

**MINUTES OF THE BOARD OF TRUSTEES MEETING
OF THE
HEALTH AND HOSPITAL CORPORATION
OF MARION COUNTY, INDIANA**

February 15, 2005

The Annual meeting of the Board of Trustees (“Board”) of The Health and Hospital Corporation of Marion County, Indiana (“HHC”), was held on Tuesday, February 15, 2005 at 1:30 p.m., at Wishard Health Services, Outpatient East Building, Room T2008 A & B, 1001 West Tenth Street, Indianapolis, Indiana. Members Present: Henry C. Bock, M.D., Gregory S. Fehribach, Lula M. Journey, Marjorie H. O’Laughlin, and Robert B. Pfeifer. Members absent: Jean S. Blackwell and James D. Miner, M.D.

In the absence of Chairman Miner, Vice-chair, Lula M. Journey, called the meeting to order and proceeded with roll call.

Mrs. Journey asked if there were any additions, corrections or deletions to the minutes for the January 10, 2005 Board meeting. There were none. Dr. Bock made the motion to approve the minutes. Mrs. O’Laughlin seconded the motion. The minutes for the January 10, 2005 Board of Trustees meeting were unanimously approved.

Mrs. Journey asked if there were any visitors present. There were none.

Mrs. Journey requested that Resolutions and General Ordinances be presented. Mrs. Keith, general counsel, stated that she has a letter from Mr. Pfeifer requesting that General Ordinance Nos. 1-2005 and 2-2005 be read. Mrs. Journey requested that Mrs. Keith read the Ordinances. Mrs. Keith read *General Ordinance No. 1-2005, “Food Safety”* and *General Ordinance No. 2-2005, “Ordinance Violations Bureau”* by title. Mr. Pfeifer requested General Ordinance 1-2005 and General Ordinance 2-2005 be presented for the first time. Mrs. Journey asked if there were any comments from the Board. There were none. Dr. Caine introduced Ed Culver who gave a brief description of the changes to General Ordinance No. 1-2005, *“Food Safety.”* Mrs. Journey stated that General Ordinances No. 1-2005 and No. 2-2005 will be presented for the second time and considered for passage at the March 15, 2004 Board of Trustees meeting.

Mrs. Journey requested that Resolution No. 1-2005, "***Wishard Art Preservation Committee***" be presented. Mr. Gutwein stated there is one change to the Resolution. Section II should be changed to state that the committee consists of "two" members of the Health and Hospital Board of Trustees. Mrs. Keith read Resolution No. 1-2005. Mrs. Journey requested that the Board make a motion that Resolution No. 1-2005 be amended. Dr. Bock moved to amend the Resolution. Mr. Pfeifer seconded the motion. The amendment of Resolution No. 1-2005 was unanimously approved. Mrs. Journey asked if there were any questions regarding the Resolution. There were none. Mrs. O'Laughlin made the motion to approve the Resolution as amended. Dr. Bock seconded the motion. Resolution No. 1-2005, "***Wishard Art Preservation Committee***" was unanimously approved as amended.

There were no new Bylaws and Policies for the month of February 2005. However, Dr. Harris stated that Policy No. 700-28, "***Absence of the Medical Director***" had been presented and amended at the December 21, 2004, Hospital Committee meeting. The amendment allows the Wishard medical director to appoint either the associate medical director or a service chief to act for the medical director in his/her absence. The minutes from the December 21, 2004 board meeting did not clearly reflect the amendment so Dr. Harris asked the Board for its approval of the amended policy. Mrs. O'Laughlin made the motion. Dr. Bock seconded the motion. The amended Policy No 700-28 was unanimously approved.

Mrs. Journey requested that Mr. Sellers, treasurer, present the January 2005 Treasurer's Report. Mr. Sellers stated that the Cash Disbursements for the month of January are \$33.2 million. He asked for approval of the report. Mr. Fehribach made the motion to approve. Mr. Pfeifer seconded the motion. The Cash Disbursements for the month of January 2005 were unanimously accepted.

Next, Mr. Sellers presented the Revenue and Expenditure Report. Mr. Sellers stated that 2004 Tax Revenues were 1.5% under budget and 3% less than 2003. He reported the standard practice of the State for "Other State and Federal Revenues" is to deliver a partial payment of disproportionate share monies before the end of the calendar year. This did not occur in 2004 due to the change in administration. The payment was withheld for a few months. The State has agreed to submit a partial payment on March 1st. Public Health Revenues are better than budget

by \$200,000. Headquarters Revenues are under budget by \$400,000. Grant Revenues have increased by \$700,000 in 2004. Expenditures are at budget. Personal Services are at budget. Supplies are better than budget. Capitol Outlays are better than budget by \$2.4 million. He asked for acceptance of the Revenue and Expenditure Report. Mrs. O'Laughlin moved for acceptance. Dr. Bock seconded the motion. The Revenue and Expenditure Report for January 2005 was unanimously accepted.

Dr. Lisa Harris presented a list of Medical Staff Appointments and Reappointments for January 2005. She stated that these appointments have been approved by the executive council of the medical staff and she asked for Board approval. Dr. Bock made the motion to approve. Mr. Pfeifer seconded the motion. The Medical Staff Appointments and Reappointments for January 2005 were unanimously approved.

Mrs. Journey requested that the *"Tomography/Digital RF Renovation"* bid be presented. Dr. Bock stated that the Hospital Committee recommended approval of the bid in the February 15, 2005 meeting. Mr. Pfeifer made the motion to approve. Mrs. O'Laughlin seconded the motion. The *"Tomography/Digital RF Renovation"* bid was unanimously approved.

Dr. Bock reported on the February 15, 2005 Hospital Committee meeting. The committee received information on the following:

- Cambio Report
 - Collections
 - Registration
 - WHS Financials
- PTO Policy
- Tomography/Digital RF Renovation Bid
- Capital Budget
- November 2004 WHS Financials

Dr. Bock stated that the Hospital Committee recommended approval of the PTO Policy. Greg Fehribach made the motion to accept the PTO policy presented to the Hospital Committee. Mr. Pfeifer seconded the motion. The PTO Policy was unanimously accepted.

There will be a Planning Committee meeting on March 15, 2005, immediately following the Board meeting.

Mrs. O’Laughlin gave the Public Health/Healthy Babies Committee Report. The Committee received information on the follow:

- Sudzee (Handwashing Campaign), Flu Update and TB Outbreak
- Food Safety Program Update
- General Ordinance No. 1-2005, “*Food Safety*”
- General Ordinance No. 2-2005, “*Ordinance Violations Bureau*”

Brian Carney gave the Representative Report for the Citizens Health Center. Citizens Health Center is preparing for a HRSA Performance Review that is scheduled for June 2005. The focus of the review will be strategic planning and collaboration.

Gregory Fehribach reported that the Midtown Board of Directors met and discussed building renovations and the Electronic Medical Billing System.

Matthew Gutwein announced that David Hurley, previous chief of the Bureau of Environmental Health, has been appointed the Health and Hospital corporate compliance officer and director of Internal Audit and Ethics. He also stated that a Corporation performance audit revealed improvement in the budgets of the Marion County Health Department and Wishard Health Services.

Dr. Virginia Caine stated the Marion County Health Department (MCHD) supports the City County Council Smoking Ban Ordinance. She stated that secondhand smoke kills 250 non-smokers in Marion County yearly and the cost of hospitalizations due to smoking is \$16.7 million. Lung cancer rates in Marion County are 50% higher than the national average. The Smoking Ban Ordinance will prohibit smoking in any place where individuals are waiting for service, entry or for transportation, including bus stops, ATM’s, bank teller windows, and public telephones. There is an exception for some smoking rooms in hotels and motels. The smoking room allotment must not exceed 20% of each facility’s capacity. If a facility is designated as non-smoking, there cannot be smoking within thirty feet of the designated area. Dr. Caine requested a Resolution from the Health and Hospital Board of Trustees supporting the proposed Smoking Ordinance.

Dr. Bock read Resolution No. 2-2005 and asked for approval. Mrs. O’Laughlin seconded the motion. Resolution No. 2-2005 was unanimously approved.

Dr. Caine announced that there will be a Smoke Free Press Conference held at the State House Rotunda on March 1, 2005.

Dr. Lisa Harris made a presentation on DRG’s that included the following:

- Definition
- Diagnosis
- Assignments
- Monitoring
- Medicaid and Medicare Allowances
- Changes in Practice
- Rates
- Changes in Patient Status
- Review of Surgery and Medicine
- Patterns and Procedures
- Specific Rules
- Clinical Complications

There was no further business to discuss. Mrs. O’Laughlin made the motion to adjourn.

Dr. Bock seconded the motion. Meeting adjourned.

The next meeting of the Board of Trustees will be Tuesday, March 15, 2005, at 1:30 p.m., at Wishard Health Services, Room T2008 A&B, Outpatient East Building, 1001 West Tenth Street, Indianapolis, Indiana.

Lula M. Journey
Vice Chair, Board of Trustees

Matthew R. Gutwein
President and Chief Executive Officer