

MINUTES OF THE BOARD OF TRUSTEES MEETING  
OF THE  
HEALTH AND HOSPITAL CORPORATION  
OF MARION COUNTY, INDIANA

October 21, 2014

The meeting of the Board of Trustees (“Board”) of the Health and Hospital Corporation of Marion County, Indiana (“HHC”) was held on Tuesday, October 21, 2014, at 1:30 p.m., at the Sidney and Lois Eskenazi Hospital, 720 Eskenazi Avenue, Outpatient Care Center, Rapp Family Conference Center, First Floor, Faegre Baker Daniels Conference Room, Indianapolis, Indiana.

Members present: Charles S. Eberhardt; Deborah J. Daniels; David F. Canal, M.D.; Gregory S. Fehribach; James D. Miner, M.D; Joyce Q. Rogers.

Members absent: Lacy M. Johnson.

Dr. Miner called the meeting to order and proceeded with the roll call.

Dr. Miner asked if there were any additions, corrections, or deletions to the Board minutes from the September 16, 2014, meeting. There were none. Mrs. Daniels made the motion to approve the minutes. Mr. Fehribach seconded the motion. The minutes from the September 16, 2014, meeting was unanimously approved.

Dr. Miner stated that General Ordinances and Resolutions was the next agenda item to be presented for approval. Dr. Miner requested that General Ordinance No. 2-2014 **“Budget Amendment”** be tabled for the time being. Mrs. Daniels made the motion to approve. Mr. Fehribach seconded the motion. General Ordinance No. 2-2014, **“Budget Amendment”**, was unanimously tabled.

Policy No. 700-95, **“Pathology - Surgical Specimens”** was the next agenda item submitted for Board approval. Dr. Miner stated that the policy was reviewed in the Hospital Committee meeting on October 21, 2014 and had also been reviewed by the Medical Staff Committee. The Hospital Committee recommends approval. Dr. Miner gave an explanation of the policy. Dr. Canal made the motion to approve. Mrs. Daniels seconded the motion Policy No. 700-95, **“Pathology - Surgical Specimens”** was unanimously approved.

Daniel E. Sellers, treasurer and CFO, HHC, gave the Treasurer's Report for September 2014. Mr. Sellers stated that Cash Disbursements for September 2014 were at \$198.1 million, well above the 2014 monthly average of \$123.2 million. The September 2013 disbursements were at \$112.5 million, the increase from the 2014 average is primarily due to \$70.0 million in state intergovernmental payments and operating transfers to the Long Term Care Division. Dr. Miner asked if there were any questions regarding the report. There were none. Mr. Fehribach made the motion to approve. Mr. Eberhardt seconded the motion. The September Cash Disbursements Report was unanimously approved.

Mr. Sellers continued with Revenue and Expenditure Report. Revenue, year to date, actual, is at \$128.3 million. The Tax Revenues are coming in at budget. Other State and Federal Revenues are very close to budget. The amounts for intergovernmental transfers higher than budget. The Marion County Public Health Department ("MCPHD") is slightly below budget at \$5.5 million. Headquarters is at \$44.9 million, which is better than budget. Grant revenues are slightly less than budget but better than budget this time last year. The Expenditures are less than budget. Personal Services are slightly better than budget at \$42.4 million. Supplies without open purchase orders are at \$2.9 million. With open purchase orders, supplies are at \$4.2 million. Both are better than budget. Other Services and Charges are at \$12.6 million, which is significantly better than budget. With open purchase orders, the amount is \$22.2 million. Capital Outlays are better than budget at \$662, 959. Eskenazi Health and Long Term Care Support are at budget. Operating Transfer Cumulative Building Fund is funded 100% to budget. Operating Transfer Bond and Lease Payments are at budget. Without open purchase orders, the organization is \$620,000 in the positive. With open purchase orders the organization is in the red \$10.5 million, however, open purchase orders will be decreasing as the year comes to a close. Mrs. Daniels made the motion to approve. Mr. Fehribach seconded the motion. The Revenue and Expenditure Report was unanimously approved.

The next agenda item was Appointments. Dr. Miner stated that the Appointments were reviewed in the October 21, 2014, Hospital Committee meeting. The Appointments have also been reviewed and approved by the Medical Executive Committee. The Hospital Committee recommends approval of the Appointments. Mr. Fehribach made a motion to approve. Dr. Canal seconded the motion. The October 2014 Appointments were unanimously approved.

The following Privilege Forms and Guidelines were submitted for approval in the October 21, 2014, Board meeting.

- ◆ *“Advance Practice Nurse”*

Dr. Miner stated that the Privilege Forms and Guidelines were discussed in the October 21, 2014, Hospital Committee meeting. Dr. Miner gave an explanation of the changes to the form. The Hospital Committee recommends approval and submitting to the full Board for approval. Mrs. Daniels made the motion to approve. Ms. Rogers seconded the motion. The Privilege Forms and Guidelines were unanimously approved.

There was one bid for October 2014, ***“Trk 101- One-Man Operated Trash Loader With Boom and Bucket”***. Mrs. Daniels gave an explanation of the bid. The lowest bid is from Best Equipment Company at \$162,403. The Public Health/Healthy Babies (PH/HB) Committee recommends the approval of this bid. Mrs. Daniels made a motion to approve. Mr. Fehribach seconded the motion. ***“Trk 101- One-Man Operated Trash Loader With Boom and Bucket”*** was unanimously approved.

Mrs. Daniels gave the Public Health/Healthy Babies (PH/HB) Committee report. The Committee approved the ***“Trk 101- One-Man Operated Trash Loader*** and also had a presentation by Jennifer Girod, Director of Compliance. Ms. Girod gave a report on the Compliance Department and its efforts within HHC. There will be quarterly compliance reports from Ms. Girod at the PH/HB Committee Meetings. The PH/HB Committee also heard from Denise Ferguson, Coordinator of Nutrition Services, MCPHD. Ms. Ferguson gave a report on the efforts of MCPHD to improve nutrition from infancy through adulthood. Working in conjunction with programs such as Head Start and Girls on the Run are proving beneficial.

Dr. Miner reported that the Hospital Committee met on October 21, 2014. The Committee heard a report from Dr. John Kunzer, CEO and CMO, Eskenazi Medical Group, which is the primary care division of Eskenazi Health. Dr. Kunzer reported the efforts of physician recruitment, the outcome thus far, and the plan for recruiting and maintaining physicians in the future. Dr. Kunzer explained that the current staff excels in both diversity and quality of care.

The Committee was updated on patient satisfaction by Lee Ann Blue, CNO, Executive VP of Patient Care Services, Eskenazi Health. Ms. Blue explained the criteria of the patient satisfaction surveys and the efforts to improve existing issues. Eskenazi Health is improving in all areas. Mike Edwards, Associate Vice President of Revenue Cycle, Eskenazi Health, gave an update on the Affordable Care Act. Mr. Edwards stated that there are changes with the Patient Navigators. The Patient Navigators will now focus on helping the people Eskenazi Health serves to obtain affordable care. The Open Enrollment period lasts from mid-November to mid-February. Also announced were the appointments, reappointments, and changes to privileges for Eskenazi Health. The Committee voted to recommend the appointments, reappointments, and changes to the full Board for approval.

Mr. Eberhardt reported that the Audit Committee met on October 21, 2014. The Committee heard from HHC internal finance staff as well as the auditors from BKD. HHC heard about 3 audits in detail. These audits were the 2013 Lions Insurance Audit, the A-133 audit, which is in regards to Federal Expenditures, and the Comprehensive Annual Financial Report. There were no issues with the A-133 audit, which is outstanding. Extensions were required to submit the other audits on time. These issues were explained and will be corrected in the coming year. The Committee also heard about changes that will be made to several programs that will affect audits in the next few years.

The Long Term Care Committee met on September 16, 2014. Mr. Fehribach presented the Long Term Care (“LTC”) Report. The Committee heard from David Alexander, VP of Operations at American Senior Communities (“ASC”). Mr. Alexander presented several staff members from the Bethlehem Woods facility in Fort Wayne, Indiana. The LTC Committee heard reports regarding specific facilities as well as how the facilities were doing as a whole. The five star ratings have increased, with 21 facilities receiving this rating. Additionally, 21 more facilities received four star ratings. Within the results from a survey, 96% of patients said they would recommend an ASC facility to others, which is a great result. The facilities are excelling at providing quality care and setting excellent standards in the long term care community.

The IEMS report will be tabled until the next meeting of the Board of Trustees.

The Midtown Advisory Board report will be tabled until the next meeting of the Board of Trustees.

The Eskenazi Health Foundation report will be tabled until the next meeting of the Board of Trustees.

Shelia Guenin, vice president, Long Term Care (LTC), reported that 2 facilities received National Quality Awards at the Bronze Level from the American Health Care Association. These awards reflect the facilities’ commitment to quality care. ASC held their annual Quest for Excellence Awards in early October and the night was a celebration of the efforts of numerous facilities and staff members. Mrs. Guenin also highlighted an upcoming seminar on fraud protection that will be presented at 3 LTC facilities.

Matthew R. Gutwein, president and CEO, HHC, stated that we are entering flu season. Mr. Gutwein urges everyone in the community to be proactive and get their flu shot. The Flu Shot Hotline is open for those wanting to inquire about the location of flu shot clinics in Marion County. Likewise, all employees of HHC are being required to get their flu shot. On October 13, the City-County Council approved the 2015 HHC Budget by a vote of 27-1. Mr. Gutwein highlighted a few achievements. Mr. Charles Eberhardt received the President’s Award from NAACP. Sidney

Eskenazi was awarded the Distinguished Service Award from Marian University. Dr. John Kunzer has been invited to participate in the Stanley K. Lacy Leadership Series. Lacy Johnson has received the Distinguished Alumni Award from Indiana University. Deborah Daniels has been inducted into the Indiana Academy.

Dr. Virginia Caine, director, MCPHD, gave the MCPHD report. Dr. Caine expounded upon Mr. Gutwein's report about flu season. Dr. Caine stated that flu season is from October through April. The ages of those who should receive flu shots are 6 months through adulthood. The nasal spray is encouraged, except for those with asthma. Pregnant women are also encouraged to get the flu shot. There is a stronger dose of the vaccine for those 65 years and older.

Dr. Lisa Harris, medical director and CEO, Eskenazi Health, began her report by stating that Eskenazi Health is the first burn center in the Midwest and the third in the country to use a new skin laser technology. This technology results in dramatic improvement in scarring in burn patients. A grant was received from the Substance Abuse and Mental Health Administration to double the size of Eskenazi Health's schizophrenia treatment program. This grant is important because the early detection and management of schizophrenia drastically improves the outcome. The Smith Level 1 Trauma Center is hosting the 21<sup>st</sup> Annual Trauma and Surgical Care Symposium on Friday, October 24<sup>th</sup>. Eskenazi Health has also received renewal on a grant from the Mexican Consulate.

Since this was a public meeting, Dr. Miner asked if there were any comments or questions from the public or additional business. There were no comments.

There was no further business and the meeting was adjourned.

The next meeting of the Board will be held on Tuesday, November 18, 2014, at 1:30 p.m.

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James D. Miner, M.D., Chairman  
Board of Trustees

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Matthew R. Gutwein  
President and Chief Executive Officer