

MINUTES OF THE BOARD OF TRUSTEES MEETING
OF THE
HEALTH AND HOSPITAL CORPORATION
OF MARION COUNTY, INDIANA

November 21, 2017

The meeting of the Board of Trustees (“Board”) of the Health and Hospital Corporation of Marion County, Indiana (“HHC”) was held on Tuesday, November 21, 2017, at 1:30 p.m., at the Sidney and Lois Eskenazi Hospital, 720 Eskenazi Avenue, Outpatient Care Center, Rapp Family Conference Center, First Floor, Faegre Baker Daniels Conference Room, Indianapolis, Indiana.

Members present: James D. Miner, M.D; Charles S. Eberhardt; David F. Canal, M.D.; Ellen J. Quigley; Joyce Rogers;

Members present via phone: Gregory S. Fehribach;

Members absent: Carl L. Drummer;

Dr. Miner called the meeting to order and proceeded with the roll call.

Dr. Miner asked if there were any additions, corrections, or deletions to the Board minutes from the October 17, 2017, meeting. There were none. Dr. Canal made the motion to approve. Mr. Eberhardt seconded the motion. The minutes from October 17, 2017, meeting were unanimously approved.

The next agenda item was General Ordinance and Resolutions. Dr. Miner presented General Ordinance No. 3-2017 “*Administrative Hearing Demands*”. Ms. Quigley motioned for the General Ordinance No. 3-2017 “*Administrative Hearing Demands*” to be read for the second time by Tavonna Harris Askew, chief of staff and general counsel, HHC. Dr. Miner asked if there were any questions or comments. There were none. Dr. Canal seconded the motion. General Ordinance No. 3-2017 “*Administrative Hearing Demands*” was unanimously approved.

Dr. Miner presented General Ordinance No. 4-2017 ***“Residential Property Standards”***. Dr. Canal motioned for General Ordinance No. 4-2017 ***“Residential Property Standards”*** to be read for the second time by Tavonna Harris Askew, chief of staff and general counsel, HHC. Dr. Miner asked if there were any questions or comments. There were none. Mr. Eberhardt seconded the motion. General Ordinance No. 4-2017 ***“Residential Property Standards”*** was unanimously approved.

Dr. Miner presented Resolution No. 4-2017, ***“Internal Control Standards”***. Mr. Sellers gave an explanation of the resolution. . Dr. Miner asked if there were any questions. There were none. Ms. Rogers made the motion to approve. Ms. Quigley seconded the motion. Resolution No. 4-2017, ***“Internal Control Standards”*** was unanimously approved.

Dr. Miner presented Resolution No. 5-2017, ***“Special Deputies”***. Ms. Askew gave an explanation of the resolution. Ms. Quigley stated that the resolution was discussed and motioned to be approved by the full Board in the Public Health Committee meeting earlier in the day. Dr. Miner asked if there were any questions. There were none. Mr. Eberhardt made the motion to approve. Mr. Fehribach seconded the motion. Resolution No. 5-2017, ***“Special Deputies”*** was unanimously approved.

Dr. Miner presented Resolution No. 6-2017, ***“Sponsorship Transfer Agreement”***. Ms. Askew gave an explanation of the resolution. Dr. Miner asked if there were any questions. There were none. Ms. Quigley made the motion to approve. Mr. Eberhardt seconded the motion. Resolution No. 6-2017, ***“Sponsorship Transfer Agreement”*** was unanimously approved.

The next agenda item was purchase recommendations. Dr. Miner introduced the purchase recommendation ***“Nuclear Medicine Mobile Gamma Camera”***. The best bid is for Digirad at the cost of \$269,790.00. Dr. Miner asked for approval of the bid. Dr. Canal made a motion to approve. Ms. Rogers seconded the motion. The motion to approve the Purchase Recommendation, ***“Nuclear Medicine Mobile Gamma Camera”*** was unanimously approved.

Daniel Sellers, CFO and treasurer, HHC, gave the Treasurer’s Report. Cash Disbursements for October 2017 were at \$131.5million, which was below the 2017 monthly average of \$137.7 million. Dr. Miner asked if there were any questions regarding the October 2017 report. There were none. Ms. Rogers made the motion to approve. Ms. Quigley seconded the motion. The October 2017 Cash Disbursements Report was unanimously approved.

Mr. Sellers continued with Revenue and Expenditure Report. Tax Revenue was on budget at \$97.8 million. Other State and Federal Revenue are at \$57.9 million. The Marion County Public Health Department (“MCPHD”) is better than budget at \$6.4 million. Headquarters is below budget at \$5.2 million. Grant revenues are just behind budget at \$17.8 million. Total Revenue for the Corporation is \$95 million. Expenditures are seeing Personal Services better than budget at \$51.8 million. Supplies are better than budget at \$3.3 million. Other Services and Charges are better than budget at \$21.7 million. Capital Outlays are below budget. Eskenazi Health and IEMS are at \$118.6 million. Long Term Care is on budget. Operating Transfer Cumulative Building Fund is fully funded. Debts are fully funded. Mr. Fehribach made the motion to approve. Mr. Eberhardt seconded the motion. The October 2017 Revenue and Expenditure Report was unanimously approved.

Dr. Miner stated that Medical Staff Policies was the next agenda item to be presented for approval. Dr. Miner presented Policy No. 700-124 “***Cardiopulmonary Resuscitation (CPR) – Competence for Medial and Allied health Staff and the Code Team***”. Ms. Rogers made the motion to approve. Mr. Eberhardt seconded the motion Policy No. 700-123, “***Medical Staff Peer Review (with attachment)***” and Policy No. 700-156 “***Chain Of Command Conflict Resolution***” was unanimously approved.

Dr. Miner presented Privilege Forms as the next agenda item. The forms were:

- ***Eskenazi Health – Orthopedics Clinical Privilege Form***

Privilege Forms were reviewed in the November 21, 2017, Hospital Committee meeting. They have also been reviewed and approved by the Medical Executive Committee. The Hospital Committee recommends approval of the Privilege Forms. Ms. Rogers made a motion to approve. Dr. Canal seconded the motion. The November 2017 Privilege Forms were unanimously approved.

The next agenda item was Appointments, Reappointments, and Changes in Privileges. Dr. Miner stated that the Appointments, Reappointments, and Changes in Privileges were reviewed in the November 21, 2017, Hospital Committee meeting. The Appointments, Reappointments, and Changes in Privileges have also been reviewed and approved by the Medical Executive Committee. The Hospital Committee recommends approval of the Appointments, Reappointments, and Changes in Privileges. Dr. Miner explained the appointments and reappointments. Dr. Canal made a motion to approve. Mr. Eberhardt seconded the motion. The November 2017 Appointments, Reappointments, and Changes in Privileges were unanimously approved.

Ms. Quigley gave the Public Health Committee Report. Ms. Quigley stated that the committee approved the minutes from the previous meeting and approved the purchase recommendation to be passed to the full Board. The Committee also heard a report from Mackenzie Szymanski, field operations supervisor, MCPHD, on the STD Control Program. Ms. Szymanski reported the background of MCPHD's STD Control Program, as well as the current status. She compared current surveillance rankings versus 1999, and to the statistics nationwide. Ms. Szymanski reviewed the steps to treatment and outlook for the program. The Committee also heard a report from Tara Parchman, director of finance, MCPHD, who gave the 3rd Quarter financial report.

Dr. Miner reported that the Eskenazi Health Committee met on November 21, 2017. The Committee reviewed the minutes from the previous meeting and heard a report from Tom Ringham, associate vice president of facilities, Eskenzi Health, who gave his annual report regarding the Eskenazi Facilities. The report reviewed the work done to facilities in the last year, which totaled over 60 projects, as well as the dismantling of the psych research building and the physical plant building. Dr. Ashley Overley, CEO, Midtown Community Mental Health, shared her annual update with the Committee. Dr. Overley gave the current status of Midtown care, new inpatient and outpatient programs, and the influence Midtown has had throughout the community. The Committee also reviewed the medical policies, appointments, reappointments, and changes to privileges.

The Finance Committee will meet later today.

Dr. Canal gave the Long Term Care Committee report. Dr. Canal stated that the Committee reviewed the minutes from the previous meeting and heard a facilities report from Christian Hoyer from American Senior Communities. The committee also heard that there are numerous 5 star evaluations across our facilities, which is a leading number statewide. Occupancy is at 85%, which is above the state average. All employees have completed compliance training. Sue Hornstein, corporate compliance director, ASC, gave a report regarding the corporate compliance agreement and reported that we are meeting all of the requirements. Gina Thompson reported that the Board has completed their annual certification, keeping in compliance with the requirements. Through recent surveys, it is reported that there is a 91% satisfaction rate among residents.

Shelia Guenin, vice president of long term care, HHC, gave the Long Term Care Report. Ms. Guenin stated that there were 12 facilities which were awarded quality awards. Stonebrook Nursing and Rehabilitation, as well as Eastlake Nursing and Rehabilitation had deficiency-free surveys.

Ernie Vargo, president and CEO, Eskenazi Health Foundation, gave the Eskenazi Health Foundation Report. Mr. Vargo said that Sandra Eskenazi has been named Outstanding Philanthropist by the Association of Fundraising Professionals, Indiana Chapter. The Foundation Board will be meeting in December and will elect new officers and directors.

Kevin Gina, chief of logistics, IEMS, gave the IEMS report. Mr. Gina said that IEMS plans to address shortages in medics by offering different training courses. The new website is in the works. IEMS is working hard with IMPD to train officers in 1st aid and care training. The new electronic medical record system is going to be implemented soon.

Ashley Overley, CEO, Midtown Community Mental Health, will give her report in December.

Matthew R. Gutwein, president and CEO, HHC, would like to congratulate Alex Azar on being nominated United States Secretary of Health and Human Services. Mr. Gutwein congratulated Dr. Caine on being named Watanabe Life Sciences Champion of the Year. Mr. Gutwein congratulated Dr. Harris on receiving the Character Award from the Girl Scouts of Central Indiana. Mr. Gutwein congratulated Dr. Theresa Rohr-Kirchgraber on being named a 2017 IBJ Woman of Influence. Mr. Gutwein reminded everyone that it is flu season and that flu shots are available at an affordable rate at the Marion County Public Health Department.

Dr. Virginia Caine, director, MCPHD, gave the MCPHD report. Dr. Caine said two departments presented posters at the American Public Health Association annual conference. The WIC staff presented their breastfeeding poster and the TB staff presented their quality improvement poster. The Dental Services Department participated in the Junior Achievement Job Spark to introduce 8th graders to careers in dental health. The Ryan White HIV Program and grants department worked together to submit a \$4.8 million grant that would advance the program greatly. Dr. Caine gave an influenza report and reported that there were lots of MCPHD leaders on the committee for the Indiana Vital Records Conference.

Dr. Lisa Harris, medical director and CEO, Eskenazi Health, gave the Eskenazi Health Report. Dr. Harris said it is time for open enrollment and there are still opportunities for HIP 2.0 enrollment. Enrollment numbers thus far have exceeded the enrollment numbers from 2016.

Since this was a public meeting, Dr. Miner asked if there were any comments or questions from the public or additional business. Dr. Miner thanked HHC and MCPHD for being invited to be a part of Staff Development Day.

There was no further business. Dr. Canal motioned to adjourn the meeting. Mr. Eberhardt seconded the motion. The meeting was adjourned by unanimous voice consent.

The next meeting of the Board will be held on Tuesday, December 19, 2017, at 1:30 p.m.

James D. Miner, M.D., Chairman
Board of Trustees

Matthew R. Gutwein
President and Chief Executive Officer