in June and the main change is that the 24 hour shift will be replaced with 12 hour shifts in order to meet demand. IEMS will continue to build on this foundation. The program with IMPD to distribute the antidote to heroin has expanded to all IMPD officers. The 12th recruitment class will be on the streets in March and will be sworn in in June. The new Chief of Operations is Mike Hayward, who is doing a fantastic job. The annual IEMS awards ceremony was a success and awards were handed out for the EMT of the year, Paramedic of the Year, and Employee of the Year.

Margie Payne, vice president, Mental Health Operations, gave the Midtown Advisory Board report. The Midtown Advisory Board did not meet in January, but will meet February 25, 2015. Midtown has had an exciting year thus far, with collaboration with IMPD as well as three grant applications. Ms. Payne explained what the grant money would go toward, if awarded.

There was no Eskenazi Health Foundation report for the month of February 2015.

There was no Long Term Care report for the month of February 2015.

Matthew R. Gutwein, president and CEO, HHC, stated that he is very grateful to Governor Pence and the HHS for expanding the healthcare coverage for low income families with the program, HIP 2.0. As a part of this program, both the governor and the lieutenant governor visited Eskenazi Hospital. Another exciting visit was

by the Surgeon General of the United States to promote public health, specifically, population health focusing on diabetes. With the recent marketplace deadline, Mr. Gutwein is proud of the navigators within the organization for helping sign of thousands of people, which has doubled the number of ensured patients seen at Eskenazi.

Dr. Virginia Caine, director, MCPHD gave the MCPHD report. There has been a measles outbreak in the United States, with more than 100 cases being reported in January. None of those cases have been in Indiana. She urges the public to have their children vaccinated. There have been 19 flu related deaths in Marion County. Dr. Caine urges all to get their flu shot, if they have not done so. At the current time, there are 2 travels that are being monitored for Ebola and have been deemed “low-risk”, but are being monitored daily. The Circle City Chapter of the Links, Inc. is holding a heart health even titled “Women: Matters of the Heart” on February 21st. The public is welcome to join. Jeff Larmore, Supervisor, Haz Mat & Indoor Air Quality, has been an MCPHD employee for 32 years. Mr. Larmore was recently given an award by the FBI for his contribution to their DVD on inspecting for weapons of mass destruction.

There will be no Eskenazi Health report for the month of February 2015.

Since this was a public meeting, Dr. Miner asked if there were any comments or questions from the public or additional business. There were no comments.

There was no further business. Ms. Daniels motioned to adjourn the meeting. Dr. Canal seconded the motion. The meeting was adjourned by unanimous voice consent.

The next meeting of the Board will be held on Tuesday, March 17, 2015, at 1:30 p.m.

James D. Miner, M.D., Chairman
Board of Trustees

Matthew R. Gutwein
President and Chief Executive Officer