

**MINUTES OF THE BOARD OF TRUSTEES MEETING  
OF THE  
HEALTH AND HOSPITAL CORPORATION  
OF MARION COUNTY, INDIANA**

March 16, 2010

The meeting of the Board of Trustees (“Board”) of the Health and Hospital Corporation of Marion County, Indiana (“HHC”), was held on Tuesday, March 16, 2010 at 1:30 p.m., at Wishard Health Services (“WHS”), Outpatient East Building, Room T2008 A&B, 1001 West Tenth Street, Indianapolis, Indiana. Members Present: David W. Crabb, M.D.; Gregory S. Fehribach; Joyce D. Irwin; James D. Miner, M.D.; Marjorie H. O’Laughlin; and Robert B. Pfeifer. Absent: Lula M. Journey.

Dr. James D. Miner, chairperson, called the meeting to order and proceeded with roll call.

Dr. Miner asked if there were any additions, corrections, or deletions to the Board minutes for the February 16, 2010 Board meeting. There were none. Mrs. O’Laughlin made the motion to approve the minutes. Mrs. Irwin seconded the motion. The minutes for the February 16, 2010 Board meeting were unanimously approved.

There were no General Ordinances and Resolutions submitted for Board approval for the month of March 2010.

Bylaws and Policies was the next agenda item. Dr. Miner explained the changes and deletions regarding the policies that were submitted for Board approval. The policies are Policy No. 700-07, “**Completion of Medical Records,**” and Policy No. 700-20, “**Consent to HIV Diagnostic Testing and Counseling.**” Dr. David Crabb expressed concern regarding clarity of the definition of “admitting physician” in Policy No. 700-07. There was extensive discussion and the Board consensus was that there was need for further clarification of “admitting physician” and “assigned physician.” Mrs. Irwin made the motion to approve the policies to include Policy No. 700-07 as written, pending review. Mr. Fehribach seconded the motion. Policy No. 700-07, “**Completion of Medical Records,**” was approved pending review and Policy No. 700-20, “**Consent to HIV Diagnostic Testing and Counseling**” was approved as presented.

Next, Mr. Sellers presented the Treasurer's Report. At \$86 million, February 2010 disbursements were above the 2009 average monthly disbursement amount of \$74 million. The increase was primarily due to \$6.4 million in intergovernmental transfers for Nursing Home and Physician UPL and \$5.4 million for the quarterly PERF payment. Mr. Sellers asked for approval of the February Cash Disbursements. Mr. Pfeifer made the motion to approve. Mr. Fehribach seconded the motion. The February Cash Disbursements were unanimously approved.

Mr. Sellers continued with the Revenue and Expenditure Budget Analysis Report. The analysis section of the report was cumulative for January and February and used italics to highlight revenues that were under budget and expenditures that were over budget. February revenues were better than budget at \$35.2 million. Tax Revenues reflected 2/12 of the annual budget for HHC property LOIT, excise, financial institution, LOIT, HCI and mental health taxes. Other State and Federal Revenues reflected 2/12 of the annual budget. Public Health Revenues were over budget by \$1.1 million due to food license renewal receipts typically collected in January. Headquarters Revenues were under budget by \$609,511. Grant Revenues were under budget by \$907,758. Grant Revenues are not recognized as revenue until spent. In the Expenses category, Personal Services were at budget. Supplies were over budget. Capitol Outlays were under budget due to open purchase orders encumbered by the H1N1 grant. Mr. Sellers requested Board approval of the report. Mrs. O'Laughlin made the motion to approve. Mrs. Irwin seconded the motion. The Revenue and Expenditure Budget Analysis was unanimously approved.

The next agenda item was Appointments. Dr. Lisa Harris stated that the Appointments had been reviewed and approved by the Medical Executive Committee. She asked for approval of the March 2010 Appointments. Dr. Crabb made the motion to approve. Mrs. Irwin seconded the motion. The March 2010 Appointments were unanimously approved.

There were no Bids submitted for Board approval for the month of March 2010.

Mrs. O'Laughlin reported on the March 16, 2010 Public Health/Healthy Babies Committee meeting. The Committee was presented with and discussed the following:

- February 16, 2010 meeting minutes
- Environmental Control Program Update – Dana Reed Wise, bureau chief, and Kilangant Mibe, administrator, Environmental Control
- Urban Gardening - Peter Staffan, environmental health specialist, Lead Safe and Healthy Homes  
Ryan Kaufman, environmental health specialist, Housing and Neighborhood Health

Dr. Miner stated that the Hospital Committee also met on March 16, 2010. The Hospital Committee was presented with and discussed the following:

- March 16, 2010 meeting minutes
- Midtown Mental Health Center Board of Director Appointments

The Hospital Committee recommended approval of the Midtown appointments. Mrs. Irwin made the motion to approve. Mr. Pfeifer seconded the motion. The appointments were unanimously approved.

The Hospital Committee also was presented with and discussed the following:

- Policy No. 700-07, "***Completion of Medical Records,***" and Policy No. 700-20, "***Consent to HIV Diagnostic Testing and Counseling***"
- Ambulatory Care Update
- Cath Lab Project
- WHS Financials

Dr. Miner continued with the Quality Committee report of February 16, 2010. The Committee reviewed the Quality Dashboard Report and discussed issues related to reducing patient wait time.

Greg Porter, vice president, HHC's External Affairs Department, gave an update on the Citizens Health Corporation. New dental chairs will be installed in the dental department. From January 1, 2010 to March 15, 2010, four hundred sixty-four new patients were seen. Of the 464, forty percent are uninsured. The Saturday clinic services 15 patients each week. Only medical services are provided at the Saturday clinic. The dental department and pharmacy are not open on Saturday.

Mr. Gutwein, president and CEO, HHC, reported that HHC staff members Collette DuValle, director, Communications, and Dr. Isaac Myers, vice president, WHS Clinical and Business Integration, were recipients of Center for Leadership Development (CLD) awards at the CLD Annual Dinner. He also announced that Barbara Holder of Smoot Construction received the distinction of Indiana 2010 Torchbearer from the Indiana Commission for Women. Board member Marge O'Laughlin, and Dr. Virginia Caine, director, Public Health Administration, are past recipients of this award. Mr. Gutwein continued by extending gratitude to the agencies and individuals who have diligently supported the WHS new facility project, including the Bond Bank, the Marion County Building Authority, the Bond Council, and Citigroup. He distributed a WHS New Facility Update. The update includes a timeline and summary and will be distributed on a monthly basis. Tom Ringham was present to answer questions about the WHS new facility project.

At this point, Board member Dr. David Crabb announced that HHC's President/CEO Matthew R. Gutwein and WHS' CEO and Medical Director Dr. Lisa Harris were recipients of the Indianapolis Business Journal Healthcare Heroes Award.

Dr. Virginia Caine, director, Marion County Health Department (MCHD), began her report by thanking Collette DuValle for her dedication as director of the Communications Department that resulted in Ms. Duvalle's Center for Leadership Development Award. She continued by reporting that MCHD would be participating in the Homeless Connect event at the Convention Center on March 23, 2010 from 8:00 a.m. to 4:00 p.m. She noted that critical services would be available for the homeless population. WHS and Horizon House were two of the agencies that would be participating. She also noted that participants would be able to receive services to including: the opportunity to apply for Medicaid and Medicare assistance; TB testing; and acquisition of birth certificates. WHS will follow-up on all medical testing conducted.

Dr. Lisa Harris stated that the National Association of Public Hospitals (NAPH) conducted a characteristics survey, which included information on outpatient care. Over 1,000,000 patients have received services from WHS outpatient departments. The only healthcare system that is close to WHS is one that served 500,000 patients. WHS continues to work toward making outpatient care more effective. Dr. Harris also noted that WHS had the largest increase in contributions to the United Way of any healthcare system in Indiana. WHS conducted special activities to express appreciation to employees for their United Way contributions.

There was no further business so the meeting was adjourned.

The next meeting of the Board will be held on Tuesday, April 20, 2010, at 1:30 p.m., at WHS, Outpatient East Building, Room T2008 A&B, 1001 West Tenth Street, Indianapolis, Indiana.

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James D. Miner, M.D.  
Chairman, Board of Trustees

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Matthew R. Gutwein  
President and Chief Executive Officer