

MINUTES OF THE BOARD OF TRUSTEES MEETING
OF THE
HEALTH AND HOSPITAL CORPORATION
OF MARION COUNTY, INDIANA

September 19, 2017

The meeting of the Board of Trustees (“Board”) of the Health and Hospital Corporation of Marion County, Indiana (“HHC”) was held on Tuesday, September 19, 2017, at 1:30 p.m., at the Sidney and Lois Eskenazi Hospital, 720 Eskenazi Avenue, Outpatient Care Center, Rapp Family Conference Center, First Floor, Faegre Baker Daniels Conference Room, Indianapolis, Indiana.

Members present: James D. Miner, M.D; Charles S. Eberhardt; David F. Canal, M.D.; Gregory S. Fehribach; Ellen J. Quigley; Carl L. Drummer;

Members absent: Joyce Rogers;

Dr. Miner called the meeting to order and proceeded with the roll call.

Dr. Miner asked if there were any additions, corrections, or deletions to the Board minutes from the August 29, 2017, meeting. There were none. Mr. Fehribach made the motion to approve. Mr. Eberhardt seconded the motion. The minutes from August 29, 2017, meeting were unanimously approved.

The next agenda item was General Ordinance and Resolutions. Dr. Miner presented General Ordinance No. 2-2017 “**Minimum Standards for Body Art Facilities**”. The General Ordinance No. 2-2017 “**Minimum Standards for Body Art Facilities**” was read for the first time by Tavonna Harris Askew, chief of staff and general counsel, HHC. Dr. Miner asked if there were any questions or comments. Pam Thevenow, administrator, Water Quality and Hazardous Materials Management, stated that this ordinance is an 11-year-old policy that is being updated. General Ordinance No. 2-2017 “**Minimum Standards for Body Art Facilities**” will be read for the second time and will be voted on during the October 17, 2017 Board of Trustees Meeting.

The next agenda item was purchase recommendations. Dr. Miner introduced the first purchase recommendation **“Laboratory Information Management System (LIMS)”**. Bill Shomaker, director, Corporate Information Systems, explained the purpose of the purchase recommendation, **“Laboratory Information Management System (LIMS)”**. The best bid is for ChemWare’s On Premise System at \$316,227.00. Dr. Miner asked for approval of the bid. Mr. Drummer made a motion to approve. Dr. Canal seconded the motion. The motion to approve the Purchase Recommendation, **“Laboratory Information Management System (LIMS)”** was unanimously approved.

Dr. Miner introduced the second purchase recommendation **“Telecommunication Replacement (VOIP)”**. Mr. Shomaker explained the purpose of the purchase recommendation, **“Telecommunication Replacement (VOIP)”**. The best bid is for Presidio at \$651,724.00. Dr. Miner asked for approval of the bid. Mr. Drummer made a motion to approve. Mr. Fehribach seconded the motion. The motion to approve the Purchase Recommendation, **“Telecommunication Replacement (VOIP)”** was unanimously approved.

Dr. Miner introduced the third purchase recommendation **“Central Supply Storage Renovation Bid Recommendation”**. Dr. Miner explained the purpose of the purchase recommendation, **“Central Supply Storage Renovation Bid Recommendation”**. The best bid was for SCS Construction Services, Inc. at \$394,000.00. Dr. Miner asked for approval of the bid. Dr. Canal made a motion to approve. Ms. Quigley seconded the motion. The motion to approve the Purchase Recommendation, **“Central Supply Storage Renovation Bid Recommendation”** was unanimously approved.

Dr. Miner introduced the fourth purchase recommendation **“Kathi and Bob Postlethwait Mental Health Recovery Center Expansion Construction Manager as Constructor (CMc) Services”**. Dr. Miner explained the purpose of the purchase recommendation, **“Kathi and Bob Postlethwait Mental Health Recovery Center Expansion Construction Manager as Constructor (CMc) Services”**. The bid was awarded to Hagerman. Dr. Miner asked for approval of the bid. Ms. Quigley made a motion to approve. Mr. Fehribach seconded the motion. The motion to approve the Purchase Recommendation, **“Kathi and Bob Postlethwait Mental Health Recovery Center Expansion Construction Manager as Constructor (CMc) Services”** was unanimously approved.

Mr. Sellers gave the Treasurer’s Report. Cash Disbursements for August 2017 was at \$148.2 million, which was below the 2017 monthly average of \$139.8 million. Dr. Miner asked if there were any questions regarding the August 2017 report. There were none. Mr. Fehribach made the motion to approve. Mr. Eberhardt seconded the motion. The August 2017 Cash Disbursements Report was unanimously approved.

Mr. Sellers continued with Revenue and Expenditure Report. Tax Revenue was on budget at \$78.3 million. Other State and Federal Revenue are at \$46.3 million. The Marion County Public Health Department (“MCPHD”) is better than budget at \$5.8 million. Headquarters is below budget at \$4.5 million. Grant revenues are strong at \$14.3 million. Total Revenue for the Corporation is \$75 million. Expenditures are seeing Personal Services better than budget at \$41.4 million. Supplies are better than budget at \$2.4 million. Other Services and Charges are better than budget at \$16 million. Capital Outlays are below budget. Eskenazi Health and IEMS are at \$94.9 million. Long Term Care is on budget. Operating Transfer Cumulative Building Fund is fully funded. Debts are fully funded. Mr. Fehribach made the motion to approve. Mr. Eberhardt seconded the motion. The August 2017 Revenue and Expenditure Report was unanimously approved.

Dr. Miner stated that Medical Staff Policies was the next agenda item to be presented for approval. Dr. Miner presented Policy No. 700-123, ***“Medical Staff Peer Review (with attachment)”*** and Policy No. 700-136, ***“Recovery of Organs after Circulatory Death”***. Dr. Canal made the motion to approve. Mr. Drummer seconded the motion Policy No. 700-123, ***“Medical Staff Peer Review (with attachment)”*** and Policy No. 700-136, ***“Recovery of Organs after Circulatory Death”*** were unanimously approved.

The next agenda item was Appointments, Reappointments, and Changes in Privileges. Dr. Miner stated that the Appointments, Reappointments, and Changes in Privileges were reviewed in the September 19, 2017, Hospital Committee meeting. The Appointments, Reappointments, and Changes in Privileges have also been reviewed and approved by the Medical Executive Committee. The Hospital Committee recommends approval of the Appointments, Reappointments, and Changes in Privileges. Dr. Miner explained the appointments and reappointments. Mr. Drummer made a motion to approve. Ms. Quigley seconded the motion. The September 2017 Appointments, Reappointments, and Changes in Privileges were unanimously approved.

Mr. Drummer gave the Public Health Committee Report. Mr. Drummer stated that the committee approved the minutes from the previous meeting, approved Bid Recommendations to be voted on by the full Board, and reviewed revised Ordinances.

Dr. Miner reported that the Eskenazi Health Committee met on September 19, 2017. The Committee reviewed the minutes from the previous meeting and heard a report from Dr. David Crabb, chief medical officer, who gave his annual report. The report reviewed the diverse nature of the providers employed by EH, Eskenazi Medical Group Patient Satisfaction, Physician Engagement, and burnout. Dr. Crabb gave an overview of the Eskenazi Health/IU Health Interlocal Agreement. The Committee heard about improvements in patient

experience, ACCESS goals review, and improvements in patient satisfaction. The EPIC launch was satisfactory and there will be an update in March 2018. The Committee reviewed Eskenazi's involvement in the opioid crisis including treatment plans, identifying high risk patients, and other at-risk behaviors. Lee Ann Blue, chief nursing officer, gave a report on the Eskenazi Health Primary Stroke Center and its best practice guidelines. The Committee reviewed the medical policies, appointments, reappointments, and changes to privileges. They also heard the 2nd Quarter Financial reports.

The Finance Committee will meet in October 2017.

Dr. Miner gave the Eskenazi Health Quality Committee Report. Dr. Miner stated that Brigetta Ober, Director of Quality Management, Eskenazi Health, gave a presentation of the stroke care process as well as Visiant Data improvements and challenges. The Committee discussed the HARM scorecard and the National Surgical Quality Improvement Program.

Ashley Overley, CEO, Midtown Community Mental Health, said the Midtown Community Mental Health Report will be given next month as their Committee will meet next week.

Matthew R. Gutwein, president and CEO, HHC, stated that he will defer his report to the next month.

Dr. Virginia Caine, director, MCPHD, allowed a special report from Dr. Joe Gibson, director, Epidemiology, MCPHD to be given during her time. Dr. Gibson gave a report on the MCPHD involvement in National Syndromic Surveillance. Dr. Gibson gave a comprehensive overview of the history of the Program and its benefits both locally and nationally. Dr. Gibson provided his and MCPHD's involvement in the influence and shaping of the Program. MCPHD is proud to be a part of an effort that can have such a large impact both locally and nationally on the health of residents. Several Board members had questions regarding the Program and its uses. Dr. Gibson and Dr. Caine answered them accordingly.

Dr. Lisa Harris, medical director and CEO, Eskenazi Health, deferred the majority of her report until the next month. She pointed out that Saturday, September 23rd is the Indiana AIDS Walk. Eskenazi Health is also the lead sponsor for the Indianapolis Recorder Health Fair.

Since this was a public meeting, Dr. Miner asked if there were any comments or questions from the public or additional business. There was none.

There was no further business. Mr. Drummer motioned to adjourn the meeting. Dr. Canal seconded the motion. The meeting was adjourned by unanimous voice consent.

The next meeting of the Board will be held on Tuesday, October 17, 2017, at 1:30 p.m.

James D. Miner, M.D., Chairman
Board of Trustees

Matthew R. Gutwein
President and Chief Executive Officer