

Minutes of the Board of Trustees Meeting of the Health and Hospital Corporation of Marion County, Indiana

February 18, 2003

The meeting of the Board of Trustees ("Board") of The Health and Hospital Corporation of Marion County, Indiana ("HHC"), was held February 18, 2003, in the Administrative Conference Room "A", Fourth Floor, Ott Building, Wishard Health Services, 1001 West Tenth Street, Indianapolis, Indiana. Members present: Jean Blackwell, Betsy Brougher, Lula Journey, James Miner, M.D., Marjorie O'Laughlin, Robert Pfeifer. Members Absent: Henry Bock, M.D.

Chairman, Dr. James Miner called the meeting to order and proceeded with roll call.

The first item on the agenda was approval of the minutes from the January 13, 2003 Board meeting. Dr. Miner requested a motion to approve the minutes. Ms. Blackwell made the motion. Mrs. Journey seconded the motion. The minutes for the January 13, 2003 meeting were unanimously approved.

General Ordinances and Resolutions was the next item on the agenda. Dr. Miner asked that Ms. Hebenstreit present General Ordinance No. 1-2003, "Conflict of Interest." Mrs. O'Laughlin made the motion that the Ordinance be read by title and placed for passage. Mrs. Journey seconded the motion. Ms. Hebenstreit read the Ordinance that is:

&#An Ordinance of The Code of the Health and Hospital Corporation of Marion County, Indiana, amending Chapter 5 Personnel Policy, Article 3 Conflict of Interest, Section 5-303 Enforcement."

Dr. Miner asked if there were any questions or comments from the Board or the public. There were none therefore General Ordinance No. 1-2003, "Conflict of Interest" was approved with 6 Ayes and 0 Nays.

Bylaws and Policies was the next agenda item. Dr. Miner asked that Bylaws and Policies be presented for approval. Dr. Randy Howard stated that two policies needed approval. The policies are, Policy No. 700-79: "Tissue/Specimen Review Program" and Policy No. 700-114: "Board Certification." The change in Policy No. 700-79 refers to the reporting process and the change in Policy No. 700-114 is on page 2, section 3, relating to board certification and additional clarification on the eligibility time-line for serving on boards. Dr. Howard asked for approval of both policies. Mrs. Journey made the motion to approve. Mr. Pfeifer seconded the motion. The motion was unanimously approved.

Next, Dr. Miner requested that Mr. Sellers present the February 2003 Treasurer's Report. Mr. Sellers reported that January 2003 Cash Disbursements were \$55.6 million. This is significantly above the average disbursement of \$ 33.1 million. This increase is due to one-time payments for acquisition of assets and also quarterly payments for PERF. He asked for the Board's approval of the 2003 Cash Disbursements. Ms. Blackwell made the motion to approve and Mr. Pfeifer seconded the motion. The January 2003 Cash Disbursements were unanimously approved. Mr. Sellers stated that the financial analysis would be distributed to the Board at a later date.

Dr. Miner continued by requesting that Dr. Jones submit Medical Staff Appointments and Reappointments for the month of February 2003. Dr. Jones stated that Board members' packets contained a list of the Appointments that have been approved by the Medical Staff Executive Council. He requested approval by the Board of Trustees. Ms. Blackwell made the motion to approve. Mr. Pfeifer seconded the motion. The Medical Staff Appointments and Reappointments for the month of February 2003 were unanimously approved.

Standing Committee Reports began with Mr. Pfeifer reporting that the Audit Committee met on February 18, 2003. Joe Newman of the Internal Audit Department presented a management process review and the KPMG auditors gave a review of the ongoing Health and Hospital Corporation audit.

Dr. Miner reported that the Hospital Committee met on February 18, 2003 and discussed the following:

- December Financials
- Incentive Plan
- Citizens Health Center Transition Plan
- Citizens Health Center Budget
- Indiana Integrated Services

The Hospital Committee recommended approval of both the Citizens Health Center Transition Plan and the Citizens Health Center Budget. Dr. Miner asked for Board approval of the Citizens Health Center Transition Plan. Mrs. O'Laughlin made the motion and Mrs. Journey seconded the motion. The Citizens Health Center Plan was unanimously approved. Next, Dr. Miner asked for approval of the Citizens Health Center Budget. Mrs. Journey made the motion to approve. Ms. Blackwell seconded the motion. The Citizens Health Center Budget was unanimously approved. The Hospital Committee also recommended the appointment of Ibrahim AlGhani as a voting member of the Indiana Integrated Services Program. Dr. Miner then requested Board approval for the appointment of Ibrahim AlGhani as a voting member of the Indiana Integrated Services Program. Mrs. Journey made the motion. Ms. Blackwell seconded the motion. The appointment was unanimously approved.

Mrs. O'Laughlin reported that the Public Health Committee met on February 18, 2003 and discussed the following:

- Smoking Ordinance
- A.C.T.I.O.N. Center
- Smallpox Update

Sandy Cummings, coordinator, MCHD Chronic Disease Program, informed the Committee members that a Smoking Ordinance will soon be presented to the City County Council. Dr. Caine stated she will be making a presentation to the Council. Dr. Caine explained that Marion County has the third highest smoking rate in the country. She emphasized that smoking causes birth defects, increased illnesses and also causes a rise in insurance premiums. She also stated that sixty percent (60%) of pregnant teens smoke cigarettes. Dr. Caine and Ms. Cummings distributed a Resolution entitled "Acceptance of Secondhand Smoke as a Public Health Concern" and asked the Board for approval. A discussion ensued on the wording of the Resolution. Ms. Blackwell explained that the Board wants to discourage secondhand smoke but does not have enough information on the actual City County Council Ordinance to endorse the unknown Ordinance as of yet.

The Board suggested an amendment changing the wording in Section 1 of the Resolution to read as follows:

"Section 1. We would strongly encourage the Indianapolis Marion County City County Council to pass appropriate ordinances to reduce or eliminate the level of second hand smoke in public places, including workplaces and restaurants as such is the cause of significant health issues and costs in this community."

Dr. Miner asked for a motion to approve the amended Resolution. Mr. Pfeifer moved for approval. Mrs. Brougher seconded the motion. The Board unanimously approved the amended Resolution.

Joan Trendell, bureau chief, Population Health gave an update on the A.C.T.I.O.N. Center. Ms. Trendell presented the committee with maps of the population that is served by the A.C.T.I.O.N. Center and reported she is researching possible new locations. Dr. Crystal Jones, medical director, Acute and Chronic Disease, gave an update on smallpox vaccinations.

Committee Reports continued with Dr. Miner reporting on the Quality Committee meeting. Three areas were the focus of the meeting. They are:

- Performance Improvement Highlight Report
- Patient Safety
- Patient Satisfaction – 2002 Employee Incentive Program

Mrs. Journey requested that Mr. AlGhani give the report on the Citizens Health Center Board of Directors meetings. Mr. AlGhani stated that Citizens is responding to recommendations resulting from a federal Primary Care Effectiveness Review during a site visit. A Citizens Transition Plan has been presented to and approved by the Board. Another site visit will be conducted in April. This visit will be to review Citizens' progress.

Mr. Gutwein gave the President's report. He stated that activities are focused on maximizing the federal funding resources available to the Corporation. Health and Hospital grants operations are being restructured and have been transferred to the Treasurer's department. Catherine Parker has been appointed grants director. He also reported that the Corporation is participating in the "One Book, One City" Program that is being sponsored by the City of Indianapolis. Everyone in the City is encouraged to read the same book, "Friendly Persuasion." Mr. Gutwein and Dr. Caine are leading book discussions at the Health and Hospital Corporation. He introduced Carrie Doehrmann as the new chief counsel for Wishard Health Services, and Brian Carney as special assistant to the president. Next Mr. Gutwein announced that Priscilla Keith transferred to Health and Hospital Corporation as general counsel.

Dr. Caine gave an update on communicable disease focusing on the West Nile Virus. She distributed smallpox information and reported that 93 individuals on the smallpox care team were inoculated. Those vaccinated will monitor the inoculation sites. Four Marion County hospitals will be participating in the program. Wishard Health Services will be used as one of the sites. Hospital inoculations will be conducted from February 21st to 28th. She has been asked to participate in monthly bio-terrorism meetings. These meetings will include U.S. Attorney Susan Brooks, the state bio-terrorism director, state FBI and other representatives. The Marion County Health Department (MCHD) will conduct a Prostate Cancer Campaign. The campaign will include advertisements featuring the Reverend Charles Williams, president, Indiana Black Expo, who is a prostate cancer victim.

Dr. Jones asked that Kim Harper report on the Wishard Telethon. Ms. Harper reported that the Telethon would be aired Sunday March 2, 2003 on Channel 4. Advertisements will include radio and television commercials and billboards. There has been \$132,000 collected to date. One of the internal events that are being conducted is the "Kiss A Pig" contest. Ms. Harper presented videotapes of the Telethon for Board review.

There was no further business therefore the meeting was adjourned.

The next meeting will be held on Tuesday, March 18, 2003, at 1:30 p.m. in the Administrative Conference Room "A", Fourth Floor Ott Building, Wishard Health Services, 1001 West Tenth Street, Indianapolis, Indiana.

James D. Miner, M.D.

Chairman

ATTEST:

Matthew R. Gutwein

President and Chief Executive Officer