

MINUTES OF THE BOARD OF TRUSTEES MEETING
OF THE
HEALTH AND HOSPITAL CORPORATION
OF MARION COUNTY, INDIANA

October 15, 2013

The meeting of the Board of Trustees (“Board”) of the Health and Hospital Corporation of Marion County, Indiana (“HHC”) was held on Tuesday, October 15, 2013, at 1:30 p.m., at Wishard Health Services (“WHS”), Outpatient East Building, Room T2008 A&B, 1001 West Tenth Street, Indianapolis, Indiana, 46202.

Members present: David F. Canal, M.D.; Deborah J. Daniels; Gregory S. Fehribach; James D. Miner, M.D.; and Marjorie H. O’Laughlin.

Members absent: Lacy M. Johnson and Robert B. Pfeifer, CPA.

Dr. Miner called the meeting to order and proceeded with the roll call.

Dr. Miner asked if there were any additions, corrections, or deletions to the Board minutes from the September 17, 2013, Board meeting. There were none. Mr. Pfeifer made the motion to approve the minutes. Mrs. Daniels seconded the motion. The minutes from the September 17, 2013, Board meeting were unanimously approved.

Dr. Miner requested that General Ordinance No. 2-2013 be presented. Mrs. Askew stated that she had a letter from board member Deborah J. Daniels requesting that General Ordinance No. 2-2013, “*Budget Amendment*” be submitted for the first reading. Mrs. Daniels read the letter requesting that the Ordinance be read for the first time. Mr. Fehribach seconded the motion. Mrs. Askew, general counsel, HHC, read General Ordinance No. 2-2013,

AN ORDINANCE amending the annual budget of The Health and Hospital Corporation

of Marion County, Indiana, for the fiscal year beginning January 1, 2013, and ending December 31, 2013, by amending General Ordinance 4A-2012 to appropriate additional funds in the amount of \$28,700,000 for the General Fund, \$2,848,000 for Bond Retirement Fund New Wishard, and \$20,000,000 for the Cumulative Building Fund, appropriating monies for the purpose of defraying the expenses and outstanding claims and obligations of the several divisions and officials of the Corporation; and fixing a time when the same shall take effect.

Dr. Miner asked if there were any questions regarding the Ordinance. There were none. General Ordinance No. 2013, "***Budget Amendment***" will be presented for the second reading and placed upon passage at the November 19, 2013 Board of Trustees meeting.

Daniel E. Sellers, CFO and treasurer, HHC, gave an explanation of General Ordinance No. 2-2013. He stated the purpose of General Ordinance No. 2013, "***Budget Amendment***" is to cover costs that were not included in the original budget. Matthew R. Gutwein, CEO and President, HHC, stated that the Ordinance does not raise taxes and the monies will be appropriated to present fund categories.

Daniel E. Sellers, CFO and treasurer, HHC, continued with the Treasurer's Report. At \$97.7 million, September 2013 disbursements are below the 2013 average monthly disbursement amount of \$101.4 million. The decrease is due to a decrease in accounts payable (AP) at HHC related to timing of grant and insurance payments and a lower AP month for Nursing Homes. Mrs. O'Laughlin made the motion to approve. Dr. Canal seconded the motion. The Cash Disbursements for September 2013 were unanimously approved.

Mr. Sellers continued with the Revenue and Expenditure Report for October 2013. Tax Revenues are at a budget. Other State and Federal Charges are at \$9 million. Marion County Public Health Department is above budget. Headquarters is below budget. Grants is below budget. Total Revenues are \$159.5 million. In the Expenditures category, Personal Services are above budget. Supplies are above budget. Other Services and Charges with open purchase orders are \$26.2 million. This is \$8 million higher than budgeted but is expected to be in line at the end of 2013. The Capital Outlays are better than budget. General Fund Expenditures are \$17.7 million. WHS Support is higher than budget but will be in line with budget with a retroactive fee. The Accumulative Building Fund is at \$43 million. There is \$14.8

million deficit. Mr. Fehribach made the move to accept. Mrs. Daniels seconded the motion. The October Revenue and Expenditure Report for October 2013 was unanimously accepted.

The next agenda item was Appointments. Dr. Miner stated that the Appointments were reviewed in the October 15, 2013, Hospital Committee meeting. The Appointments have also been reviewed and approved by the Medical Executive Committee and the Credentialing Committee. The Hospital Committee recommends approval of the Appointments. Mrs. O’Laughlin made a motion to approve. Dr. Canal seconded the motion. The October 2013 Appointments were unanimously approved.

The Privilege Forms and Guidelines, “*Allied Health Professional – Advance Practice Nurse (APN)*” and “*Allied Health Professional –Physician Assistant (PA)*” were also submitted for approval in the October 15, 2013, Hospital Committee meeting. The Hospital Committee recommends approval. Mrs. Daniels made the motion to approve. Mr. Fehribach seconded the motion. The Privilege Forms and Guidelines, “*Allied Health Professional – Advance Practice Nurse (APN)*” and “*Allied Health Professional –Physician Assistant (PA)*” were unanimously approved.

Dr. Miner stated that there was also a Board Certification Extension Request submitted for approval at the October 15, 2013, Hospital Committee meeting. Dr. Miner gave an explanation of the request. The Hospital Committee approved the extension until November 2014. Mrs. Daniels made the motion to approve. Dr. Canal seconded the motion. The Board Certification Extension Request was unanimously approved.

There were no Bids submitted for the month of October 2013.

Mrs. O’Laughlin gave the Public Health/Healthy Babies (PH/HB) Committee report. The Committee approved the Approval of August 27, 2013, minutes. A Wellfield Ordinance Report was presented to the Committee by Pamela Thevenow, administrator, Water Quality & Hazardous Materials Management and a MCPHD Third Quarter Financial Report by MCPHD Director of Finance Tara Parchman.

Dr. Miner reported on the October 15, 2013, Hospital Committee meeting. Dr. Miner stated that several items that were presented to the Hospital Committee have been previously discussed in this meeting. Other agenda items that were address by the Committee were:

- September 17, 2013 minutes
- New Facility Update, Tom Ringham, associate vice president, WHS Facilities
- Move Logistics, Lee Ann Blue, CNO and executive vice president of Patient Services, WHS
- Compliance Update, Jennifer Girod, Director of Corporate Compliance, HHC

The Long Term Care Committee met on September 17, 2013. Dr. Miner gave the report. The Committee reviewed Long Term Care facilities to ensure that goals are being achieved. The Committee was also presented with a reports by Crowe Horwath and a Long Term Care Department report. The Long Term Care Department report included clinical updates and a review of CNA programs. The minutes from the June 2013 meeting were approved.

Dr. Virginia Caine stated that Dr. Charles Marimonti was a founding member of the MESH Coalition, a coalition of healthcare leaders with a new vision formed to bring together healthcare, public health, emergency services, and governmental organizations in order to build a more resilient healthcare infrastructure to support the community during crisis. MESH is celebrating its fifth anniversary. The coalition is one of three national models that is being used by the national government to promote best practices. Chad Priest is the CEO and the coalition has testified before the United States Congress regarding their system.

Marge Payne, vice president, Midtown Mental Health Center, stated that the Midtown Mental Health Center Board of Directors met in October. The Board meeting consisted of a discussion regarding children services and treatment methods that will keep children from being hospitalized. Midtown has been approved for another grant to continue programming, respite care, family training and other services. The Center presently has staff in twenty-three Indianapolis Public Schools.

Ernie Vargo, CEO, Eskenazi Foundation, reported that the Foundation has raised over \$75 million from over 3,200 donors. There are \$12 million in outstanding solicitations. The funding campaign will continue throughout the year 2014. Eskenazi Foundation staff continues to work on the opening festivities that include a public open house, run/walk and ribbon cutting ceremony.

Shelia Guenin, vice president, Long Term Care (LTC), HHC, stated that the Long Term Care Committee met on October 15, 2013. Seventeen of the 59 Long Term Care facilities have a four out of five star rating on the CMS Nursing Homes compare federal rating system. Sequestration and the federal government shutdown is affecting the certification survey process. The average occupancy rate for the

skilled nursing facilities remained constant at 86% for the second quarter. The dashboard report indicates that the LTC urban facilities average 87% occupancy while the rural facilities are somewhat lower at 82%. LTC has received from American Senior Communities (ASC) the proposed operating and capital expenditure budgets for all LTC facilities for 2014. Mrs. Guenin is in the process of reviewing the business plans for each location. There have been four key initiatives identified for 2014 from an operational standpoint. They are (1) focusing on the resident's first 48 hours, (2) focusing on the resident's last 48 hours, (3) service recovery and (4) focusing on the core employee groups. For the sixth time this year, another LTC facility has achieved a deficiency free perfect annual licensure recertification survey. The facility is Springhill Village in Terre Haute, Indiana. This facility was acquired in May 2010 and is a 99 bed skill nursing facility. The perfect annual survey is rare in Indiana with only 9% of 413 licensure and recertification surveys conducted by Indiana State Health Department in 2012 being deficiency free. On September 30, 2013, Mrs. Guenin and Dan Sellers attended the 11th Annual Quest for Excellence Awards Banquet created by American Senior Communities to honor exceptional ASC employees. LTC facilities are preparing for Halloween festivities.

Matthew R. Gutwein, president and CEO, HHC, stated that the City-County Council unanimously passed the Health and Hospital budget. Mr. Gutwein extended his thanks to all finance staff that worked on the budget. Mr. Gutwein stated that this is influenza season and the MCPHD is offering vaccinations throughout Marion County. All MCPHD employees are required to be vaccinated. Mr. Gutwein stated that the new facility project is on schedule and at budget. There is special emphasis on the safety of the workers of this project. HHC has implemented a safety effort that is better than the local, state and national averages. HHC has also worked to ensure that MBE/WBE/VBE participation is within specifications and that the facility is accessible to persons with disabilities. Vegetables are presently being planted in the Sky Farm. Mr. Gutwein stated that the 38th Street & Moeller Road Clinic will provide increased access to healthcare and community enrichment. HHC competed in the Corporate Challenge. HHC participants received 1st place, 3rd place and 4th place in the Challenge. Mr. Gutwein concluded his report by stating that the November 19, 2013, Board of Trustees meeting will be held in the Sidney and Lois Eskenazi Hospital.

Dr. Virginia Caine, director, MCPHD, reported that MCPHD assisted the City of Indianapolis' Department of Code Enforcement during a city sweep of hotels in the community. Several of the hotels were cited for health violations. The MCPHD will continue to support the sweeps. Dr. Caine stated that

MCPHD staff attended the Indiana Environmental Health Association Fall Conference. The theme of the conference was “The Environmental Public Health Professional: Why We Do What We Do.” MCPHD has staff that serve on the state level as secretary and at the local level as president, vice president, secretary/treasurer and committee chairs. The purpose of the organization is promote, preserve and protect environmental public health in the State of Indiana and to encourage a spirit of cooperation among all environmental stakeholders while serving its members in the regulatory, industry and academic communities. Dr. Caine noted that the end of the West Nile Season is approaching. There has been one human case of the West Nile Virus in Marion County for 2013. MCPHD has tested over 1700 mosquitoes with 61 pools of mosquitoes testing positive for the virus. The MCPHD heavily sprays in the areas that have been identified with mosquitoes. The MCPHD was a sponsor of “Neighbor Power” that was held on October 12, 2013, at Marian University. The purpose of “Neighbor Power” was for neighborhoods to share their best practices to improve quality of life and to improve their neighborhoods. MCPHD participated in the Annual Lupus Walk that was held at Ft. Harrison.

Since this was a public meeting Dr. Miner asked if there were any comments or questions from the public or additional business.

There was no further business and the meeting was adjourned.

The next meeting of the Board will be held on Tuesday, November 19, 2013 at 1:30 p.m.

James D. Miner, M.D., Chairman
Board of Trustees

Matthew R. Gutwein
President and Chief Executive Officer