

MINUTES OF THE BOARD OF TRUSTEES MEETING
OF THE
HEALTH AND HOSPITAL CORPORATION
OF MARION COUNTY, INDIANA

February 20, 2018

The meeting of the Board of Trustees (“Board”) of the Health and Hospital Corporation of Marion County, Indiana (“HHC”) was held on Tuesday, February 20, 2018, at 1:30 p.m., at the Sidney and Lois Eskenazi Hospital, 720 Eskenazi Avenue, Outpatient Care Center, Rapp Family Conference Center, First Floor, Faegre Baker Daniels Conference Room, Indianapolis, Indiana.

Members present: James D. Miner, M.D; Charles S. Eberhardt; David F. Canal, M.D.; Ellen J. Quigley; Gregory S. Fehribach; Carl L. Drummer; Joyce Q. Rogers;

Ms. Rogers called the meeting to order and proceeded with the roll call.

Ms. Rogers asked if there were any additions, corrections, or deletions to the Board minutes from the December 19, 2017, or the January 8, 2018 meeting. Mr. Drummer made the motion to approve. Mr. Eberhardt seconded the motion. The minutes from December 19, 2017, meeting and the January 8, 2018, meeting were unanimously approved.

Daniel E. Sellers, treasurer and CFO, HHC, gave the Treasurer’s Report. Cash Disbursements for December 2017 were at \$228.8 million and January 2018 was at \$166 million. Ms. Rogers asked if there were any questions regarding the December 2017 and January 2018 reports. There were none. Dr. Miner made the motion to approve. Mr. Drummer seconded the motion. The December 2017 and January 2018 Cash Disbursements Reports were unanimously approved.

Mr. Sellers continued with Revenue and Expenditure Report. Tax Revenues is on budget at \$122 million. Other State and Federal Revenue are significantly greater at \$110.1 million. Marion County Public Health Department (“MCPHD”) is less than budget at \$7.5 million. Headquarters is slightly below budget at \$16.8 million. Grant revenue is strong at \$23.8 million. Total Revenue for the Corporation is \$175.7 million. Expenditures are seeing Personal Services better than budget at \$62.9 million. Supplies are better than budget

at \$4.1 million. Other Services and Charges are better than budget at \$33.4 million. Capital Outlays are at budget at \$2.1 million. Eskenazi Health and IEMS are at \$148 million. Long Term Care is at \$240 million. Operating Transfer Cumulative Building Fund is right at \$15 million. Debts are fully funded. Dr. Miner made the motion to approve. Mr. Fehribach seconded the motion. The December 2017 Revenue and Expenditure Report was unanimously approved.

Ms. Rogers stated that Medical Staff Policies was the next agenda item to be presented for approval. Dr. Miner presented Policy No. 700-044, ***“Emergency Authority for Infection Prevention and Control”***, Policy No. 700-102, ***“Patient Restraints and Seclusion”***, Policy No. 700-120, ***“Clinical Practice Guidelines, Critical Pathways and Clinical Protocols”***, and Policy No. 700-126, ***“Disaster Privileges”***. Mr. Drummer made the motion to approve. Ms. Quigley seconded the motion. Policy No. 700-044, ***“Emergency Authority for Infection Prevention and Control”***, Policy No. 700-102, ***“Patient Restraints and Seclusion”***, Policy No. 700-120, ***“Clinical Practice Guidelines, Critical Pathways and Clinical Protocols”***, and Policy No. 700-126, ***“Disaster Privileges”*** were unanimously approved.

Dr. Miner presented Privilege Forms as the next agenda item. The forms were:

- ***Allied Health Professional – Advance Practice Nurse Privilege Form***
- ***Allied Health Professional – Physician Assistant Privilege Form***
- ***Eskenazi Health – Family Medicine Clinical Privilege Form***
- ***Eskenazi Health - Medicine Clinical Privilege Form***
- ***Eskenazi Health - Pediatrics Clinical Privilege Form***

Privilege Forms were reviewed in the February 20, 2018, Hospital Committee meeting. They have also been reviewed and approved by the Medical Executive Committee. The Hospital Committee recommends approval of the Privilege Forms. Mr. Drummer made a motion to approve. Ms. Quigley seconded the motion. The February 2018 Privilege Forms were unanimously approved.

The next agenda item was Appointments, Reappointments, and Changes in Privileges. Dr. Miner stated that the Appointments, Reappointments, and Changes in Privileges were reviewed in the February 20, 2018, Hospital Committee meeting. The Appointments, Reappointments, and Changes in Privileges have also been reviewed and approved by the Medical Executive Committee. The Hospital Committee recommends approval of the Appointments, Reappointments, and Changes in Privileges. Dr. Miner explained the appointments and reappointments. Mr. Fehribach made a motion to approve. Ms. Quigley seconded the motion. The February 2018 Appointments, Reappointments, and Changes in Privileges were unanimously approved.

Mr. Fehribach gave the Long Term Care (“LTC”) Committee Report. The LTC Committee reviewed the minutes from the previous meeting and heard the ASC Year-end report. It was reported that the average star rating for ASC facilities improved from 3.5 to 3.8. The survey scores averaged 139, which is better than the state average of 143. Census is down in ASC, but is also down nationwide. Survey results are expecting adjustments due to regulation updates in November of 2017.

Ms. Quigley gave the Public Health Committee Report. She said that the Committee heard a report from Janelle Kaufman, administrator, Foodborne Disease Prevention, MCPHD. Ms. Kaufman said that there are new standards set by the state and that MCPHD employees are being trained to help business owners meet these new standards. The Committee also heard a report from Melissa McMasters, coordinator, Communicable Disease and Immunization Program and Brittany Yarnell, epidemiologist, MCPHD regarding the 2018 flu season. Tara Parchman, director, Finance, MCPHD, gave the 4th Quarter 2017 Finance Report.

Dr. Miner gave the Eskenazi Health Committee Report. The Committee heard a report from Neil Johnson, chief operating officer, Eskenazi Health. Mr. Johnson gave a diversity update including the numbers for construction, purchasing, employees, interns, and providers. Eskenazi has joined two regional organizations to help in finding diverse providers in every area of business.

Ernie Vargo, president and CEO, Eskenazi Health Foundation, reported that total giving for 2017 was over \$7.3 million, which is up from 2016. The audited numbers will be reviewed in the first EHF Board meeting of the year.

Dr. Charles Miramonti, chief of emergency medical services, IEMS, gave the IEMS report. Dr. Miramonti said the IEMS annual gala was held February 9th where they presented awards for EMT, Paramedic, and Employee of the Year. IEMS just had a wreath laying ceremony to commemorate the 5th anniversary of the deaths of Timothy McCormick and Cody Medley, who died in the line of duty. There is a new IEMS website. Dr. Miramonti would like to congratulate Dr. Dan O’Donnell, chief medical director, IEMS, on being named to IBJ’s 40 under 40 list for 2018.

Shelia Guenin, vice president, Long Term Care, gave the Long Term Care Report. Mrs. Guenin stated that there are new federal regulations, as Mr. Fehribach mentioned, and they are working to adjust to these new standards. Summit City Nursing and Rehabilitation in Fort Wayne, Indiana has earned a deficiency free survey

within these new standards. Ms. Guenin also reported a story about a couple from a LTC facility in light of Valentine's Day.

Ashley Overley, CEO, Midtown Community Mental Health, gave the Midtown Community Mental Health Report. Dr. Overley reported that the Board did not meet due to adverse weather conditions. Dean Babcock is retiring after 22 years of services to Midtown. Dr. Overley gave a small description of Mr. Babcock's many accomplishments with the organization.

Dr. Virginia Caine, director, MCPHD gave the MCPHD report. Dr. Caine reported that the Healthy Start has had an infant mortality grant for several years and would be participating in the national conference in Washington D.C., from March 25-28, which is the 20th anniversary. 32 employees have been trained for community reception in the event of radiation exposure. There has been significant flu activity in the 2018 flu season. Dr. Caine reported that flu restrictions would likely not be lifted until the end of April.

Dr. Lisa Harris, medical director and CEO, Eskenazi Health, reported that Eskenazi Hospital has been named a Primary Stroke Center stemming from a Joint Commission Accreditation process that started in 2016 and the hospital has been awarded a designation of competence. There will be a nursing recruitment fair on February 17th.

Since this was a public meeting, Ms. Rogers asked if there were any comments or questions from the public or additional business. There were no comments.

There was no further business. Mr. Drummer motioned to adjourn the meeting. Mr. Eberhardt seconded the motion. The meeting was adjourned by unanimous voice consent.

The next meeting of the Board will be held on Tuesday, March 20, 2018, at 1:30 p.m.

Joyce Q. Rogers, Chairwoman
Board of Trustees

Matthew R. Gutwein
President and Chief Executive Officer