

MINUTES OF THE BOARD OF TRUSTEES MEETING
OF THE
HEALTH AND HOSPITAL CORPORATION
OF MARION COUNTY, INDIANA

July 22, 2014

The meeting of the Board of Trustees (“Board”) of the Health and Hospital Corporation of Marion County, Indiana (“HHC”) was held on Tuesday, July 22, 2014, at 1:30 p.m., at the Sidney and Lois Eskenazi Hospital, 720 Eskenazi Avenue, Outpatient Care Center, Rapp Family Conference Center, First Floor, Faegre Baker Daniels Conference Room, Indianapolis, Indiana.

Members present: Charles S. Eberhardt; Gregory S. Fehribach; James D. Miner, M.D.; and Joyce Q. Rogers.

Members absent: Deborah J. Daniels, David F. Canal, M.D., and Lacy M. Johnson.

Dr. Miner called the meeting to order and proceeded with the roll call.

Dr. Miner asked if there were any additions, corrections, or deletions to the Board minutes from the June 17, 2014, meeting. There were none. Mrs. Rogers made the motion to approve the minutes. Mr. Eberhardt seconded the motion. The minutes from the June 17, 2014, meeting were unanimously approved.

Next, Dr. Miner requested that General Ordinance No. 1-2014, “**Budget**” be presented for the first reading. Tavonna Harris Askew, vice president and general counsel, HHC, stated that she had a letter from Mr. Fehribach requesting that General Ordinance No.1-2014 be presented for the first reading. Mr. Fehribach read the letter presenting General Ordinance No. 1-2014. Mrs. Askew read General Ordinance No. 1-2014. Daniel E. Sellers, treasurer and CFO, HHC, gave an explanation of the Ordinance. Dr. Miner asked if there were any questions or comments. There were no comments. Dr. Miner stated that General Ordinance No. 1-2014, “**Budget**” would be presented for the second reading at the August 5 , 2014, Budget Hearing and will be submitted for vote and passage at the August 19, 2014, Board meeting.

Policies No. 700-93, “**Closure of Medical Records by Clinical Services Oversight Committee**”, No.700-99, “**Determination of Death**”, No. 700-140, “**Automated Dispensing Cabinet Override Medications**” were

submitted for Board approval. He stated that the Policies were reviewed in the Hospital Committee meeting on July 22, 2014. The Hospital Committee recommends approval. Dr. Miner gave an explanation of the Policies. Mr. Fehribach made the motion to approve. Mrs. Rogers seconded the motion. Policies No. 700-93, "**Closure of Medical Records by Clinical Services Oversight Committee**", No.700-99, "**Determination of Death**", No. 700-140, "**Automated Dispensing Cabinet Override Medications**" were unanimously approved.

Daniel E. Sellers, treasurer and CFO, HHC, gave the Treasurer's Report for June 2014. Mr. Sellers stated that at \$116 million, June 2014 disbursements are below the 2014 average monthly disbursement amount of \$123.9 million. June 2013 disbursements were \$98.4 million. The decrease reflects two payrolls in June, a lack of special payments between HHC and Eskenazi, such as HCI tax transfers and Eskenazi support changes. Mr. Sellers asked if there were any questions regarding the report. There were none. Mr. Fehribach made the motion to approve. Mr. Eberhardt seconded the motion. The June Cash Disbursements Report was unanimously approved.

Mr. Sellers continued with Revenue and Expenditure Report. The June 30, 2014, report reflects actuals. Revenues for estimated property taxes are \$53.4 million. Other State and Federal Revenues are estimated and there has been no distribution received at this point. Tax Revenues are at budget. Expenses total \$30.7 million. Each line item reflects a less than budgeted amount. Hospital Support, Long Term Care and Transfers are at budget. There is an actual \$9.6 million surplus. There is a less than \$4 million deficit in the Open Purchase Orders area. Dr. Canal made the motion to approve. Mr. Eberhardt seconded the motion. The Revenue and Expenditure Report was unanimously approved.

The next agenda item was Appointments. Dr. Miner stated that the Appointments were reviewed in the July 22, 2014, Hospital Committee meeting. The Appointments have also been reviewed and approved by the Medical Executive Committee. The Hospital Committee recommends approval of the Appointments. Mr. Fehribach made a motion to approve. Mrs. Rogers seconded the motion. The July 2014 Appointments were unanimously approved.

Dr. Miner continued by presenting Privilege Forms and Guidelines. Privilege forms **Family Medicine, Psychology and Urology** were on the agenda for Board approval. Dr. Miner stated the forms are reviewed and, if needed, revised biannually. The title has been changed from Wishard to Eskenazi. He stated that the forms were discussed in the Hospital Committee meeting of July 22, 2014. The Hospital Committee recommends

approval. Mr. Fehribach made the motion to approve. Mr. Eberhardt seconded the motion. The ***Family Medicine, Psychology and Urology*** Privilege Forms were unanimously approved.

“***Computer Assisted Coding***” and “***Outpatient Pharmacy Prescription Processing System***” Bids/Purchase Recommendations were submitted for Board approval. Dr. Miner stated that the Bids/Purchase Recommendations were presented to the Hospital Committee meeting of July 22, 2014. The “***Computer Assisted Coding***” information was presented by John Harris of the Eskenazi Department of Health Information Management. This will allow for change in coding from ICD9 to ICD10 and also minimize mistakes. The accepted Bid was from RFI. The “***Outpatient Pharmacy Prescription Processing System***” Bid information was presented by Todd Cox, Outpatient Pharmacy Manager. The Pharmacy Bid was awarded to the 3M Company. This will include the best service for the need of appropriate billing and documentation requests.

Dr. Miner stated that the Hospital Committee recommends approval of both Bids. Mrs. Rogers made the motion to approve. Mr. Eberhardt seconded the motion. The “***Computer Assisted Coding***” and “***Outpatient Pharmacy Prescription Processing System***” Bids/Purchase Recommendations were unanimously approved.

There was no Public Health/Healthy Babies Committee meeting held on July 22, 2014.

Dr. Miner reported that the Hospital Committee met on July 22, 2014, and approved the June 17, 2014, meeting minutes. Medical Staff Policies, Appointments and Reappointments and Privilege Forms were reviewed and recommended for full Board approval in this meeting. There was also a Patient Satisfaction presentation by Lee Ann Blue, RN, executive vice president, Eskenazi Health. Patients were queried for this purpose and the highest score result were noted in discharge planning. Systems are being implemented for improvement in areas that are lacking. The Hospital Committee was also presented with a (Chief Financial Officer) CFO Update by Daniel E. Sellers, treasurer and CFO, HHC. Mr. Seller’s update included information on the Advantage Health Plan and methods being used to fill the gaps in Affordable Health Care.

Dr. Miner continued with the report on Long Term Care Committee meeting of June 17, 2014. The Long Term Care Committee was presented with an American Senior Communities report, a review by Crowe/Horwath and a HHC Long Term Care Division Report. The reports consisted of organizational review, RN coverage and programs, safety update, and geriatric systems. The Long Term Care Division reported that there is an increase in 3 star ratings for their sites.

An Audit Committee meeting was conducted on July 22, 2014. This Committee will submit a report to the Board when the full audit is complete.

Nick Ball, deputy chief, Indianapolis Emergency Medical Service (IEMS), gave the IEMS report.

Mr. Ball reported that IEMS has made 48,141 emergency runs in the last six months, with 36,000 transports. A percentage of 6.6 of the emergency runs were taken to Eskenazi. He stated that applications are being accepted for the McCormick and Medley Scholarships. IEMS is conducting a golf outing to support the McCormick and Medley Scholarship Fund on September 30, 2014. IEMS participated in the Indiana Black Expo Black and Minority Health Fair. The Service's Indy Cares Program conducted CPR training for 378 individuals at the Health Fair. IEMS also is conducting a Public Safety Academy and will be onsite daily at the Indiana State Fair that begins on August 1, 2014. Mr. Ball also announced that IEMS has hired its first female SWAT medic.

Margie Payne, CEO, Midtown Mental Health, reported that the Midtown Advisory Board met on July 2, 2014. Information on the Addictions Integration Program was presented to the Board. This is a program that targets adult populations to intervene and prevent addictions. Midtown conducted an Art Program exhibit at a church in the Fountain Square area. Art that was produced by Midtown clients was sold at the exhibit. It was a complete sellout. The staff at Midtown has been collaborating with the Indiana Division of Mental Health on securing a Substance Abuse and Mental Health Services Administration (SAMSA) Grant. Midtown was awarded the SAMSA Grant in the amount of \$400,000. The funds will be used to enhance the prevention and recovery programs for clients with schizophrenia.

Ernie Vargo, president and CEO, Eskenazi Health Foundation, reported that the Foundation audit was approved by the Foundation Board of Directors. The Foundations has received donations in the amount of \$71.4 million. There is also an \$8.8 million rollover from 2013 and \$7.7 million secured from grants. The totals of assets to date are \$84.3 million.

Shelia Guenin, vice president, Long Term Care (LTC), reported that there are two LTC reports in this month's Board packet. The Crowe Horwath Report revealed finances available in the amount of \$3.1 million. The LTC staff visited twenty facilities in the first quarter of 2014. There was a system wide increase in the state's three star ratings for 2014 as well as increase in favorable Indiana State Health Department reviews. One LTC goal is to be the premiere provider of choice for citizens. LTC has participated in smoking cessation programs. Of the twenty facilities reviewed, thirteen are non-smoking; four are grandfathered with 1.7 percent of the residents that smoke in all facilities. Mrs. Guenin stated that a building adjacent to the Bethany Village building caught

on fire this past month. Mrs. Guenin was in the vicinity at the time and stopped at the facility. The charge nurse had everything under control and was running the facility in a smooth manner. Mrs. Guenin continued her report giving statistics on the residents that are 100 years or over in the LTC facilities. There have been five 100 year birthdays in the month of July. Long Term Care facilities have a total of fifty-five residents that are 100 and over and eighteen 99 year old residents. Three facilities have five residents 100 years old or more.

Matthew R. Gutwein, president and CEO, HHC, reported that HHC will participate in a new central Indiana program to address childhood obesity. This is a highly focused academic proven program that will address the obesity problem and recommend methods of improvement. The initiative includes partners throughout central Indiana. The Marion County Public Health Department Director Dr. Virginia Caine is co-chair of this initiative. HHC is also participant in an internship program with the [Bowen](#) Center of Ball State University. This program is supported from a grant from the Christopher Reeve Foundation. The program is extremely successful and Board member Gregory S. Fehribach was instrumental in initiating HHC participation. On July 30, 2014, the City of Indianapolis will conduct Disability Day. Businesses and organizations in Indianapolis who hire and partner with individuals with disabilities will be recognized. Mr. Gutwein announced that the annual Covering Kids and Families Back to School Day will be held on Saturday, July 26, 2014. He extended thanks to Pamela Humes, project director, and the Covering Kids and Families team for conducting a successful event. At this event families are offered immunizations, dental services, school supplies and other services that are needed for school. Games and other learning experiences are also provided. Throughout the years over 15,000 youth have been served at this event. HHC staff members also attended the Indiana Black Expo Corporate Luncheon. Tara Parchman, director of finance, MCPHD, provided sign language for the hearing impaired at the luncheon. HHC had a range of services at the Indiana Black Expo Black and Minority Health Fair. IEMS was present and extending tours of an ambulance, and the MCPHD had several booths. One MCPHD booth held dance contests as an example of physical exercise. Mr. Gutwein continued by announcing that the Eskenazi Common Ground Grand Opening will be conducted on July 29, 2014. The Common Ground is a public area of wellness and beauty. This area was designed to include award winner David Ruben, landscape artist, architect Elizabeth Diller and the [Olin](#) Firm. The grand opening will include yoga, origami, spoken word artists, farmer's market, food service vendors representing a Taste of Eskenazi and a tour of the Eskenazi Sky Farm. This Common Ground is presently and will continue to be used by patients and visitors. Mr. Gutwein concluded his report by announcing that Dr. Lisa E. Harris was the recipient of the Girls Inc. Touch Bearer Award. This award is given to those individuals who have had a positive impact in the lives of young ladies in the community.

In the absence of Dr. Virginia Caine, director, MCPHD, Karen Holly, executive projects administrator, MCPHD, gave the MCPHD report. Dr. Virginia Caine and Dana Reed Wise, bureau chief, MCPHD, Bureau of Environmental Health, attended an Environmental Health Conference in Louisville, Kentucky. One goal of this conference was to ensure that policy and projects include environmental focus areas. MCPHD is collaborating with the Indiana Fever on a HPT virus education project. Thirty second public service announcements on the HPT virus will be aired during the fever games, during webcasts and other advertisements. Information on the HPT virus can be obtained by contacting the MCPHD Immunization Department.

Dr. Lisa Harris, medical director and CEO, Eskenazi Health, began her report by stating that Eskenazi Health was invited to participate in a roundtable on health care research. She stated that Eskenazi also has interns participating in the Trauma and Burn Unit, Deaconess Health Service Program, and Clinical Transition Science Initiative. Eskenazi also partnered with school systems throughout the city. Out of this experience a documentary was produced. This documentary is available for review. Bike racks have been placed for use at the Eskenazi Health Centers. The National Association of Public Hospitals (NAPH) presented Eskenazi with a special award during their annual meeting. Dr. Harris announced that Margie Payne, CEO, Midtown Mental Health, was a recipient of Indiana University School of Nursing award at their 100 Year Alumni Celebration. The School honored the 100 top alumni.

Since this was a public meeting, Dr. Miner asked if there were any comments or questions from the public or additional business. There were no comments.

There was no further business and the meeting was adjourned.

The next meeting of the Board will be held on Tuesday, August 5, 2014 (Budget Hearing), at 1:30 p.m.

James D. Miner, M.D., Chairman
Board of Trustees

Matthew R. Gutwein
President and Chief Executive Officer