

MINUTES OF THE BOARD OF TRUSTEES MEETING
OF THE
HEALTH AND HOSPITAL CORPORATION
OF MARION COUNTY, INDIANA

July 23, 2013

The meeting of the Board of Trustees (“Board”) of the Health and Hospital Corporation of Marion County, Indiana (“HHC”) was held on Tuesday, July 23, 2013, at 1:30 p.m., at Wishard Health Services (“WHS”), Outpatient East Building, Room T2008 A&B, 1001 West Tenth Street, Indianapolis, Indiana, 46202.

Members present: David F. Canal, M.D.; Deborah J. Daniels; Gregory S. Fehribach; James D. Miner, M.D.; Marjorie H. O’Laughlin; and Robert B. Pfeifer, CPA.

Members absent: Lacy M. Johnson.

Dr. Miner called the meeting to order and proceeded with the roll call.

Dr. Miner asked if there were any additions, corrections, or deletions to the Board minutes from the June 18, 2013, Board meeting. There were none. Mrs. O’Laughlin made the motion to approve the minutes. Mrs. Daniels seconded the motion. The minutes for the June 18, 2013, Board meeting were unanimously approved.

Next, Dr. Miner requested that General Ordinance No. 1-2013, **“Budget”** be presented for the first reading. Tavonna Harris Askew, general counsel, HHC stated that she had a letter from Mr. Pfeifer requesting that General Ordinance No.1-2013 be presented for the first reading. Mrs. Askew read the letter and also read General Ordinance No. 1-2013. HHC treasurer, Daniel E. Sellers gave an explanation of the Ordinance. Dr. Miner asked if there were any questions or comments. Matthew R.

Gutwein, president and CEO of HHC thanked Daniel E. Sellers, treasurer and staff for their work on the budget. Mr. Gutwein stated that the budget is a balanced budget with the purpose of not spending more than received. He also stated that the budget will fund the Eskenazi Health project, there will be no tax increases, and the budget will recognize adjustments in Medicaid and other rates, DISH funding, and changes to the Affordable Care Act. There were no comments from the public. Dr. Miner stated that General Ordinance No. 1-2013, "**Budget**" would be presented for the second reading at the August 6, 2013 Budget Hearing and will be submitted for vote and passage at the August 27, 2013 Board meeting.

Bylaws and Policies was the next agenda item. The following Policies were submitted for approval:

- Policy No. 700-09, "**Credentials and Peer Review Files**"
- Policy No. 700-33, "**Care of the Stillborn**"
- Policy No. 700-56, "**Care for Infants Not Resuscitated and Neonatal Deaths**"

Dr. Miner stated that the Policies were discussed in the Hospital Committee meeting of July 23, 2013. The Hospital Committee recommends bringing the Policies before the full Board for approval. Dr. Miner gave an explanation of changes of the Policies. He asked if there were any questions pertaining to the Policies. There were none. Mr. Fehribach made the motion to approve. Mr. Pfeifer seconded the motion. Policy No. 700-09, "**Credentials and Peer Review Files**", Policy No. 700-33, "**Care of the Stillborn**" and Policy No. 700-56, "**Care for Infants Not Resuscitated and Neonatal Deaths**" were unanimously approved.

Daniel E. Sellers, CFO and treasurer, HHC, presented the Treasurer's Report. At \$94.8 million, June 2013 disbursements are below the 2013 average monthly disbursement amount of \$102.8 million. The decrease is primarily due to the schedule of pay periods, in the month of May there were three pay periods and was back to two pay periods in June.

Mr. Sellers continued with the Revenue and Expenditure Report. HHC is moving toward actuals on revenue and continue to use budgeted tax revenues. Tax Revenues payment should be received in full by June 30, 2013. Other State and Federal Revenues payments have been received for 2012 and 2013 payments. IGT payments are higher than budget. Public Health is better than budget. Headquarters is better than budget. Grants are less than budget. Personal Services are higher than budget. Supplies are better than budget. Other Services and Charges are better than budget. Wishard Health Services

payments are at budget. Long Term Care is at budget. There has been \$23.9 million dollars paid into the Accumulative Building Fund of \$57 million allotted for the fund. The first lease payment is due on June 30, 2013. These payments will be funded until year-end. Mr. Fehribach made the motion to approval. Mrs. Daniels seconded the motion. The June Revenue and Expenditure Report was approved.

The next agenda item was Appointments. Dr. Miner stated that the Appointments were reviewed in the July 23, 2013, Hospital Committee meeting. The Appointments have also been reviewed and approved by the Medical Executive Committee. The Hospital Committee recommends approval. Mrs. O’Laughlin made a motion to approve. Mrs. Daniels seconded the motion. The July 2013 Appointments were unanimously approved.

Dr. Miner continued by stating that there was a request from Dr. Lisa E. Harris, medical director and CEO of WHS for a Medical Staff By-Laws Exception on Board Certification. This request is necessary due to calendar conflicts. The Hospital Committee recommends approval of the exception and extending the certification to June 2014. Mr. Fehribach made the motion to approve. Mrs. Daniels seconded the motion. The Medical Staff By-Laws Exception on Board Certification was unanimously approved.

The “*Janitorial Services*” Bid was the next agenda item. Brian Carney, vice president of Planning for HHC gave an explanation of the Bid. He stated that Lion Building Care and Maintenance Inc. was the lowest bidder for custodial and floor care services for fifteen (15) Health & Hospital Corporation of Marion County locations. Mrs. O’Laughlin made the motion to approve. Mrs. Daniels seconded the motion. The Lion Building Care and Maintenance Inc. Bid was unanimously approved.

There were no Privilege Forms and Guidelines submitted for approval for the month of July 2013.

Mrs. O’Laughlin presented the Public Health/Healthy Babies (PH/HB) Committee report for July 23, 2013. Mrs. O’Laughlin stated the Committee was presented with the following:

- Approval of the June 18, 2013 minutes
- Consumer Report – Lead Safety
 Quiana Wilson, Lead Poisoning Surveyor, Lead Safe & Healthy Homes

Mrs. O’Laughlin gave a review of the Lead Safety Report. She stated that the Lead Safe and Healthy Program ensures that Marion County facilities are lead free and safe. Mrs. O’Laughlin suggested that Wishard Health Services be given a copy of the Lead Safety Report.

Dr. Miner reported on the July 23, 2013, Hospital Committee meeting. He stated that several of the items discussed in the Hospital Committee meeting have been previously addressed in this meeting.

Other agenda items that were discussed in and presented to the Committee were:

- Approval of July 23, 2013 minutes
- New Facility Update, Tom Ringham, associate vice president, WHS Facilities
- MBE/WBE/VBE Report
- Quality Report, Chris Weaver, M.D., WHS chief medical officer
- WHS Financials, Daniel E. Sellers, treasurer, HHC

Long Term Care Committee chairperson and Board member Gregory S. Fehribach gave the Long Term Care Committee report. He stated that the Long Term Care Committee approved the minutes from the March 19, 2013 committee meeting. The Committee also reviewed the Crowe Horvath report. The report revealed that the five star rating continues to reveal improvements but there will be work to continuously improve and meet State standards. Mr. Fehribach also stated that facility improvements continue. Long Term Care facilities are training ancillary staff to be Certified Nursing Assistants (CNA’s). The Committee was also presented with a managed care report by Angela Norris from American Senior Communities.

Audit Committee chairperson and Board member Robert B. Pfeifer gave the Audit Committee Report of July 23, 2013. The Audit Committee meeting consisted of BKD auditors presenting 2012 audit results; and a review of financials, management letter, and the A133 Report. BKD stated that they received excellent cooperation from the HHC staff while working on their audit.

In the absence of Dr. Charles Miramonti, chief, Indianapolis Emergency Medical Service (IEMS), Daniel E. Sellers, HHC treasurer, gave the IEMS Report. Mr. Sellers stated that Dr. Marimonti is participating in the dedication of the McCormick and Medley Memorial Way at Senate Avenue and St. Clair Street. HHC Board members also attended the dedication and Mr. Sellers extended his appreciation to the Board. Dr. Marimonti will announce, at the McCormick and Medley Memorial Way

Dedication, the creation of a McCormick and Medley Scholarship Fund. The scholarship will benefit WHS emergency medical students. The Service also collaborated with the Indianapolis Police Department, Midtown Mental Health Center and other community services organization on a public service announcement on the increase of heroin use. IEMS collaborated with Indy Cares at the Indy Cares booth at Indiana Black Exp. Mr. Sellers reported that IEMS also participated in a fundraiser for the Indy Fire Rescue House. The Indy Fire Rescue House provides temporary refuge for families displaced by fire.

Marge Payne, vice president, Midtown Mental Health Center, stated that due to numerous board member vacations the Midtown Board Advisory Board did not meet in the month of July 2013. Mrs. Payne reported on Midtown's smoking cessation program and a Department of Justice grant that will assist in funding at the Center.

Ernie Vargo, vice president, Eskenazi Health Foundation, reported that Foundation continues to work on campaign. Funds received at this point have surpassed \$78 million. The Foundations has received \$1.4 million from physicians and \$2.7 million from other HHC employees. Foundation staff is working to have everything in place for the opening event by September 1, 2013.

Shelia Guenin, vice president, Long Term Care, gave the Long Term Care report. Mrs. Guenin stated that the trend in improvement in the regulatory compliance continues to be positive with regard to the standard annual surveys. One of the south side facilities, Beech Grove Meadows missed a perfect annual survey do to a minor deficiency for worn carpeting that was scheduled for replacement and there were no quality of care citing. The goal is to meet or exceed the state and national average percentage of compliance in four categories; long stay and short stay residents for influenza and for pneumonia. Twenty-one HHC facilities exceed the state and national averages for flu vaccinations for long stay residents. Twenty-seven HHC facilities exceed the state and national averages for pneumonia vaccinations in the long stay category. There are more challenges with the short stay residents who either choose to make vaccination decisions with their personal physicians or may be not be in skilled rehab during the influenza season and choose not to be vaccinated. The Long Term Care quality review teams review the status of immunizations during each facility visit and management is working on a specific action plan. Since HHC acquired nursing home the acquisition of nursing homes by hospitals

has increased. HHC is still the largest provider of long term care. Mrs. Guenin continued by congratulating Eunice Trotter as public relations specialist at American Senior Communities upon receiving the 2013 Indiana Black Expo Governor's Award for her work writing about one of her relatives, Mary Bateman Clark, who was an emancipated slave in Indiana. Mrs. Guenin stated that she will answer any questions regarding the information presented.

Matthew R. Gutwein, president and CEO, HHC, stated that this is mosquito season and complimented the MCPHD on the excellent job that is done in eliminating mosquitoes. He stated that Marion County citizens may call the MCPHD if experiencing mosquito problems. The MCPHD Food Safety Division also works throughout Marion County to expect vendor facilities to ensure that the appropriate licensure and safety procedures are in place and that the food is safe for consumption. The Health and Hospital Corporation (HHC), Wishard Health Services (WHS) and the Marion County Department of Public Health (MCPHD) also participated in the Indiana Black Expo Summer Celebration Health Fair by extending a broad range of screening to the attendees. The health fair is the most attended event at Indiana Black Expo. The Corporation is in the process of completing the Eskenazi Health project and remains on schedule and at budget. The Sky Farm is essentially complete, HHC is collaborating with Growing Places, and the art is being delivered. The art has been fully funded through philanthropic donations. The 38th Street Clinic is scheduled to open in October 2013. The HHC budget process consists of the August 6, 2013 Board Meeting Budget Hearing with the final presentation to the HHC Board of Trustees on August 27, 2013. The HHC budget will be presented to the City County Council for final approval on September 19, 2013. Mr. Gutwein concluded his reported by announcing Rajiv Sood M.D., Medical Director, IU Burn Center has been appointed chief, IU Division of Plastic Surgery.

Dr. Virginia Caine, director, MCPHD stated that the MCPHD received a Secor Award for their Helping Older People Program (HOPP) Conference. The MCPHD has also conducted a community health needs assessment in Marion County that includes an area on the health needs on older adults. The MCPHD provides funding for meals for older adults through special programming. The MCPHD Stop 11 Clinic will be opening and will provide services for the primarily Burmese community. An open house for the clinic will be held on July 26, 2013 at 2532 East Stop 11 Road. The ACTION Center will be providing \$10 sports physicals on a first come first served basis on July 27, 2013 and August 24, 2013 from 9:00 a.m. to 12 noon. The ACTION Center is located at 2868 North Pennsylvania Street. The telephone

number is 221-3400. The Covering Kids Back to School Day will be held on August 3, 2013 from 8:00 a.m. to 12 noon to include screening, information, sport physicals, birth certificate and school supplies. The Covering Kids Back to School Day will be held at the Health and Hospital Corporation at 3838 North Rural Street. The children must be present to receive school supplies. There will be also be a Reverend Charles Williams Three on Three Thirty Five Years and Older Basketball Tournament at Crispus Attucks High School on Saturday, September 14, 2013. The tournament will support prostate health. The tournament will include co-sponsors the MCPHD, Indianapolis Public Schools and Indiana Black Expo.

Dr. Lisa Harris, CEO and medical director, WHS, began by welcoming Parveen Chand, WHS COO, who comes most recently from Creighton University. Dr. Harris stated that Jennifer Kitchens, WHS clinical nursing specialist received an Excellence in Nursing Practice Award from Sigma Theta Tau Honor Society; Dr. Jamie Jones, chief of Emergency Medicine, Indiana University School of Medicine has been appointed president of the American College of Emergency Physicians and J. T. Finnell, M.D., emergency physician will be president of the Indiana Chapter of the American College of Emergency Physicians. WHS continues to work toward to improving health promotion and identify patient needs early. Population nurses are being hired to anticipate needs of patients who are in need of intense care treatment and hospitalization. The WHS Critical Care Recovery Center recognizes the cognitive problems of patient who have long hospital stays A WHS Critical doctor has developed a critical program. WHS entered into a partnership with a Partnership for a Healthier America to uphold standards in food services. WHS is sponsoring the screening of the film "Blood Brother." The film's set is in an AIDS orphanage in India and will be presented at the International Film Festival.

Since this was a public meeting Dr. Miner asked if there were any comments or questions from the public or additional business.

There was no further business and the meeting was adjourned.

The next meeting of the Board will be held on Tuesday, August 6, 2013 (Budget Hearing), 1:30 p.m., at WHS, Outpatient East Building, Room T2008 A&B, and 1001 West Tenth Street, Indianapolis, Indiana, 46202.

James D. Miner, M.D., Chairman
Board of Trustees

Matthew R. Gutwein
President and Chief Executive Officer