

MINUTES OF THE BOARD OF TRUSTEES MEETING
OF THE
HEALTH AND HOSPITAL CORPORATION
OF MARION COUNTY, INDIANA

December 18, 2018

The meeting of the Board of Trustees (“Board”) of the Health and Hospital Corporation of Marion County, Indiana (“HHC”) was held on Tuesday, December 18, 2018, at 1:30 p.m., at the Sidney and Lois Eskenazi Hospital, 720 Eskenazi Avenue, Outpatient Care Center, Rapp Family Conference Center, First Floor, Faegre Baker Daniels Conference Room, Indianapolis, Indiana.

Ms. Joyce Rogers called the meeting to order and proceeded with the roll call.

Members present: James D. Miner, M.D; Charles S. Eberhardt; Ellen J. Quigley; David F. Canal, M.D; Gregory S. Fehribach; Carl L. Drummer;

Ms. Rogers asked if there were any additions, corrections, or deletions to the Board minutes from the November 20, 2018, meeting. A motion was made to approve and seconded. The minutes from the November 20, 2018, meeting were unanimously approved.

The next item on the agenda was *Purchase Recommendations and Bids*. The first purchase recommendation was for **“MRI & CT UPS Renovation.”** Dr. Miner explained the purchase recommendation and criteria needed to be considered for the bid. It was recommended that Hagerman, Inc. is awarded the contract. The contract amount is recommended at a total award amount of \$503,300. A motion was made to approve and seconded. The purchase recommendation **“MRI & CT UPS Renovation”** was unanimously approved. The second purchase recommendation was for **“Signage & Wayfinding.”** Dr. Miner explained the purchase recommendation and criteria needed to be considered for the bid. It is recommended that Graphic House is awarded the contract for Bid Package #1 and Bid Package #2. The total contract amount is recommended to be a total award amount of \$1,664,961. It is recommended that Parvin-Clauss Sign Co. be awarded the contract for Bid Package #3. The contract amount is recommended to be a total award amount of \$157, 133. It is recommended that Alderson is awarded the contract for Quote Package #1. The contract amount is recommended to be a total award amount of \$124,968. It is recommended that ASI Signage Innovations be

awarded the contract for Quote Package #2. The contract amount is recommended to be a total award amount of \$149,388. A motion was made to approve and seconded. The purchase recommendation “**Signage & Wayfinding**” was unanimously approved. The last purchase recommendation was for “**Hasbrook Building Restroom Remodel Project.**” Ellen J. Quigley explained the purchase recommendation and criteria needed to be considered for the bid. It was recommended that Davis & Associates, Inc. be awarded the contract. The contract amount recommended is \$1,118,845.00. A motion was made to approve and seconded. The purchase recommendation “**Hasbrook Building Restroom Remodel Project**” was unanimously approved.

Daniel E. Sellers, treasurer and, CFO, HHC, gave the Treasurer’s Report for the month ended November 2018. At \$140.3 million, November 2018 disbursements are slightly below the 2018 average monthly disbursement amount of \$142.2 million. November 2017 disbursements were \$159.3 million. The November 2018 Cash Disbursements Report was unanimously approved.

Mr. Sellers continued with the Revenue and Expenditure Report. The November 2018 Budget Basis Revenue and Expenditure report for the General fund is enclosed. The analysis section of the report is cumulative through the end of November and uses italics to highlight revenues that are under budget and expenditures that are over budget. A motion was made to approve and seconded. The November 2018 Revenue and Expenditure Report was unanimously approved.

The next agenda item was Appointments, Reappointments, and Changes to Privileges. Dr. Miner stated that the Appointments, Reappointments, and Changes in Privileges were reviewed in the December 18, 2018, Hospital Committee meeting. The Appointments, Reappointments, and Changes in Privileges have also been reviewed and approved by the Medical Executive Committee. The Hospital Committee recommends approval of the Appointments, Reappointments, and Changes to Privileges. A motion was made and seconded. The December 2018 Appointments, Reappointments, and Changes in Privileges were unanimously approved.

Dr. Miner presented Medical Staff Policies. Policy No. 700-20, “*HIV Diagnostic Testing and Counseling, and Partner Notification*”, Policy No. 700-65, “*Testing for Newborn Metabolic Disorders.*” The Medical Staff Policies presented were unanimously approved.

Ms. Rogers gave the Finance Committee Report. The finance committee met on November 20, 2018. Dan Sellers discussed the budget and focused on the corporate cash position. The committee also discussed the cash position and the impact of the outstanding DISH payments. There was also a presentation in regards to the

proposed budget for Long-Term Care. Several significant factors have caused the Long Term Care division losses, including the HHC quality requirements which improve resident health, safety and satisfaction. These types of additional expenses increase operating expenses. The committee discussed losses and engaged in dialog about ways to mitigate losses in the future.

Dr. Canal gave the Quality Committee Report. The Quality Committee met earlier and heard a discussion by Dr. James H. Fuller, president, Indianapolis Coalition for Patient Safety. The Indianapolis Coalition for Patient Safety is working to make Indianapolis the safest place to receive health care. The Coalition has a shared vision and willingly discusses events that have occurred in their institutions to improve best practices across the city.

Ms. Quigley gave the Public Health Committee Report. Nina Brahm, associate vice president HHC Grants, gave a presentation regarding the work of the Grants department. She shared the activities of the team, including pre-award activity, writing grant applications, post-award activity, managing sub-awardees, and maintaining financial records. The 2017 total grant expenditure totaled over \$35 million. 2018 has been a record year for obtaining new grants in the amount over \$12.5 million. Joan Trendell, bureau chief, MCPHD public health administration, gave a presentation on linguistic competency across the organization. The MCPHD serves individuals that speak over 150 different languages and dialects. This project will focus on high-quality service to clients that interact with the health department.

Dr. Miner gave the Eskenazi Health Committee Report. A bid was presented by Kathleen Sharp, administrative director, Eskenazi Health Pathology. The bid was in regard to a blood bank software program. The bid was tabled to be reviewed in the future for broader bid diversity. Sherron Rogers, vice president business development, strategy, and operational excellence, Eskenazi Health gave a presentation on Operation Excellence, a program that looks to review a number of operating systems and programs in order to meet the needs of the community. Aaron Eichorn, chief financial officer, Eskenazi Health presented a financial report. There has been a positive revenue increase compared to a budget of \$10 million. Overall, the processes have seen improvement compared to the budget and operational numbers of 2017. Successes have been implanted in the budget moving forward for 2019.

Mike Hayward, chief of operations gave the Indianapolis Emergency Medical Services (IEMS) Report. Academic Services graduated a new paramedic class, all of whom has passed their registry exam. Data collection efforts are on-going, focusing on scooters and scooter incidents. There is a new promotional video that will be added to the IEMS website.

Shelia Guenin gave the Long-Term Care Report. RTV6 has aired a program on the Long-Term Care Facilities and hiring Hoosiers. Students from Crispus Attacks High School have been invited to participate in the certified nursing assistants program, which is provided while they attend high school. Students attend classes and clinical programs to become C.N.A. certified before their high school graduation. WISH-TV and the Indy Star have featured stories on Bruce Anderson, who is believed to be the oldest person to receive a liver transplant in the state of Indiana at age 79. Mr. Anderson rehabilitated from his transplant at American Village. He was very positive about the care and rehabilitation that he received.

Matthew Gutwein, president and CEO, HHC, gave the President/CEO Report. Mr. Gutwein reflected on the year and expressed gratitude to the patients of MCPHD, Eskenazi Health, Midtown Mental Health, IEMS, and the Long Term Care facilities. He also expressed gratitude for all that support the corporation and wished everyone a happy holiday.

Dr. Lisa Harris, medical director, and CEO gave the Eskenazi Health Report. Several IU School of Medicine professors affiliated with Eskenazi Health will be recognized during the bicentennial celebrations for their community outreach and public engagement.

Dr. Virginia Caine, director, Marion County Public Health Department gave the MCPHD Report. The Marion County Public Health Mass Fatality Seminar was held on December 4, 2018. The MESH National Healthcare Coalition Preparedness Conference was held November 27 – 29, 2018 in New Orleans, Louisiana. Dr. Caine recognized Joan Trendell, bureau chief, MCPHD public health administration for her 25-year career with the MCPHD. Ms. Trendell will be retiring January 2019.

Since this was a public meeting, Ms. Rogers asked if there were any comments or questions from the public or additional business. There were no comments.

Mr. Drummer motioned to adjourn the meeting. Dr. Miner seconded the motion. The meeting was adjourned by unanimous voice consent.

The next meeting of The Board will be held on Monday, January 14, 2019 at 1:30 pm.

Joyce Q. Rogers, Chairwoman
Board of Trustees

Matthew R. Gutwein
President and Chief Executive Officer