

MINUTES OF THE BOARD OF TRUSTEES MEETING  
OF THE  
HEALTH AND HOSPITAL CORPORATION  
OF MARION COUNTY, INDIANA

March 18, 2014

The meeting of the Board of Trustees (“Board”) of the Health and Hospital Corporation of Marion County, Indiana (“HHC”) was held on Tuesday, March 18, 2014, at 1:30 p.m., at the Sidney and Lois Eskenazi Hospital, 720 Eskenazi Avenue, Outpatient Care Center, Rapp Family Conference Center, First Floor, Faegre Baker Daniels Conference Room, Indianapolis, Indiana.

Members present: David F. Canal, M.D.; Deborah J. Daniels; Gregory S. Fehribach; Lacy M. Johnson; James D. Miner, M.D.; Robert B. Pfeifer and Charles Eberhardt.

Members absent: None.

Dr. Miner called the meeting to order and proceeded with the roll call.

Dr. Miner asked if there were any additions, corrections, or deletions to the Board minutes from the February 18, 2014, meeting. Mr. Fehribach requested that the minutes be changed to reflect that he was absent at the February 18, 2014, Board meeting. Mrs. Daniels made the motion to approve the minutes with changes. Mr. Eberhardt seconded the motion. The minutes from the February 18, 2014, meeting were unanimously approved.

Policy No. 700-07, “**Completion of Medical Records**” was the next agenda item submitted for Board approval. Dr. Miner stated that the Policy was reviewed in the Hospital Committee meeting on March 18, 2014, and had also been reviewed by the Medical Staff Committee. The Hospital Committee recommends approval. Dr. Miner gave an explanation of the Policy. Mr. Johnson made the motion to approve. Mrs. Daniels seconded the motion. Policy No. 700-07, “**Completion of Medical Records**” was unanimously approved.

Daniel E. Sellers, treasurer and CFO, HHC, gave the Treasurer’s Report for March 2014. Mr. Sellers stated that March 15, 2014, was the first Enroll Indianapolis Day event at Eskenazi Health Services. At this point Mr. Sellers introduced Gordon Jaye, director, Eskenazi Health Patient Access Services, who presented the Board

with information on the March 15, 2014, Enroll Indianapolis Day. A total of 77 navigators enrolled clients on this day. The initiative received volunteer support from numerous civic groups in the city including Delta Sigma Theta Sorority, Inc., Indianapolis Alumnae Chapter. Eskenazi Health Services will conduct a second Enroll Indianapolis Day on March 29, 2014. The deadline to enroll individuals is March 31, 2014.

Mr. Sellers continued the Treasurer's Report with the Cash Disbursements Report. At \$144 million, February 2014 disbursements are above the 2014 average monthly disbursement amount of \$119.7 million. The increase is due to intergovernmental transfer payments (IGT's) for Long Term Care, and the Physician's Medicaid adjustment. February 2014 disbursements are also higher than February 2013 by \$12.9 million. The year to year increase reflects higher IGT payments. Mr. Fehribach made the motion to approve. Mr. Pfeifer seconded the motion. The February Cash Disbursements Report was unanimously approved.

Next, Mr. Sellers presented the Revenue and Expenditure Report. Revenues are reported on a cash basis. Tax Revenues are at budget. Public Health Revenues are over budget. Headquarters Revenues are under budget. Grant Revenues are under budget. In the Expenditures Category, Personal Services are under budget. Supplies are over budget by \$1.2 million. As the purchase orders for Supplies are reduced each month the variance from budget improves. Other Services and charges are over budget. The Long Term Care Support reflects the year-end divisional surplus anticipated to be distributed back to Headquarters. The federal government has approved an increase for in-patient services and HHC is working with the state for an outpatient increase. In the Cumulative Building Fund category the amount represents the anticipated annualized amount to be transferred to the Cumulative Building fund by year end 2014. Six million dollars has been transferred to date with expectation of being under budget by year-end. Operating Transfers were made on June 30, 2013 and December 1, 2013. The present deficit is expected to be even at the end of year 2014. Mr. Pfeifer made the motion to approve. Mr. Johnson seconded the motion. The Revenue and Expenditure Report as of February 28, 2014, was unanimously approved.

The next agenda item was Appointments. Dr. Miner stated that the Appointments were reviewed in the March 18, 2014 Hospital Committee meeting. The Appointments have also been reviewed and approved by the Medical Executive Committee and the Credentialing Committee. The Hospital Committee recommends approval of the Appointments. Mr. Johnson made a motion to approve. Mr. Eberhardt seconded the motion. The March 2014 Appointments were unanimously approved.

The following Privilege Forms and Guidelines were submitted for approval in the March 18, 2014, Board meeting.

- ◆ ***Emergency Medicine Associate Staff Clinical Privilege Form***
- ◆ ***Orthopaedics Clinical Privilege Form***
- ◆ ***Urology Clinical Privilege Form***

Dr. Miner stated that the Privilege Forms and Guidelines were discussed in the March 18, 2014, Hospital Committee meeting. Dr. Miner gave an explanation of the changes to each form. The Hospital Committee recommends approval and submitting to the full Board for approval. Mr. Fehribach made the motion to approve. Mrs. Daniels seconded the motion. The Privilege Forms and Guidelines were unanimously approved.

The Health and Hospital Compliance Plan was the next agenda item submitted for approval. Dr. Miner stated that this plan was submitted by Jennifer Girod, Director of Corporate Compliance, HHC. The plan is for all divisions of HHC. This plan was presented at the Hospital Committee meeting of March 18, 2014. There are Compliance Committees that will ensure that comprehensive guidelines and standards are written and available, that the guidelines and standards for compliance are being met, trainings are conducted and that corrective measures are taken. The Hospital Committee recommended taking the Health and Hospital Compliance Plan to the full Board for approval. Mr. Fehribach made the motion to approve. Mrs. Daniels seconded the motion. The Health and Hospital Compliance Plan was unanimously approved.

There were no Bids submitted for approval for the month of March 2014.

Board member Deborah J. Daniels gave the March 18, 2014, Public Health/Healthy Babies Committee Report. The Committee meeting consisted of approval of the following:

- ◆ ***Approval of February 18, 2014 Minutes***
- ◆ ***“Using Intense, One-on-One Health Education and Coaching to Facilitate HIV Care”***  
Mike Bryson, program coordinator, MAI, Ryan White/HIV Services
- ◆ ***Ryan White/HIV Services Update and the ACA***  
Michael Wallace, director, Ryan White/HIV Services
- ◆ ***4<sup>th</sup> Quarter 2013 Financials***  
Tara Parchman, Director of Finance

Mrs. Daniels reported that the MCPHD HIV Program has been recognized as being one of the best in the country. The program is federally funded and averages 300 clients yearly. There program has an 85% compliance rate. At this point Dr. Virginia Caine stated that one of the mechanisms that make the program successful is the MCPHD’s method of service delivery.

Dr. Miner reported that the Hospital Committee met on March 18, 2014, and approved the February 18, 2014, meeting minutes. The majority of the agenda items have previously been discussed. The agenda also consists of a Meaningful Use Update by David Shaw, chief information officer, Eskenazi Health. Mr. Shaw's presentation included information on the Affordable Care Act.

The Long Term Care Committee will meet after today's Board meeting.

Dr. Miner reported on the Quality Committee meeting of February 18, 2014. The Quality Committee reviewed quality indicators that include the appropriate protocol to establish and achieve stated goals. This included the Quality Improvement Dashboard that revealed favorable outcomes in the areas of length of stay, reduced admissions, Six Sigma, surgical quality improvement and protective information measures.

At this point Board member, Lacy M. Johnson, left the meeting.

Dr. Charles Miramonti, medical director, Indianapolis Emergency Medical Service (IEMS), reported that IEMS continues to work with the Indianapolis Police Department (IPD) on the heroin use elimination program in the city. IEMS is providing IPD officers and sites with trauma kits. IEMS was also instrumental in extending treatment and care to the four IPD officers that were wounded during an incident that occurred this month. IEMS will conduct two new recruitment classes. Staff of IEMS will be traveling to Kentucky to participate in a march honoring emergency medical technicians Timothy McCormick and Cody Medley who lost their lives in an accident last year. There will also be an IEMS golf outing to raise funds for the McCormick/Medley Scholarship Fund.

Ernie Vargo, president and CEO, Eskenazi Health Foundation, stated that the Foundation continues to work on fundraising. Mr. Vargo stated that the Foundation will continue to define fundraising initiatives. He announced that David Klineman, former Eskenazi Health Foundation Board member, was awarded an Indianapolis Business Journal (IBJ) Health Care Heroes Award.

Shelia Guenin, vice president, Long Term Care (LTC) reported that a major focus for 2014 will be upgrading the emergency preparedness at all of the LTC facility locations. American Senior Communities is revising the master corporate disaster plan and assigned corporate staff will work with each facility to adapt the updated plans to their specific location and needs. Mrs. Guenin will be serving on the American Health Care

Association's National Emergency Preparedness Committee and a subgroup charged with coalition building. New Federal regulations will be published in the coming months that will affect all health care providers including hospitals, surgery center, federally qualified health clinics and nursing homes. The second expectation for long term care facilities will be the willingness and ability to accept patients from local hospitals that need to make room for disaster victims by expanding their emergency rooms and acute care capacity. The LTC facilities continue to celebrate holidays throughout the year. Clinton Gardens on the Northwest side of the state had a St. Patrick's Day party for residents and their families serving corn beef and cabbage and special shamrock treats. They also had special crafts and a fake green mustache contest.

Matthew R. Gutwein, president and CEO, HHC, stated that the 2014 Reports to the Community on the status of Eskenazi Health Services continue. Those that receive the onsite reports are faith-based organizations, not for profits organizations and other community groups. Mr. Gutwein stated that the State of Indiana has increased Medicaid reimbursement rates. Mr. Gutwein extended special thanks to Kathleen Sebelius, United States Secretary of Health and Human Services, for special attention in this area. The Health and Hospital Corporation navigators are working in the community to get as many citizens as possible signed up for health insurance coverage. The HHC Covering Kids and Families navigators conducted a sign-up session at the Avondale Meadows YMCA. Mr. Gutwein continued by stating that art adds to the patient experience at hospitals. He cited a piece by Simeon Scott that is presently in the Faegre Baker Daniels Conference Room. Mr. Gutwein ended his report by extending gratitude to Board member Mr. Robert B. Pfeifer for his dedication and service to HHC and to the Board of Directors. Mr. Pfeifer is leaving after fourteen years of service as member of the HHC Board of Trustees.

Dr. Virginia Caine, director, Marion County Public Health Department (MCPHD) stated that the influenza outbreak season is ending and the restrictions have been lifted. Dr. Caine was the moderator for the Rotary Club's "Caring for a Loved One: Practical Advice for Caregivers" presentation in March 2014. This presentation included statistics on caregivers, typical caregiver profiles, health, emotional and financial issue affecting caregivers, the importance of caregiver respite, caregiver and caregiving issues in the workplace and community. Numerous ways Rotarians as employers and community leaders can help address these issues and local resources for caregivers were also topics of discussion. Panelists for this presentation included Tina McIntosh, president and CEO, Joy's House, and Orion Bell, president and CEO, Central Indiana Council on Aging (CICOA) and In-Home Solutions. Dr. Caine announced that LaPlaza will conduct its Ninth Annual "Night of the Americas" on April 11, 2014, beginning at 4:45 p.m. LaPlaza is an agency that provides educational, health and social services to the Hispanic community. She also announced that the Indiana

Minority Health Coalition will conduct its annual luncheon on April 17, 2014. The luncheon theme is “Faces of Indiana Uninsured.”

Dr. Lisa Harris, CEO and medical director, Eskenazi Health, begin her report by announcing that this is the 100<sup>th</sup> day of services in the new Eskenazi facility. There have been 26,000 emergency room visits, 900 Fairbanks Center visits, 400 Level I Trauma Center visits and 1 Heliport patient delivery. Dr. Harris also stated that the Joint Commission on Hospital Accreditation conducted a visit at Eskenazi in the month of February 2014. She stated that Eskenazi continues to focus on easy access to health services for the community. The Grassy Creek and Blackburn Health Centers are focusing on the open access program. There has also been a decrease in the no show rate at the Eskenazi Health Centers. Eskenazi is also focusing on increasing access to primary care. Dr. Harris announced that Dr. Malaz Boustani, Associate Professor of Medicine, Indiana University Center for Aging and medical director for the Healthy Aging Brain Center, Eskenazi Health Services, received the 2014 Advancement in Health Care Award. Also, Dr. Palmer MacKie, medical director, Health Integrative Pain Program, Eskenazi Health Services, was the recipient of an Achievement in Medicine Award. Dr. MacKie developed the comprehensive integrated pain program at Eskenazi Health. She also announced that Duke Construction Management was the recipient of an architectural award for the building of the Fifth Third Office Building.

Since this was a public meeting, Dr. Miner asked if there were any comments or questions from the public or additional business. There were no comments.

There was no further business and the meeting was adjourned.

The next meeting of the Board will be held on Tuesday, April 15, 2014, at 1:30 p.m.

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James D. Miner, M.D., Chairman  
Board of Trustees

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Matthew R. Gutwein  
President and Chief Executive Officer