

MINUTES OF THE BOARD OF TRUSTEES MEETING
OF THE
HEALTH AND HOSPITAL CORPORATION
OF MARION COUNTY, INDIANA

March 17, 2015

The meeting of the Board of Trustees (“Board”) of the Health and Hospital Corporation of Marion County, Indiana (“HHC”) was held on Tuesday, March 17, 2015, at 1:30 p.m., at the Sidney and Lois Eskenazi Hospital, 720 Eskenazi Avenue, Outpatient Care Center, Rapp Family Conference Center, First Floor, Faegre Baker Daniels Conference Room, Indianapolis, Indiana.

Members present: Charles S. Eberhardt; David F. Canal, M.D.; James D. Miner, M.D; Joyce Q. Rogers, Deborah J. Daniels; with Gregory S. Fehribach participating by phone.

Members absent: Lacy M. Johnson;

Dr. Miner called the meeting to order and proceeded with the roll call.

Dr. Miner asked if there were any additions, corrections, or deletions to the Board minutes from the February 17 2015, meeting. There were none. Ms. Daniels made the motion to approve the minutes. Mr. Eberhardt seconded the motion. The minutes from the February 17, 2015, meeting was unanimously approved.

Dr. Miner stated that General Ordinances and Resolutions was the next agenda item to be presented for approval. Mr. Fehribach presented General Ordinance No. 2-2015, “*Personnel System*” for final reading by Tavonna Harris Askew, chief of staff and general counsel, HHC. Mrs. Askew read and presented General Ordinance No. 2-2015. Ms. Daniels made the motion to approve. Ms. Rogers seconded the motion. General Ordinance No. 2-2015, “*Personnel System*” was unanimously approved. Ms. Rogers presented General Ordinance No. 1-2015, “*Board Committees*” for final reading and passage. Mrs. Askew read and presented General Ordinance No. 1-2015. Mr. Eberhardt made the motion to approve. Mr. Fehribach seconded the motion. General Ordinance No. 1-2015, “*Board Committees*” was unanimously approved.

Bylaws and Policies were the next agenda item submitted for Board approval. Dr. Miner stated that Policy No. 700-21, ***“Admission/Transfer Criteria To and From Nurseries”***, Policy No. 700-71, ***“Testing for Detection and Prevention of Hemolytic Disease of the Newborn”***, Policy No. 700-134, ***“Behavioral Health Consultation”***, Policy No. 700-137, ***“Range orders and Titration Orders”*** were reviewed in the Hospital Committee meeting on March 17, 2015, and had also been reviewed by the Medical Staff Committee. The Hospital Committee recommends approval. Dr. Miner gave an explanation of each Policy. Dr. Canal made the motion to approve. Mr. Eberhardt seconded the motion. Policy No. 700-21, ***“Admission/Transfer Criteria To and From Nurseries”***, Policy No. 700-71, ***“Testing for Detection and Prevention of Hemolytic Disease of the Newborn”***, Policy No. 700-134, ***“Behavioral Health Consultation”***, Policy No. 700-137, ***“Range orders and Titration Orders”*** were unanimously approved.

Daniel E. Sellers, treasurer and CFO, HHC, gave the Treasurer’s Report. Mr. Sellers stated that Cash Disbursements for February 2015 were at \$120.6 million, which is above the 2015 monthly average of \$117.6 million. This amount is below the February 2014 monthly average of \$144.3 million. Dr. Miner asked if there were any questions regarding the report. There were none. Ms. Daniels made the motion to approve. Mr. Fehribach seconded the motion. The February 2015 Cash Disbursements Report was unanimously approved.

Mr. Sellers continued with Revenue and Expenditure Report. The Tax Revenues were above budget at \$18.4 million. Other State and Federal Revenues are at the actual amount of \$13 million. Marion County Public Health Department (“MCPHD”) is slightly over budget at \$2.6 million. Headquarters is at \$9.6 million, which is behind budget. Grant revenues are under budget at \$1.9 million. Total Revenue for the Corporation is \$34.3 million. Expenditures are seeing Personal Services under budget at \$9.1 million. Supplies are at \$1.9 million, which is over budget. Other Services and Charges are better than budget at \$9.9 million. Capital Outlays are at \$380,000, which is over budget. Total expenses to date are \$21.4 million. Eskenazi Health and IEMS Support are at budget. Long Term Care is on budget. Operating Transfer Cumulative Building Fund is right at budget at \$2.5 million. Operating Transfer Bond and Lease Payments are being set aside to make payments. Mr. Fehribach made the motion to approve. Ms. Daniels seconded the motion. The February 2015 Revenue and Expenditure Report was unanimously approved.

The next agenda item was Appointments. Dr. Miner stated that the Appointments were reviewed in the March 17, 2015, Hospital Committee meeting. The Appointments have also been reviewed and approved by the Medical Executive Committee. The Hospital Committee recommends approval of the Appointments. Mr.

Fehribach made a motion to approve. Mr. Eberhardt seconded the motion. The March 2015 Appointments were unanimously approved.

There was one bid for March 2015. Electronic Health Record (“EHR”) Software Replacement. The bid that best fits the needs of Eskenazi Health at the lowest cost is Epic. Epic will be able to consolidate numerous functions into one platform. This will allow Eskenazi Health to improve the quality of care and the advance the level of service provided. The switch to Epic’s system will allow Eskenazi Health to perform at the level of similar institutions and remain a leader in the area of health information technology education. Mr. Fehribach made a motion to approve. Mr. Eberhardt seconded the motion. The Bid for EHR Software Replacement was unanimously approved.

The following Privilege Forms and Guidelines were submitted for approval in the March 17, 2015, Board meeting.

◆ ***“Internal Medicine and Subspecialties Clinical Privilege Form”***

Dr. Miner stated that the Privilege Forms and Guidelines were discussed in the March 17, 2015, Hospital Committee meeting. Dr. Miner gave an explanation of the changes to the form. The Hospital Committee recommends approval and submitting to the full Board for approval. Dr. Canal made the motion to approve. Ms. Rogers seconded the motion. The Privilege Forms and Guidelines were unanimously approved.

Ms. Daniels gave the Public Health (PH) Committee report. Ms. Daniels said that there were two items on the agenda. The 4th Quarter Financial Update, which was delayed due to illness, and the Dental Services Update. Tara Parchman, director of finance, MCPHD, gave the 4th Quarter Financial Update. Ms. Parchman’s update was very positive and stated that MCPHD stayed well within its 4th Quarter 2014 budget. Tonya Stewart, DDS, director of dental operations, MCHPD, gave the Dental Services Update. Dr. Stewart thanked the PH committee and the HHC Board of Trustees for their approval of the Smile Mobile at last month’s meeting. She gave a comprehensive overview of the dental services offered, including the preventative, basic, restorative, and emergency services that are regularly provided. The Dental Services Department is has transitioned into a paperlite status and is headed toward utilizing electronic medical records as well.

Dr. Miner reported that the Eskenazi Health Committee met on March 17, 2015. The committee heard from Lee Ann Blue, CNO and executive vice-president, Patient Care Services, Eskenazi Health, regarding the hospital’s HCAHPS (Hospital Consumer Assessment of Healthcare Providers and Systems) scores. Ms. Blue said that as scores are improving, the hospital has increased the previous goals and are working toward achieving advanced

scores. The Eskenazi Health Committee heard the EHR bid as well as the Bylaws & Policies and Appointments. The 2014 Financial Update was also presented to the committee and had a positive outcome to the bottom line.

The Quality Committee met February 17, 2015, and discussed the quality measure index and the resulting performance improvement dashboard scores. The committee also discussed that the specialty care quality performance improvements and are in the top quartile as compared to similar benchmark institutions. The Hospital Accreditation Joint Commission completed a week-long survey and the results were very positive.

Dr. Charles Miramonti, chief, Indianapolis, Emergency Medical Service, gave the IEMS report and discussed the new Deployment Plan. This plan will be effective in June and the main change is that the 24 hour shift will be replaced with 12 hour shifts in order to meet demand. The program with IMPD to distribute the antidote to heroin has expanded to all IMPD officers. Since the rollout started, IMPD officers have administered the antidote 50 times and have saved 50 lives. The 12th recruitment class graduated in February and is in a 6 week field training officer program and will be sworn in in June. The annual IEMS awards ceremony was held on February 2nd, where the awards were employees were nominated and selected by their peers. The Indy Cares Cardiac Arrest Registry is gaining momentum. IEMS has a higher rate than the national average of the return of spontaneous circulation rate in these patients. IEMS has also received a grant for 60 public access defibrillators and have placed many of those across the community.

Margie Payne, vice president, Mental Health Operations, gave the Midtown Advisory Board report. The Midtown Advisory Board met February 25, 2015. At the Midtown Advisory Board meeting, members heard the 2014 year end budget review as well as the presentation of the 2015 budget. There was a presentation on Midtown's residential sites which aim to provide consistent care for clients. There are 3 group homes as well as 3 sets of cluster apartments. Ms. Payne stated that these residential sites are key in the care provided to these patients and as a result, only 1% of patients per year end up admitted to the hospital.

Ernie Vargo, president and CEO, Eskenazi Health Foundation, reported that 2014 marked the end of the 5 year campaign. Assets at the end of this campaign are at \$87 million, with a low amount of donations not received.

Shelia Guenin, vice president, Long Term Care (LTC), reported that the LTC facility, Heritage House in Connersville, Indiana, as well as the Zionsville Meadows facility have both received deficiency-free ratings this

year. Also, American Village resident, Katherine Wallace, was recently reunited with her husband's dog tags, which he lost on the beach during the Invasion of Normandy.

Matthew R. Gutwein, president and CEO, HHC, stated HHC is involved in a multi-factor effort in order to reduce violence in Indianapolis. Working with many agencies in the city, Eskenazi Health, MCPHD, IEMS, and Midtown are creating and augmenting programs in order to help reduce violence. Indiana Black Expo has a powerful program called "Your Life Matters" that aims to help 14-24 year old black males. Another stand out organization is Shepherd Community Center, who HHC has partnered with in many areas. The Center for Leadership Development hosted their annual awards and MCPHD director, Dr. Virginia Caine, has been awarded the Madame C.J. Walker Woman of the Year Award. Mr. Gutwein also recognized the recent birthdays of Dr. Caine and Dr. Harris.

Dr. Virginia Caine, director, MCPHD gave the MCPHD report. The Community Improvement Plan is being put in place as a result of the Community Health Assessment. Mental health was found to be a top priority as well as obesity and chronic disease. There have been four open forums across Indianapolis regarding the Community Improvement Plan.

Dr. Lisa Harris, medical director and CEO, Eskenazi Health, began her report by stating that the Linwood Health Center had changed location, time, and name. It is now Eskenazi Health Urgent Care East, located at 3901 Meadows Drive, which is open seven days a week at varying times. Pecar Health Center has partnered with St. Luke's United Methodist Church to create a food pantry. The Indianapolis Business Journal has recognized Project Prescription for Hope, which is a violence prevention program aimed to interrupt the cycle of violence, partnered with Shepherd Community Center. Todd Walroth, Manager of Clinical Pharmacy Services, has been awarded the Mentor of the Year Award by Aspire in the Health and Health Services Division. Eskenazi Health is now accepting applications for the Volunteer Program. The Rawls Scholars Medicine Initiative, which is in partnership with the Center for Leadership Development, is also beginning. In celebration of Johann Sebastian Bach's birthday, the Indianapolis Baroque Orchestra and Ensemble Voltaire will be performing at Eskenazi Hospital on March 20, 2015.

Since this was a public meeting, Dr. Miner asked if there were any comments or questions from the public or additional business. There were no comments.

Ms. Daniels motioned to adjourn the meeting. Mr. Eberhardt seconded the motion. The meeting was adjourned by unanimous voice consent.

The next meeting of the Board will be held on Tuesday, April 21, 2015, at 1:30 p.m.

James D. Miner, M.D., Chairman
Board of Trustees

Matthew R. Gutwein
President and Chief Executive Officer