

MINUTES OF THE BOARD OF TRUSTEES MEETING
OF THE
HEALTH AND HOSPITAL CORPORATION
OF MARION COUNTY, INDIANA

June 20, 2017

The meeting of the Board of Trustees (“Board”) of the Health and Hospital Corporation of Marion County, Indiana (“HHC”) was held on Tuesday, June 20, 2017, at 1:30 p.m., at the Sidney and Lois Eskenazi Hospital, 720 Eskenazi Avenue, Outpatient Care Center, Rapp Family Conference Center, First Floor, Faegre Baker Daniels Conference Room, Indianapolis, Indiana.

Members present: James D. Miner, M.D; Charles S. Eberhardt; David F. Canal, M.D.; Gregory S. Fehribach; Joyce Q. Rogers; Ellen J. Quigley; Carl L. Drummer;

Dr. Miner called the meeting to order and proceeded with the roll call.

Dr. Miner asked if there were any additions, corrections, or deletions to the Board minutes from the May 16, 2017, meeting. Mr. Eberhardt made the motion to approve. Mr. Drummer seconded the motion. The minutes from May 16, 2017, meeting were unanimously approved.

The next agenda item was General Ordinance and Resolutions. Dr. Miner presented Resolution No. 4-2017, ***“Investment Policy Annual Review”*** and said that it would be tabled until the July 2017 Board meeting.

Daniel E. Sellers, treasurer and CFO, HHC, gave the Treasurer’s Report. Cash Disbursements for May 2017 was at \$132.6 million, which was below the 2017 monthly average of \$136.9. Dr. Miner asked if there were any questions regarding the May 2017 report. There were none. Ms. Rogers made the motion to approve. Mr. Eberhardt seconded the motion. The May 2017 Cash Disbursements Report was unanimously approved.

Mr. Sellers continued with Revenue and Expenditure Report. Tax Revenue was on budget at \$48.9 million. Other State and Federal Revenue are at \$30 million. The Marion County Public Health Department (“MCPHD”) is better than budget at \$4.3 million. Headquarters is slightly below at \$3.2 million. Grant revenues are at \$7.6 million. Total Revenue for the Corporation is \$53.3 million. Expenditures are seeing

Personal Services better than budget at \$25.4 million. Supplies are better than budget at \$2.8 million. Other Services and Charges are better than budget at \$20.8 million. Capital Outlays are over target. Eskenazi Health and IEMS are at \$59.2 million. Long Term Care is on budget. Operating Transfer Cumulative Building Fund is fully funded. Debts are fully funded. Mr. Fehribach made the motion to approve. Mr. Drummer seconded the motion. The April 2017 Revenue and Expenditure Report was unanimously approved.

Dr. Miner stated that Medical Staff Policies was the next agenda item to be presented for approval. Dr. Miner presented Policy No. 700-140, "***Automated Dispensing cabinet Override Medications***" and Policy No. 700-154 ***Auto-Verification of Medication Order***" (New Policy). Mr. Fehribach made the motion to approve. Mr. Drummer seconded the motion. Policy No. 700-140, "***Automated Dispensing cabinet Override Medications***" and Policy No. 700-154 ***Auto-Verification of Medication Order***" (New Policy) were unanimously approved.

Dr. Miner presented Privilege Forms as the next agenda item. The forms were:

- ***Allied Health Professional – Advanced Practice Nurse Privilege Form***
- ***Allied Health Professional – Physician Assistant Privilege Form***
- ***Pediatrics Clinical Privilege Form***
- ***Surgery Clinical Privilege Form***

Privilege Forms were reviewed in the June 20, 2017, Hospital Committee meeting. They have also been reviewed and approved by the Medical Executive Committee. The Hospital Committee recommends approval of the Privilege Forms. Ms. Quigley made a motion to approve. Dr. Canal seconded the motion. The June 2017 Privilege Form was unanimously approved.

The next agenda item was Appointments, Reappointments, and Changes in Privileges. Dr. Miner stated that the Appointments, Reappointments, and Changes in Privileges were reviewed in the June 20, 2017, Hospital Committee meeting. The Appointments, Reappointments, and Changes in Privileges have also been reviewed and approved by the Medical Executive Committee. The Hospital Committee recommends approval of the Appointments, Reappointments, and Changes in Privileges. Dr. Miner explained the appointments and reappointments. Mr. Drummer made a motion to approve. Mr. Fehribach seconded the motion. The June 2017 Appointments, Reappointments, and Changes in Privileges were unanimously approved.

Mr. Drummer gave the Public Health/Healthy Babies report. The Committee reviewed the minutes from the previous meeting and heard a report from Matt Sinsko, coordinator, Mosquito and Rodent Control, MCPHD. Mr. Sinsko gave a report entailing the life cycle of a mosquito, which is 14 days. MCPHD practices Integrated Mosquito Management, which means they utilize chemical control, biological control, source reduction, and education as means to combat mosquitos. Adulticide and larvicide are also methods that are used. There have been 8,486 public requests to spray for mosquitos this year. West Nile and Zika viruses are still a concern.

Dr. Miner reported that the Quality Committee met on June 20, 2017. The Committee reviewed the minutes from the previous meeting and heard a Visiant report regarding hospital quality, patient safety, and HARM scorecard. The goal is to have readmission rates less than 12%, which is self-imposed. There has recently been a 2 day summit regarding the discharge process. The performance improvement report saw a 65% rate of currently meeting goals. The other 35% have improvement plan in place. The committee also heard an infection control report; Dr. Overley spoke about quality education and the Visiant Midtown report, and a patient satisfaction survey from Studer. Both a state survey and a joint survey are anticipated.

Dr. Miner reported that the Eskenazi Health Committee met on June 20, 2017. The Committee reviewed the minutes from the previous meeting and heard a report from Christia Hicks, vice president, Human Resources. Ms. Hicks gave an overview of the engagement patient satisfaction report, which is an Eskenazi excellence report. The results are to recruit, reassure, and retain employees. Greg Wiles, vice president, Revenue Cycle, gave the revenue cycle report. This report includes everything outside of patient care and shows some trends in improvement. The committee also heard a report regarding the nursing staff. There are currently 932 nurses, 75% of which are full time, and 87% of which are female. There has been a decrease in turnover in the last 4 years, which also coincides with an increase in the education level of nurses.

The Finance Committee Report will be postponed until July 2017.

The Audit and Compliance Committee Report will be postponed until July 2017.

The Eskenazi Health Foundation Report will be postponed until July 2017.

Dr. Charles Miramonti, chief of emergency medical services, IEMS, gave the IEMS report. Dr. Miramonti said that IEMS has graduated its most recent recruit class on May 28. July will see continuing compression-only

CPR training for IMPD. The first civilian EMT class received a 91% pass rate on their national EMT exams, which is excellent. In July, the first class of EMTs will start taking their paid, 7 month paramedic training. There will be a new dispatch system within the emergency units in the city of Indianapolis.

Shelia Guenin, vice president, Long Term Care, gave the Long Term Care Report. Mrs. Guenin stated that 8 facilities received the Bronze Commitment to Quality Award. Mrs. Guenin explained the award criteria and named each facility. Westview Rehabilitation and Nursing Center won the Bronze Award and also earned a deficiency free survey that same week. 10 facilities have earned Silver Commitment to Quality Awards.

Ashley Overlay, CEO, Midtown Community Mental Health, gave the Midtown Community Mental Health Report. Dr. Overlay reported that the Committee met in May 2017. At this meeting, the Committee heard a spotlight report regarding the Dr. James J. Wright Center at 1700 N. Illinois Street, Indianapolis, IN. Dr. Overlay stated that the center serves over 1,500 patients through many different services offered. June 9th was a training day for providers in Suboxone training. The goal is to have a provider at each center who can prescribe Suboxone. There will be open office hours with the chief of addiction services to address any issues or questions. The board will be reviewing its bylaws at the next meeting.

Matthew R. Gutwein, president and CEO, HHC, stated that the Corporation is encouraging the Senate to not make the proposed changes to national healthcare. First, encouraging Senate to engage in a process that is methodical and deliberate while seeking input from a broad range of stakeholders. Second, encouraging Senate to continue funding for HIP2.0 and other programs that help the most vulnerable populations. Benefits need to be ensured to continue helping with mental health services, addiction services, pharmacy services, and OBGYN services. Third, encouraging Senate to continue to ensure coverage for persons with preexisting conditions. Finally, encouraging Senate to maintain appropriate funding for our elderly neighbors in long term care facilities.

Dr. Virginia Caine, director, MCPHD gave the MCPHD report. Dr. Caine reported that MCPHD is participating in the June 24 Sickle Cell 5k run/walk at Riverside Park. Dr. Caine is the honorary chair for this event. Women's Fund of Central Indiana rallied numerous communities and community partners, including Dr. Caine and MCPHD, in the Campaign to Change Direction, in order to change the perspective on mental health. The kick off for this campaign was held on May 31 2017. Many community stakeholders participated including Mayor Hogsett.

Dr. Lisa Harris, medical director and CEO, Eskenazi Health, stated that she echo's Mr. Gutwein's remarks and that there will be an insurance enrollment event on Sunday, June 25th from 8am-5pm at Eskenazi Hospital. Dr. Harris introduced two new staff members. The first is Eskenazi's Chief Operating Officer, Neil Johnson. The second is Eskenazi's Chief of Internal Medicine, Dr. W. Graham Carlos.

Since this was a public meeting, Dr. Miner asked if there were any comments or questions from the public or additional business. There was none.

There was no further business. Ms. Rogers motioned to adjourn the meeting. Ms. Quigley seconded the motion. The meeting was adjourned by unanimous voice consent.

The next meeting of the Board will be held on Tuesday, July 25, 2017, at 1:30 p.m.

James D. Miner, M.D., Chairman
Board of Trustees

Matthew R. Gutwein
President and Chief Executive Officer