

MINUTES OF THE BOARD OF TRUSTEES MEETING
OF THE
HEALTH AND HOSPITAL CORPORATION
OF MARION COUNTY, INDIANA

April 16, 2013

The meeting of the Board of Trustees (“Board”) of the Health and Hospital Corporation of Marion County, Indiana (“HHC”), was held on Tuesday, April 16, 2013, at 1:30 p.m., at Wishard Health Services (“WHS”), Outpatient East Building, Room T2008 A&B, 1001 West Tenth Street, Indianapolis, Indiana, 46202.

Members present: David F. Canal, M.D.; Deborah J. Daniels, Esq.; Gregory S. Fehribach Esq.; Lacy M. Johnson, Esq.; James D. Miner, M.D.; Marjorie H. O’Laughlin and Robert B. Pfeifer, C.P.A.

Members absent: None

Dr. Miner called the meeting to order and proceeded with the roll call.

Dr. Miner asked if there were any additions, corrections, or deletions to the Board minutes from the March 19, 2013, meeting. There were none. Mrs. O’Laughlin made the motion to approve the minutes. Mr. Pfeifer seconded the motion. The minutes for the March 19, 2013, Board meeting were unanimously approved.

The next items submitted for approval were Resolution No.5-2013, **“Health and Hospital Corporation of Marion County Retirement Plan”** and Resolution No. 8-2013, **“Adoption of Revision to Marion County Public Health Department Fee Schedule.”** HHC Treasurer Daniel E. Sellers explained that Resolution No.5-2013, **“Health and Hospital Corporation of Marion County Retirement Plan”** is similar to the 401K plan that hospitalists and primary care physicians have and the plan is in alignment with market level plans. Dr. Miner stated that Resolution No. 5-2013 was reviewed in the April 16, 2013, Hospital Committee meeting. The Hospital Committee recommends approval. Mr. Johnson made the motion to approve. Mr. Pfeifer seconded the motion. Resolution No.5-2013, **“Health and Hospital Corporation of Marion County Retirement Plan”** was unanimously approved. Next Resolution No. 8-2013, **“Adoption of Revision to Marion County Public Health Department Fee Schedule”** was submitted for Board approval. Mrs. O’Laughlin, Public Health/Healthy Babies Committee chairperson, stated that the MCPHD researched to ensure that their fees were comparable to other county health departments. The results are reflected in Resolution No. 8-2013. Mrs.

O’Laughlin stated that the Public Health/Healthy Babies Committee reviewed the Resolution and recommends approval. Mrs. Pfeifer made the motion to approve. Mrs. Daniels seconded the motion. Resolution No. 8-2013, **“Adoption of Revision to Marion County Public Health Department Fee Schedule”** was unanimously approved.

Bylaws and Policies was the next agenda. Policy No. 700-112, **“Imminent Death”** was submitted for approval. Dr. Miner stated that this Policy is revisited every three years with changes being recommended if needed. Mr. Johnson made the motion to approve. Mrs. O’Laughlin seconded the motion. Policy No. 700-112, **“Imminent Death”** was unanimously approved.

Daniel E. Sellers, CFO and treasurer, HHC, presented the Treasurer’s Report. Mr. Sellers gave an update on the bond issuance for the Eskenazi Health hospital construction project. He continued with the Cash Disbursements Report. At \$91.1 million, March 2013 disbursements are below the 2012 average monthly disbursement amount of \$96.6 million. The decrease is primarily due to the \$9.5 million HCI state tax payment received by WHS and disbursed back to HHC in February. Mrs. Daniels made the motion to approve. Mr. Pfeifer seconded the motion. The March 2013 Cash Disbursements were unanimously approved.

Mr. Sellers continued with the Revenue and Expenditure Report. Taxes and Other State and Federal Revenues are a budget line item. A Disproportion Share payment has been received. Public Health is better than budget. Headquarters is less than budget. Grant receipts are less than budget. The total operating revenues are \$43.4 million. Personal Services are at budget. Supplies are better than budget. There are open purchase orders of \$200,000 and are better than budget. Other Services and Charges are over budget. Wishard Support is at budget. Transfers in the building fund have been made at 1/12 monthly. This will continue throughout the year. Operating Transfer has been accrued at \$12 million. There is a deficit of \$15.7 million. Mr. Sellers stated that HHC is at a break even status. Mr. Fehribach made the motion to approve Mrs. O’Laughlin seconded the motion. The Revenue and Expenditure Report was unanimously approved.

Dr. Miner continued by submitting Bids, **“Beds, Stretchers and Over the Bed Tables”** and **“OR Tables”** for approval. Dr. Miner explained each Bid. Mrs. O’Laughlin made the motion to approve the Bid, **“Beds, Stretchers and Over the Bed Tables.”** Mr. Pfeifer seconded the motion. The Bid, **“Beds, Stretchers and Over the Bed Tables”** was unanimously approved. Mr. Fehribach made the motion to approved the **“OR Tables”** Bid. Mr. Johnson seconded the motion. The **“OR Tables”** Bid was unanimously approved.

The next agenda item was Appointments. Dr. Harris stated that the Appointments were reviewed in the April 16, 2013, Hospital Committee meeting. The Appointments have also been reviewed and approved by the Medical Executive Committee. The Hospital Committee recommends approval. Mrs. O'Laughlin made a motion to approve. Mrs. Daniels seconded the motion. The April 2013 Appointments were unanimously approved.

There were no Privilege Forms and Guidelines submitted for approval for the month of April 2013.

Mrs. O'Laughlin presented the Public Health/Healthy Babies (PH/HB) Committee report for April 16, 2013.

Mrs. O'Laughlin stated the Committee was presented with the following:

- Approval of the March 19, 2013, minutes
- **Safe Water in Guyana, South America** Presentation
Jason Doerflein, Hazardous Materials Specialist,
Water Quality & Hazardous Material Management, MCPHD
- Fee Increase
Tara Parchman, Finance Director, MCPHD

Due to time constraints the MCPHD April Financial Report will be presented at the May 2013 Public Health/Healthy Babies Committee meeting.

Dr. Miner reported on the April 16, 2013, Hospital Committee meeting. He stated that several of the items discussed in the Hospital Committee meeting have been addressed in this meeting. Other items that were discussed in and presented to the Committee were:

- Approval of March 19, 2013, minutes
- New Facility Update, Tom Ringham, associate vice president, WHS Facilities
- Resolution No. 5-2013, "**Health and Hospital Corporation of Marion County Retirement Plan**", HHC Treasurer Daniel E. Sellers
- OB/GYN Service Line, Dr. Elizabeth Ferries-Rowe, WHS OB/GYN Service Chief and Lynn Denney, WHS Administrative Director
- WHS Appointments, Lisa Harris, M.D.
- Purchase Recommendations/Bids
- Medical Staff Policy No. 700-112, "**Imminent Death**", Lisa Harris, M.D., CEO and medical director, WHS

The WHS financials were tabled until the May 2013 Hospital Committee meeting.

Board member and Audit Committee chairperson Robert B. Pfeifer stated that the Audit Committee met on April 16, 2013. The Audit Committee reviewed the BKD Audit to include risk areas at WHS and the MCPHD. The audit is going quite well. The goal is to have this audit completed by June 30, 2013.

Board member Gregory S. Fehribach reported on the Long Term Care (LTC) Committee meeting of March 16, 2013. The Committee reviewed an audit report and an American Senior Communities evaluation report. The Five Star Report was also reviewed. The audit report revealed numerous successes and also noted the areas where there is a need to continue to explore new mechanisms for comparisons and checks and balances in order to ensure success. Mr. Fehribach stated that the majority of the results revealed successes and positive results.

Nick Ball, deputy chief, Indianapolis Emergency Medical Service (IEMS) began the IEMS report by acknowledging fallen comrades Cody Medley and Timothy McCormick. He extended thanks to all for the overwhelming support and prayers at the time of loss and support was extended to the Boston community during this time of tragedy. The week of May 20, 2013, is National EMS Week. The IEMS will conduct a McCormick and Medley Public Safety Awareness Day at the City Market on Wednesday, May 22, 2013, of this week. The intention is to educate the attendees on public safety mechanisms. The Indy Cares Cardiac Arrest Safety Program continues. IEMS has provided a safety booth at several Indiana Pacer games. On April 2, 2013, a cardiac arrest patient attended an IEMS volunteer breakfast and was reunited with the emergency medicine employees that assisted her. IEMS is working with pharmacy students on a community para-medicine program. The purpose is to research methods of reducing admissions. IEMS is also conducting a High School Prom Campaign, making good choices during prom season. Broad Ripple is one of the participating High Schools. Posters have been created for this initiative by the WHS public relations department. Copies of the posters were presented to the Board and are being distributed to high schools throughout the community.

Margie Payne, vice president, Midtown Community Mental Health Center, stated the Midtown Board of Directors met on April 2, 2013. Mrs. Payne stated that the Board of Directors reviewed the Midtown financials. Midtown continues to work within their budget. The Board received a presentation by the Midtown Medical Program. This program was a recipient of a \$1.9 million SAMSHA Grant in 2011. The funds from this grant enable the Center to provide integrated services beginning in 2012 at the 1700 North Illinois Street and the 850 North Meridian facilities. One purpose of the grant is to work toward reduction of other medical conditions that occur more often in mental health patients than patients without severe mental health issues that result in death. Midtown is also partnering with Eskenazi Health and the Indiana University Center of Health Policy on the evaluation process and other requirements as a result of this grant. Mrs. Payne stated that Midtown is well over 500 client service number of 2012. The client no show rate is much lower than the national average. Mrs. Payne gave statistics on client participation. The Midtown Healthy Me program encourages maintain a healthy lifestyle. One hundred twenty-three of the Midtown clients participate in the program. Midtown is also participating in the prom project. The information number for Midtown's prom program is 630-8485.

Ernie Vargo, vice president, Eskenazi Health Foundation, reported that campaign funds are at \$75.5 million. The Foundation is pushing to secure additional gifts by September 1, 2013. There are also plans to create a visioning committee for researching philanthropic funds. The intent to have philanthropic plans for future by in place by end of this year

In the absence of Shelia Guenin, vice president, Long Term Care, Daniel E. Sellers, treasurer, gave the Long Term Care report. Mr. Sellers stated that the Long Term Care Quarterly Report was in this month's Board packet. Several of the facilities were under Quality of Care review and received five star ratings from the Indiana State Department of Health. There are 59 nursing homes under the auspices of HHC Long Term Care. The facilities are focusing on creating an electronic score card system. This will enable a continuous linkage of health systems throughout the state. It will also help to reduce costs and create better relationships.

Dr. Virginia Caine, director, MCPHD, began her report by stating that the MCPHD is a co-sponsor for the WTHR Channel 13 Health and Fitness Expo. The Expo will be held at the Indiana State Fairgrounds on Saturday, April 27, 2013. The tickets are \$5.00 and are available for free to all sponsoring agencies. Several celebrities will be present at this family oriented event. The MCPHD will also be a sponsor for an Earth Day event that will be held at Military Park on April 27, 2013.

Dr. Lisa Harris, CEO and medical director, WHS, reported that the Pecar Health Center is celebrating its tenth anniversary. This Center is a collaboration between HHC, MCPHD and Indiana University Primary Care in order to fulfill the wishes of the Pecar family. The United States Department of Health and Human Services has issued a grant award to HHC for Federally Qualified Health Center status. Dr. Harris also stated the U.S. Health Resources and Services Administration (HRSA) will conduct a site visit at WHS on April 17-19, 2013.

WHS continues conversations regarding the Patient-Health Partnership with [Community Health Network](#) (CHNw). These conversations are one method of WHS efforts to solidify our [relationship](#) with CHNw. Dr. Harris announced that on May 10, 2013 Midtown Community Mental Health Center will celebrate the signing of the Mental Health Act by President John F. Kennedy. Jim Wright, past Midtown CEO will be honored at this celebration. The St. Margaret Guild's Decorator's Show House will be located at 3050 North Meridian Street and will be held from April 27, 2013 to May 13, 2013. Dr. Harris also announced Dr. Charles Miramonti, chief of Indianapolis Emergency Medical Services (IEMS), and Jessica Barth, vice president for Legal Affairs and chief counsel at Wishard-Eskenazi Health, have been awarded the Achievement in Medicine (AIM) Award by the St. Margaret's Guild and the Indiana Blood Center. Dr. Harris continued by announcing other numerous awards and achievements received by WHS staff members. She concluded her report by announcing that Jim Fuller, vice president, Clinical Support Services, has been named the new president of the Indianapolis

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Coalition for Patient Safety (ICPS). Dr. Harris thanked Mr. Fuller for his service to WHS and stated he will be missed.

Since this was a public meeting Dr. Miner asked if there were any comments or questions from the public.

There were none.

There was no further business and the meeting was adjourned.

The next meeting of the Board will be held on Tuesday, May 21, 2013, 1:30 p.m., at WHS, Outpatient East Building, Room T2008 A&B, and 1001 West Tenth Street, Indianapolis, Indiana, 46202.

James D. Miner, M.D., Chairman
Board of Trustees

Matthew R. Gutwein
President and Chief Executive Officer