

**MINUTES OF THE BOARD OF TRUSTEES MEETING
OF THE
HEALTH AND HOSPITAL CORPORATION
OF MARION COUNTY, INDIANA**

March 15, 2005

The Annual meeting of the Board of Trustees (“Board”) of The Health and Hospital Corporation of Marion County, Indiana (“HHC”), was held on Tuesday, March 15, 2005 at 1:30 p.m., at Wishard Health Services, Outpatient East Building, Room T2008 A & B, 1001 West Tenth Street, Indianapolis, Indiana. Members Present: Gregory S. Fehribach, Lula M. Journey, James D. Miner, M.D., Marjorie H. O’Laughlin, and Robert B. Pfeifer. Members absent: Jean S. Blackwell, and Henry C. Bock, M.D.

Dr. James D. Miner, board chairperson, called the meeting to order and proceeded with roll call.

Dr. Miner asked if there were any additions, corrections or deletions to the minutes for the February 15, 2005 Board meeting. There were none. Mr. Fehribach made the motion to approve the minutes. Mrs. O’Laughlin seconded the motion. The minutes for the February 15, 2005 Board of Trustees meeting were unanimously approved.

Dr. Miner requested that General Ordinances be presented for the second reading. Mrs. Journey made the motion that General Ordinance No. 1-2005, “*Food Safety*” and General Ordinance No. 2-2005, “*Ordinance Violations Bureau*” be read by title placed for passage. Mrs. O’Laughlin seconded the motion. Mrs. O’Laughlin stated that the Ordinances were reviewed thoroughly in the Public Health Committee meeting. The Public Health Committee recommends passage of the Ordinances. Mrs. Keith, general counsel, read the Ordinances by title. Dr. Miner asked for questions or comments from the Board. There were none. He asked for questions from the public. There were none. General Ordinances No. 1-2005, “*Food Safety*” and General Ordinance No. 2-2005, “*Ordinance Violations Bureau*” were approved with 5 Ayes and 0 Nays.

Next, Dr. Miner stated that Resolution No. 3-2005, “*Adoption of Health and Human Services Federal Poverty Guidelines*” was discussed in the March 15, 2005 Hospital Committee meeting. The Hospital Committee recommended Board approval of the Resolution. Mrs. Journey made

the motion to approve. Mrs. O’Laughlin seconded the motion. Resolution No. 3-2005, **“Adoption of Health and Human Services Federal Poverty Guidelines”** was unanimously approved.

There were no Bylaws and Policies for the month of March 2005.

Dr. Miner requested that Mr. Sellers, treasurer, present the February 2005 Treasurer’s Report. Mr. Sellers stated that the Cash Disbursements for the month of February are \$38.6 million. This is above the 2004 average. The increase is due to a match paid to the State for the Indiana University School of Medicine. He asked for acceptance of the report. Mrs. Journey made the motion to approve. Mr. Pfeifer seconded the motion. The Cash Disbursements for the month of February 2005 were unanimously accepted.

Mr. Sellers presented the Revenue and Expenditure Analysis Report. Mr. Sellers stated that Revenues for Taxes and other are approved for two months. He also reported that Public Health Revenues are better than budget and headquarter’s revenues are better than budget due to interest income. Mr. Sellers stated that grant revenues are less than budget and are based on a cash bases and when expenditures occur. Moreover, grant revenues are expected to increase throughout the year. Mr. Sellers also reported the following: 1) expenditures personal services are 12% better than budget; 2) supplies are better than budget due to encumbrances of purchase orders; 3) capitol outlays are better than budget; and, 4) revenues are less than budget by 1.02%. He also explained that there is a change in the spreadsheet in the Expenditure line, Other Services and Charge in response to a request by Mrs. Journey. As a result, the Wishard Financial line is now a separate line. Mrs. O’Laughlin moved for acceptance of the report. Mr. Pfeifer seconded the motion. The Revenue and Expenditure Report for February 2005 was unanimously accepted.

Dr. Lisa Harris presented a list of Medical Staff Appointments and Reappointments for March 2005. She stated that these appointments have been approved by the executive council of the medical staff and she asked for Board approval. Mrs. Journey made the motion. Mr. Pfeifer seconded the motion. The Medical Staff Appointments and Reappointments for March 2005 were unanimously approved.

The next agenda item was the **“Inpatient Pharmacy: Dunlap Building, Second Floor”** bid.

Dr. Miner stated that there were two Bids discussed in the Hospital Committee meeting of March 15, 2005. The Hospital Committee recommended approval of the Bids. Mr. Fehribach made the motion. Mrs. Journey seconded the motion. The ***“Inpatient Pharmacy; Dunlap Building, Second Floor”*** Bid was unanimously approved. The next Bid, ***“Outsourcing of Janitorial Services”*** was submitted for approval. Mr. Fehribach made the motion to approve. Mrs. O’Laughlin seconded the motion. Mrs. Journey abstained. The Bid was approved.

Dr. Miner reported on the Hospital Committee meeting of March 15, 2005. The committee received information and discussed the following:

- Hospital Committee Minutes of February 15, 2005
- Bids
 - “Inpatient Pharmacy, Dunlap Building, Second Floor”***
 - “Outsourcing of Janitorial Services”***
- Resolution 3-2005, ***“Adoption of Health and Human Services Federal Poverty Guidelines”***
- Cambio Scorecard Report
- Pharmacy Update
- WHS Financial Services

Mrs. O’Laughlin gave the Public Health/Healthy Babies Committee Report. The Committee received reports on the MCHD Laboratory Information Management Systems and MCHD Dental Services.

The Planning Committee will meet immediately after today’s Board meeting.

Ibrahim AlGhani gave the Representative Report for the Citizens Health Center. Citizens Health Center went through a HRSA Performance Review and failed the productivity requirements. Health and Hospital continues to monitor the performance of Citizens Health Center.

Mrs. O’Laughlin, Health and Hospital Board of Trustees representative to the Citizens Health Center Board, stated that numerous issues regarding Citizens have been discussed and are satisfactory at this point.

Greg Fehribach reported that the Midtown Board of Directors met on March 14, 2005. He also met with the Midtown Planning and Policy Committee and will meet in April with the Business and Asset Committee. The 17th Street Clinic project, inter-care and choices, and Midtown’s relationships with new FSSA administration were topics of discussion.

Matthew Gutwein announced that the Marion County Health Department /Wishard Health Services Community Forum will be held on March 16, 2005 at the Children's Museum. All members of the Board are invited. Mr. Gutwein, Dr. Virginia Caine and Dr. Lisa Harris will be presenting remarks. He reported on the citywide collaborative effort, under the leadership of Dr. Caine, on reducing smoking. A press conference was held at the Indiana State House to announce a campaign to make all hospital campuses smoke free. MCHD is also providing technical data to the City County Council regarding their Ordinance to reduce smoking. The City County Council will conduct a public forum at the Pecar Health Center on March 30, 2004. He also stated that the MCHD has been awarded a grant by the Nina Mason Pulliam Foundation to continue obesity screening in the City's school systems. Health and Hospital is researching ways to invest in and make life better for employees. Dr. Caine and Dr. Harris are collaborating on an employee wellness program. Employees were asked what were their topics of interest. There was a large response from management in learning ways of working with problem employees. As a result of the response the Corporation has offered trainings in this area.

Dr. Virginia Caine reported that on today, March 15, 2005, on behalf of Mayor Bart Peterson, she will be meeting with a delegation from Indianapolis' sister city in Taiwan. The Taiwan delegation will tour Wishard Health Services. Dr. Caine also participated in a press conference sponsored by National African American Tobacco Education Network (NATEN). The Network is located in Sacramento, California and is working on education guides targeting African American churches. Presently the Network has guides for ministers, youth, men, teachers and a women. Indianapolis is the first metropolitan city that the Network has visited. Dr. Caine is participating in the "Kiss the Pig" contest sponsored by the American Diabetes Association. The contest will culminate at half time at the Indiana Pacers on March 16, 2005. She is asking for donations for this contest.

Dr. Lisa Harris stated that she attended the National Association of Public Hospitals meeting the second week in March. She participated in the sessions offered for chief financial officers and chronic disease management. Wishard Health Services is continues to partner the Center for Leadership Development (CLD). Every Tuesday evening approximately 42 students that participate in the CLD program and their parents meet with Wishard professionals for

information and tours of the Wishard facility. Dr. Clark Simon of WHS, was a recipient of an award at the CLD Annual Business and Achievement Dinner on March 14, 2005.

There was no further business to discuss. Mrs. Journey made the motion to adjourn.

Mr. Pfeifer seconded the motion. Meeting adjourned.

The next meeting of the Board of Trustees will be Tuesday, April 19, 2005, at 1:30 p.m., at Wishard Health Services, Room T2008 A&B, Outpatient East Building, 1001 West Tenth Street, Indianapolis, Indiana.

James D. Miner
Vice Chair, Board of Trustees

Matthew R. Gutwein
President and Chief Executive Officer