

MINUTES OF THE BOARD OF TRUSTEES MEETING
OF THE
HEALTH AND HOSPITAL CORPORATION
OF MARION COUNTY, INDIANA

December 19, 2017

The meeting of the Board of Trustees (“Board”) of the Health and Hospital Corporation of Marion County, Indiana (“HHC”) was held on Tuesday, December 19, 2017, at 1:30 p.m., at the Sidney and Lois Eskenazi Hospital, 720 Eskenazi Avenue, Outpatient Care Center, Rapp Family Conference Center, First Floor, Faegre Baker Daniels Conference Room, Indianapolis, Indiana.

Members present: James D. Miner, M.D; Charles S. Eberhardt; David F. Canal, M.D.; Ellen J. Quigley; Joyce Rogers; Gregory S. Fehribach; Carl L. Drummer;

Dr. Miner called the meeting to order and proceeded with the roll call.

Dr. Miner asked if there were any additions, corrections, or deletions to the Board minutes from the November 21, 2017, meeting. There were none. Mr. Eberhardt made the motion to approve. Ms. Rogers seconded the motion. The minutes from the November 21, 2017, meeting were unanimously approved.

The next agenda item was General Ordinance and Resolutions. Dr. Miner explained Resolution No. 7-2017 **“CIA Third Reporting Period”**. Dr. Miner asked if there were any questions or comments. There were none. Mr. Drummer made the motion to approve. Mr. Fehribach seconded the motion. Resolution No. 7-2017 **“CIA Third Reporting Period”** was unanimously approved.

The next agenda item was purchase recommendations. Dr. Miner introduced the purchase recommendation **“Eskenazi Health Parking System”**. The best bid is for Evens Time at the cost of \$614,812.00. Dr. Miner asked for approval of the bid. Mr. Drummer made a motion to approve. Mr. Fehribach seconded the motion. The motion to approve the Purchase Recommendation, **“Eskenazi Health Parking System”** was unanimously approved.

Daniel Sellers, CFO and treasurer, HHC, gave the Treasurer's Report. Cash Disbursements for November 2017 were at \$159.3 million, which was above the 2017 monthly average of \$139.6 million. Dr. Miner asked if there were any questions regarding the November 2017 report. There were none. Mr. Fehribach made a motion to approve. Dr. Canal seconded the motion. The November 2017 Cash Disbursements Report was unanimously approved.

Mr. Sellers continued with Revenue and Expenditure Report. Tax Revenue was on budget at \$107.6 million. Other State and Federal Revenue are at \$63.8 million. The Marion County Public Health Department ("MCPHD") is better than budget at \$6.8 million. Headquarters is below budget at \$6.3 million. Grant revenues are just behind budget at \$19.8 million. Total Revenue for the Corporation is \$108.1 million. Expenditures are seeing Personal Services better than budget at \$57 million. Supplies are better than budget at \$3.6 million. Other Services and Charges are better than budget at \$23.7 million. Capital Outlays are below budget. Eskenazi Health and IEMS are at \$130.4 million. Long Term Care is on budget. Operating Transfer Cumulative Building Fund is fully funded. Debts are fully funded. Mr. Fehribach made the motion to approve. Ms. Rogers seconded the motion. The November 2017 Revenue and Expenditure Report was unanimously approved.

Dr. Miner presented Privilege Forms as the next agenda item. The forms were:

- ***Eskenazi Health – Pathology Clinical Privilege Form***

Privilege Forms were reviewed in the December 19, 2017, Hospital Committee meeting. They have also been reviewed and approved by the Medical Executive Committee. The Hospital Committee recommends approval of the Privilege Forms. Ms. Rogers made a motion to approve. Mr. Eberhardt seconded the motion. The December 2017 Privilege Forms were unanimously approved.

The next agenda item was Appointments, Reappointments, and Changes in Privileges. Dr. Miner stated that the Appointments, Reappointments, and Changes in Privileges were reviewed in the December 19, 2017, Hospital Committee meeting. The Appointments, Reappointments, and Changes in Privileges have also been reviewed and approved by the Medical Executive Committee. The Hospital Committee recommends approval of the Appointments, Reappointments, and Changes in Privileges. Dr. Miner explained the appointments and reappointments. Dr. Canal made a motion to approve. Mr. Drummer seconded the motion. The December 2017 Appointments, Reappointments, and Changes in Privileges were unanimously approved.

Mr. Drummer gave the Public Health Committee Report. Mr. Drummer stated that the committee approved the minutes from the previous meeting. The Committee also heard a report from Gregory Hall, Public Health Emergency Preparedness Coordinator. Mr. Hall reported a general overview of the department's duties and capabilities. Mr. Hall discussed the Public Health Emergency Preparedness Program, its capabilities and essential services, all-hazards planning, and the Marion County Emergency Operations Center Support.

Dr. Miner reported that the Eskenazi Health Committee met on December 19, 2017. The Committee reviewed the minutes from the previous meeting and reviewed the bid recommendation for the Eskenazi Health Parking System. The Committee heard a report from Sherron Rogers, vice president, system evolution administration, Eskenazi Health. The report reviewed the vision of the department and the work done thus far to improve systems and services to our patients. Through the Lean Six Sigma program, many leaders across different facets of Eskenazi Health are being equipped to lead their departments and areas of influence to rapid improvement. Tracy Martin, Associate Chief Nursing Officer, and Dr. Tyler Stepsis, medical director, Michael and Susan Smith Emergency Department, Eskenazi Health, gave the annual Emergency Department Update. The update included volume of visits, consult turnaround times, and discharged and admitted total throughput. Kathy Johnson, chief financial officer, Eskenazi Health, gave the Eskenazi Health Financial Report. The Committee also reviewed the medical policies, appointments, reappointments, and changes to privileges.

Dr. Miner reported that the Quality Committee met on December 19, 2017. The Committee reviewed the minutes from the previous meeting and heard a report from Cindy Wilson, director of operations, Midtown Community Mental Health. Ms. Wilson explained the quality measures that Midtown is taking, which include restraint events, reduction of numbers in seclusion, smoking cessation program, flu shots, and a reduction in antipsychotic medications. Dr. David Crabb gave an annual primary care quality update. His update included a third quarter progress report and the HRSA quality awards, which made Indiana one of the top 5 states. Crissy Lough, associate vice president, quality, Eskenazi Health, gave a report regarding patient satisfaction and a regulatory update.

Mr. Eberhardt gave the Audit and Compliance Committee report. Mr. Eberhardt stated that the Committee reviewed the minutes from the previous meeting and heard the Corporate Compliance Update from Gina Thompson, Vice President Corporate Compliance & Chief Compliance Officer, HHC. Ms. Thompson gave update regarding the compliance program initiatives and stated that the internal compliance hotline has fielded 63 calls in the first 6 months.

Ms. Rogers gave the Finance Committee report. Ms. Rogers stated that the Committee reviewed the minutes from the previous meeting and heard the Lions Insurance budget. The Committee heard a review of the MDwise transition and general fund. There was also a review of the Long Term Care year to date performance as well as census numbers over the year.

Shelia Guenin, vice president of long term care, HHC, gave the Long Term Care Report. Ms. Guenin reported about the ASC executive summary and Long Term Care quarterly report. Ms. Guenin also stated that Ben Hur Rehabilitation and Nursing has been in the top 25% of the state in the ISDH report card. Countryside Meadows has seen improvements in census this year. Lowell Healthcare has also places in the top 25% of the state in the ISDH report card. Ms. Guenin gave a spotlight of a resident who fulfilled a lifelong dream of sky diving.

Ernie Vargo, president and CEO, Eskenazi Health Foundation, gave the Eskenazi Health Foundation Report. Mr. Vargo said that the Foundation met on December 11th and Dr. Miramonti gave a report as well as Neil Johnson, chief operating officer, Eskenazi Health. The Governance Committee elected new directors and officers, having 35 people apply for 3 open positions.

Dr. Charles Miramonti, chief of emergency medical services, IEMS, gave the IEMS report. Dr. Miramonti said that ESO, the electronic medical system has launched and is doing well. There was an employee engagement survey which got a response rate of 90%, the results of which are still being calculated. The next class of recruits will be sworn in over two dates in January 2018. IEMS has been doing AED trainings within several public libraries who have recently received AEDs.

Ashley Overley, CEO, Midtown Community Mental Health, gave the Midtown Community Mental Health report. Dr. Overley said that the Board met in October and heard a presentation regarding the Indiana Legal Service Medical Partnership, which provided a general overview of services as well as older adult services. The Board also heard a report regarding medical services through Midtown outpatient clinics.

Matthew R. Gutwein, president and CEO, HHC, would like to congratulate Frankye Johnson, administrator, social services, HHC, on receiving the Heroes for Recovery Award from the Mental Health Association of Indiana. Mr. Gutwein would like to thank both Mike Bryson and Mike Wallace for their contributions to HHC and the Ryan White Program and would like to wish them both luck in their retirement. Mr. Gutwein gave a recap of the productive year HHC has had across all programs.

Dr. Virginia Caine, director, MCPHD, gave the MCPHD report. Dr. Caine echoed Mr. Gutwein on congratulating Frankye Johnson on her award. Dr. Caine stated that Michael Butler is replacing Mike Wallace as director of the Ryan White HIV/AIDS Program. IPS School #1 has had the health department clean up 5 tons of debris. The Food and Consumer Safety Program has linked up with the Federal Drug Administration to improve programs in the central Indiana area.

Dr. Lisa Harris, medical director and CEO, Eskenazi Health, gave the Eskenazi Health Report. Dr. Harris said the American Heart Association has awarded Eskenazi with the Get with the Guidelines Stroke Award. Dr. Harris revealed that the new Outpatient Rehabilitation Center is opening and gave an overview of the services that will be offered through this expanded facility.

Since this was a public meeting, Dr. Miner asked if there were any comments or questions from the public or additional business. There were none.

There was no further business. Mr. Drummer motioned to adjourn the meeting. Mr. Eberhardt seconded the motion. The meeting was adjourned by unanimous voice consent.

The next meeting of the Board will be held on Monday, January 8, 2018, at 1:30 p.m.

James D. Miner, M.D., Chairman
Board of Trustees

Matthew R. Gutwein
President and Chief Executive Officer