

MINUTES OF THE BOARD OF TRUSTEES MEETING
OF THE
HEALTH AND HOSPITAL CORPORATION
OF MARION COUNTY, INDIANA

June 17, 2014

The meeting of the Board of Trustees (“Board”) of the Health and Hospital Corporation of Marion County, Indiana (“HHC”) was held on Tuesday, June 17, 2014, at 1:30 p.m., at the Sidney and Lois Eskenazi Hospital, 720 Eskenazi Avenue, Outpatient Care Center, Rapp Family Conference Center, First Floor, Faegre Baker Daniels Conference Room, Indianapolis, Indiana.

Members present: David F. Canal, M.D.; Deborah J. Daniels; Charles S. Eberhardt; Lacy M. Johnson; James D. Miner, M.D.; Robert B. Pfeifer and Joyce Q. Rogers.

Members absent: Gregory S. Fehribach.

Dr. Miner called the meeting to order and proceeded with the roll call.

Dr. Miner asked if there were any additions, corrections, or deletions to the Board minutes from the May 20, 2014, meeting. There were none. Mrs. Daniels made the motion to approve the minutes. Mr. Johnson seconded the motion. The minutes from the May 20, 2014, meeting were unanimously approved.

There were no General Ordinances or Resolutions submitted for approval for the June 17, 2014, Board of Trustees meeting.

Policy No. 700-101, “*Supervision of Postgraduate Residents*” was submitted for Board approval. He stated that the Policy was reviewed in the Hospital Committee meeting on June 17, 2014. The Hospital Committee recommends approval. Dr. Miner gave an explanation of the Policy. He stated that new guidelines have been detailed by CMS. Mr. Johnson made the motion to approve. Dr. Canal seconded the motion. Policy No. 700-101, “*Supervision of Postgraduate Residents*” was unanimously approved.

Daniel E. Sellers, treasurer and CFO, HHC, gave the Treasurer's Report for May 2014. Mr. Sellers stated that the Health and Hospital budget will be introduced at the July 22, 2014, Board of Trustees meeting. The first reading of the budget ordinance will be on August 5, 2014, and the final reading will be on August 19, 2014. Mr. Sellers continued by presenting the May Cash Disbursement Report. He stated that at \$205.3 million, May 2014 disbursements are above the 2014 average monthly disbursement amount of \$125.5 million. May 2013 disbursements were \$118.4 million. The increase is primarily due to \$66.8 million in intergovernmental and operating transfers for the Long Term Care Division. Additionally, \$11.6 million for additional payroll and PERF related to three pays during the month. Mr. Sellers asked if there were any questions regarding the report. There were none. Mrs. Daniels made the motion to approve. Dr. Canal seconded the motion. The May Cash Disbursements Report was unanimously approved.

Mr. Sellers stated that the hospital assessment fees for Medicaid reimbursement support for hospital based services have been received. The support area has been adjusted to reflect the May payment and moved to the budgeted amount.

Mr. Sellers continued with Revenue and Expenditure Report. Tax Revenues are at budget. Expenses total \$30.7 million. Each line item reflects a less than budgeted amount. Hospital Support, Long Term Care and Transfers are at budget. There is an actual \$9.6 million surplus. There is a less than \$4 million deficit in the Open Purchase Orders area. Dr. Canal made the motion to approve. Mr. Eberhardt seconded the motion. The Revenue and Expenditure Report was unanimously approved.

The next agenda item was Appointments. Dr. Miner stated that the Appointments were reviewed in the June 17, 2014, Hospital Committee meeting. The Appointments have also been reviewed and approved by the Medical Executive Committee. The Hospital Committee recommends approval of the Appointments. Mr. Johnson made a motion to approve. Dr. Canal seconded the motion. The June 2014 Appointments were unanimously approved.

Dr. Miner continued by presenting Privilege Forms and Guidelines. Privilege forms *Department of Surgery*, *Department of Anesthesiology* and *Department of Pathology* were on the agenda for Board approval. Dr. Miner stated that the *Department of Surgery* Privilege Form has been demarcated to include critical care guidelines. The *Department of Anesthesiology* Privilege Form was revised to include the hospital operating room. The *Department of Pathology* Privilege Form included changing "Wishard" to "Eskenazi". He stated

that the forms were discussed in the Hospital Committee meeting of June 17, 2014. The Hospital Committee recommends approval. Mrs. Daniels made the motion to approve. Mr. Eberhardt seconded the motion. Privilege forms *Department of Surgery, Department of Anesthesiology* and *Department of Pathology* were unanimously approved.

There were no Bids submitted for Board approval for the month of June 2014.

Board member Deborah J. Daniels gave the June 17, 2014, Public Health/Healthy Babies Committee Report. The Committee meeting consisted of approval of the May 20, 2014, minutes. Mrs. Daniels reported that the Committee was presented with a Community-Based Care Program Update by Nancy Keefe, RN, BSN, administrator, Community-Based Care. Nancy Keefe is a twenty-seven year MCPHD employee and will be retiring in July 2014. She has served with distinction and has been recognized for her leadership. Community-Based Care consists of 130 staff and 61 nurses. The program provides services at three district offices, satellite offices, as well as individual homes in Marion County. Community-Based Care also provides nursing services in the community by working with the refugee population.

Dr. Miner reported that the Hospital Committee met on June 17, 2014, and approved the May 20, 2014, meeting minutes. Medical Staff Policy, 700-101, *“Supervision of Postgraduate Residents”*, Appointments and Reappointments and Privilege Forms were reviewed and recommended for full Board approval in this meeting. There was also a presentation at the Hospital Committee on the Save Our Skin (SOS) program by Eskenazi Health’s Lee Ann Blue, chief nursing officer and executive vice president, Christina Dunn, staff nurse and Rachel Culpepper, staff nurse. Save Our Skin is a program developed to reduce breakdowns on the skin. Using Six Sigma methodologies the program proves that traditional nursing patient care is the key in the treatment of pressure skin problems and ensures patient safety and satisfaction. There is also improvement in mortality and morbidity rates as a result of the SOS program. There has been a fifty percent reduction in breakdowns by using these methods.

There will be a Long Term Care Committee meeting at the conclusion of this Board meeting.

Nick Ball, deputy chief, Indianapolis Emergency Medical Service (IEMS), gave the IEMS report. Mr. Ball distributed a copy of the IEMS 2013 Annual Report to each board member and referred to a specific article printed in the report. Mr. Ball stated that IEMS has always placed emphasis on stemming and data

tracking. As a result, IEMS received an American Heart Association award for outstanding stemming. The Service will hold, in conjunction with the Indianapolis Department of Public Safety, a systems academy. One purpose of the academy is give participants information on public safety along with emergency services. The IEMS Annual Family Picnic will be held at Garfield Park and the Second Annual Golf Outing that will support the Medley and McCormick Scholarship Fund will be conducted at the Valle Vista Country Club on September 30, 2014.

Ernie Vargo, president and CEO, Eskenazi Health Foundation, reported that the Foundation has raised a total of \$4.1 million through May 2014. The Foundation is presently working to determine future major fundraising projects. The Eskenazi Health Golf Outing will be held on June 30, 2014. All sponsorships for this outing have sold out. The Foundation is also researching acquisition of new board members. There are four openings on the board. Each current board member is surveyed to determine their strengths in order to see the areas in which the board is insufficient.

Shelia Guenin, vice president, Long Term Care (LTC), reported that the Long Term Care Committee will meet at the conclusion of this Board meeting. Two invited members of the American Senior Communities corporate management staff will attend the meeting. They are Janean Kinzie, Director of Social Services and Laurie Lingle, a senior recruiter. This spring 15 participants of the LTC Opportunities to Nursing Excellence Program graduated from accredited nursing schools around the state. Nine employees have completed R.N. training and six completed studies to become L.P.N.s. All of our long term care facilities nominate staff members who then go through a rigorous application process to enter the scholarship program which is full funded by the corporation. The student employees are provided a generous work schedule, assistance with childcare, and other support measures to allow for the best possible educational experience and outcomes. This program is in its 5th year! 225 individuals have successfully graduated through this program to date and 27 are currently in school. Although there is no requirement to remain employed at LTC facilities, there is a great retention rate and this is a good way to increase the number of qualified nurses in our facilities. Many graduates of this program have gone on to become Clinical Nurse Educators providing staff training at our various location and some have joined the management team.

Mrs. Guenin continued her report by telling the board about LTC resident Mrs. Ophia Miller. She stated that she mentioned Mrs. Miller was having a special birthday. This past Sunday, Mrs. Miller celebrated her 107th birthday with family and friends and lots of pink balloons!!! The HHC Quality Review team was in Oakland

City last week to visit Good Samaritan Home and had the honor of visiting with Mrs. Miller and her daughter. She is very hard of hearing but still gets dressed every day, attends meals in the dining room, and even goes out on the front porch on good days. She is in great spirits, her beautiful smile and wonderful laugh are contagious and a blessing to all who know her! Her daughter, Donna is still a regular visitor every day and is active in her mother's care and activities. Mrs. Guenin circulated a birthday card so the Board and all corporation employees could all wish her the best for her 108th year!!

Matthew R. Gutwein, president and CEO, HHC, deferred his report until the July 22, 2014, Board of Trustees meeting.

Dr. Virginia Caine, director, MCPHD, stated that there is a shigella outbreak. There have been 162 shigella cases reported in this past month. Shigella is prevalent in young children and especially in day care centers. The condition is treated with antibiotics. Dr. Caine stated that there are several precautions to take, one of those being the patient not swimming until released from doctor's care and to thoroughly wash hands after restroom use. One method of stopping the increase of incidence is to clean the house with bleach added to water. Shigella patients are removed from public environments and treated. The patients must have a medical exam that results in a negative culture before being released back into the population. Public health nurses are visiting day care centers to assess each facility conditions. Dr. Caine stated that there has been discovery of a new communicable disease called chikungunya. This is a mosquito-borne virus. The disease can be treated and the patient will fully recover. The disease is transferred between individuals by needles. There has not been any incidence of this disease in Indianapolis to date. The MCPHD, along with HHC, the United North East Business Association and the United Northeast Community Development Corporation will sponsor a Crime Prevention Breakfast that will be held at the MCPHD, 4012 Building on June 26, 2014. The breakfast is spearheaded by Greg Porter, vice president, External Affairs, HHC. One purpose is for the community to address the high incidence of crime in the area. MCPHD has also been invited by National Association of County and Community Health Organizations (NACCHO) to participate in an environment health policy conference that will be held in Louisville, Kentucky. Dr. Caine and bureau chief, Dana Reed Wise will attend the conference. The purpose of this conference is to ensure that environmental health issues are being addressed when developing governmental policy.

Dr. Lisa Harris, medical director and CEO, Eskenazi Health, began her report by stating the Eskenazi Health that on June 18, 2014, Eskenazi along with Horizon Health will open a mental

health and primary care facility to treat the public. The facility will be located at the Horizon facility at 1033 East Washington Street. Eskenazi Health physician, Michael LaMantia, M.D., MPH, and pharmacist, Noll L. Campbell, PharmD earned five-year Mentored Patient-Oriented Research Career Development K23 awards from the National Institute on Aging at the National Institutes of Health. Dr. LaMantia and Campbell are Regenstrief Institute investigators and [Indiana University](#) Center for Aging Research scientists. Dr. LaMantia is a geriatrics physician with Eskenazi Health Center for Senior Health. He is also an assistant professor of medicine at the IU School of Medicine. His award supports the project "DEEDS: Delirium Evaluation in the Emergency Department for Seniors." Campbell is a research assistant professor in the Purdue University College of Pharmacy and a clinical pharmacy specialist with Eskenazi Health Acute Care for Elders. His award supports the project "Evaluating the Adverse Cognitive Effects of Medications." Dr. Harris also stated that the American College for Sports Medicine is initiating an *Everybody Walks* program that advocates a thirty minute daily walk for good health. She cited an "Edible Indy" guide that includes a list of Indiana Farmers' Markets in central Indiana. The guide also indicates which vendors accept the government SNAPs Program provision.

There was a visitor at this meeting representing IEMS Paramedics Union Local 416. Members of the union are concerned with the change in the Indiana Public Employees Retirement Fund (PERF) move to a 401K. One issue stated was the lack of any mechanism for employees to express their concerns.

Since this was a public meeting, Dr. Miner asked if there were any comments or questions from the public or additional business. There were no comments.

There was no further business and the meeting was adjourned.

The next meeting of the Board will be held on Tuesday, July 22, 2014, at 1:30 p.m.

James D. Miner, M.D., Chairman
Board of Trustees

Matthew R. Gutwein
President and Chief Executive Officer