

MINUTES OF THE BOARD OF TRUSTEES MEETING  
OF THE  
HEALTH AND HOSPITAL CORPORATION  
OF MARION COUNTY, INDIANA

September 17, 2013

The meeting of the Board of Trustees (“Board”) of the Health and Hospital Corporation of Marion County, Indiana (“HHC”) was held on Tuesday, September 17, 2013, at 1:30 p.m., at Wishard Health Services (“WHS”), Outpatient East Building, Room T2008 A&B, 1001 West Tenth Street, Indianapolis, Indiana, 46202.

Members present: David F. Canal, M.D.; Deborah J. Daniels; Gregory S. Fehribach; James D. Miner, M.D.; Marjorie H. O’Laughlin; and Robert B. Pfeifer, CPA.

Members absent: Lacy M. Johnson.

Dr. Miner called the meeting to order and proceeded with the roll call.

Dr. Miner asked if there were any additions, corrections, or deletions to the Board minutes from the August 27, 2013 Board meeting. There were none. Mr. Pfeifer made the motion to approve the minutes. Mrs. Daniels seconded the motion. The minutes from the August 27, 2013 Board meeting were unanimously approved.

There were no General Ordinances and Resolutions submitted for Board approval for the month of September 2013.

There were no Bylaws and Policies submitted for Board approval for the month of September 2013.

Daniel E. Sellers, CFO and treasurer, HHC, presented the Treasurer's Report. At \$109.8 million, August 2013 disbursements are above the 2013 average monthly disbursement amount of \$101.9 million. The increase is primarily due to a net effect of an increase in intergovernmental transfers for Nursing Home and Physician Faculty and a decrease in Accounts Payable payments being made at WHS during the month of August. Mr. Sellers asked for approval. Mrs. O'Laughlin made the motion to approve. Mr. Fehribach seconded the motion. The Cash Disbursements for August 2013 were unanimously approved.

Mr. Sellers continued with the Revenue and Expenditure Report for August 2013. Tax Revenues are at budget. The Revenues for DSH have been modified to match with actual receipts. DSH Revenues are better than budget. The Public Health Revenues are slightly better than budget at \$ 5.2 million. Headquarters Revenues are \$37.3 million. Grants Revenues are less than budget at \$10.9 million. The YTD Expenses are better than budget at \$57 million with actual Expenditures at \$54.5 million. Open Purchase Orders are encumbered. Personal Services are above budget by less than \$1 million. Supplies are higher than budget by \$300,000 including open purchase orders. Other Services Charges have \$16 million budgeted with \$25 million open purchase orders. This will come in line at the end the year. Capital is better than budget. Wishard Support payments are at \$93 million, which is higher than the original budget. Mr. Sellers gave an explanation of this situation. Long Term Care is on budget. A total of \$38 million has been funded for the construction project. The bonds payment has been made for the first half of 2013. The budget is in the negative with purchase orders but will be positive at \$1.7 million when the purchase orders are completed. Mr. Sellers asked for acceptance of the Revenue and Expenditure Report. Mr. Fehribach made the motion to approve. Mrs. O'Laughlin seconded the motion. The August 2013 Revenue and Expenditure Report was unanimously approved.

The next agenda item was Appointments. Dr. Miner stated that the Appointments were reviewed in the September 17, 2013, Hospital Committee meeting. The Appointments have also been reviewed and approved by the Medical Executive Committee and the Credentialing Committee. The Hospital Committee recommends approval. Mr. Fehribach made a motion to approve. Dr. Canal seconded the motion. The September 2013 Appointments were unanimously approved.

Privilege Forms and Guidelines was the next agenda item. The Wishard Health Services Department of Dentistry form was submitted for approval. Dr. Miner stated that this is a compilation of several forms. Dr. Miner stated that this form has also been reviewed by the Medical Executive Committee and

Privileging Committee and was discussed in the September 17, 2013 Hospital Committee meeting. The Hospital Committee recommends approval. Mrs. O’Laughlin made the motion to approve. Mrs. Daniels seconded the motion. The Privilege and Guideline Form for the Wishard Health Services Department of Dentistry was unanimously approved.

There were no Bids submitted for the month of September 2013.

The Public Health/Healthy Babies (PH/HB) Committee did not meet in the month of September 2013.

Dr. Miner reported on the September 17, 2013, Hospital Committee meeting. Agenda items that were discussed in and presented to the Committee were:

- Approval of August 27, 2013 minutes
- Eskenazi Health Center & 38<sup>th</sup> Street Update  
Mark Bustamante, MD, CEO, Eskenazi Health Center
- New Facility Update, Tom Ringham, associate vice president, Facilities
- M/W/VBE Spend Report (January-June 2013)  
Larry Gossman, associate vice president, Supply Chain and Other Services
- Diversity Report (January-June 2013), Christia Hicks, vice president, Human Resources
- Appointments, Reappointments, and Changes to Privileges, Lisa Harris, MD, medical director, Wishard Health Services
- Application for Clinical Privileges, Lisa Harris, MD, medical director, Wishard Health Services

Dr. Miner gave a review of each presentation. The new facility project remains on target and at budget. The minority participation remains on target. The estimated opening of the new facility will be in December 2013.

The Quality Committee met on September 17, 2013. Dr. Miner gave the report. The Committee was presented with a report from Dr. Chris Weaver on the Quality Improvement Dashboard. The Dashboard revealed that goals are on target and there is favorable patient satisfaction data. Benchmarks continue to be addressed. There was also a Mortality Review to include timing and morbidity. The Committee meeting also included information on an America’s Essential Hospital site visit and update regarding a hospital Regulatory Visit.

In the absence of Dr. Charles Miramonti, chief, Indianapolis Emergency Medical Service (IEMS), Nick Ball, assistant chief, IEMS, presented the IEMS Report. IEMS responded to 63,000 incidents to date

with 46,000 transports. This is a 40% increase for the year 2013. The IEMS response time continues to be consistently high. The IEMS team also continues to be involved in special projects. These projects include Decision House, a live action interactive field trip for high school freshman. This purpose is to educate the students on the consequences of making bad decisions. The event will be held at the Indiana Fair Grounds on October 28, 2013. IEMS is also in collaboration with the Indianapolis Fire Department, Indianapolis Police Department, Eskenazi Health and Midtown Mental Health on a public service announcement (PSA) film project on the heroin abuse. This PSA will focus on the dangers of heroin abuse and supply information to abusers on how to seek help. IEMS employees accompanied the families of Cody Medley and Timothy McCormick, the two paramedic who lost their lives, to Denver, Colorado for the International Association of Firefighters national memorial event that will be held on September 21, 2013. IEMS is also preparing for their first annual golf outing that will be held on September 23, 2013.

Marge Payne, vice president, Midtown Mental Health Center, stated that the Eskenazi Health Center was the recipient of a significant gift from Robert and Kathy Postlethwait to support mental health.

Shelia Guenin, vice president, Long Term Care (LTC), HHC, stated that the Long Term Care committee will meet after today's Board meeting. The Committee will be presented with a report from American Senior Community's Monick Davis on a preceptor program for certified nursing assistants. She extended an invitation for Board members to join the meeting. Mrs. Guenin stated that for the fifth time this year the LTC facility Coventry Meadows achieved a deficiency free perfect annual licensure and recertification survey. This type of survey is rare in Indiana with only 9% of 413 licensure and recertification surveys conducted by ISDH in 2012 being deficiency free. September is Fall Prevention Awareness Month. Indianapolis area LTC facilities will participate in the Central Indiana Council on Aging's (CICOA) "Safe at Home" Project. To help prevent fall in and around the home, CICOA hosts this annual half day service to homeowners age 60 and over or any persons with a disability to make their homes safer and accessible for daily living. The LTC maintenance staff has volunteered to inspect homes and provide suggestions for making homes safer. Mrs. Guenin concluded her report with a special interest story. Mr. Warren Englehart, a LTC resident celebrated his 101<sup>st</sup> birthday at a party at Zionsville Meadows on Friday, September 13, 2013. He has been a resident for seventeen years.

Matthew R. Gutwein, president and CEO, HHC, stated that this is the HHC budget season. The budget will be presented to the City County Municipal Corporation Committee on September 19, 2013. Mr. Gutwein stated that this is a balanced budget of \$1.27 billion with property taxes comprise 4.7%. This is the eleventh year that taxes have decreased and not increased. HHC received a U.S. Department of Health and Human Services Navigator Grant. This grant will enable staff to reaching out and educating the public on the coverage under on the Affordable Care Act. The Indianapolis Star has featured articles on medical errors. WHS had one reportable error which was the lowest reportable error of any healthcare facility in Marion County. The Indianapolis Star also featured an article reported that WHS was the lowest cost overall provider in central Indiana. Mr. Gutwein also commented on the Robert and Kathy Postlethwait gift to the Eskenazi Health Center. It was one of the largest gifts given to the Center. He stated that at present various artists are installing their works at the new facility. This art includes works for 58.8% of Indiana natives, 47% minority, 35.5% women, 10% veterans and 5.2% disabled. The ribbon cutting ceremony for the Eskenazi Health Center is scheduled for November 16, 2013 with the physical move scheduled for December 7, 2013 and patient move on December 9, 2013.

In the absence of Dr. Virginia Caine, director, Marion County Public Health Department, Karen Holly, executive projects administrator, gave the Marion County Public Health Department (MCPHD) report. Mrs. Holly stated that the MCPHD was a sponsor for the Better Health for Indiana Conference on August 2, 2013. The goal of this conference was to introduce strategic methods and to gather feedback from community partners. The MCPHD will sponsor several community walks to include the Society of St. Vincent DePaul Walk at Washington Park at 10.00 a.m. and the Indiana AIDS Fund Walk in the Herron Morton Place neighborhood from 4:00 to 6:00 p.m., both will be held on September 28, 2013. MCPHD will also sponsor the Lupus Foundation Second Annual Indiana Walk “*Walk to End Lupus Now*” that will be held on Saturday, October 12, 2013 at 9:30 a.m.

Dr. Lisa Harris, CEO and medical director, WHS, stated that the WHS Mobile Health Clinic was opened the week of September 9, 2013. On October 28, 2013 the largest WHS primary care site will open at 38<sup>th</sup> Street and Moeller Road. This primary care site will be tested as a new model for bringing all services to as many patients as possible. Dr. Harris also stated that Eskenazi Health Center will officially open on December 7, 2013. The art work will include three murals representing spring, summer and fall at the facility. The project was coordinated by photographers Richard Ross and his daughter Leela Ross and includes ninety-nine 2 x 2 foot photos taken by IPS students and includes photos of communities

serviced by WHS. The new murals will be representative of the 1914 mural that was painted at WHS by T.C. Steele. WHS continues to also be involved in numerous initiatives on health conscientiousness and has joined the Partnership for Healthier America. Several of the focuses are food labeling, reducing caloric content, reducing drinking of fruit juices in favor of fruit (Free Fruit Friday) and other methods in order to decrease adverse health risks. WHS will sponsor the first national “Kale Day.” Multiple kale dishes will be served in the cafeteria. Kale will be also one of the vegetables that will be planted in the Sky Farm at the new facility. WHS will also be a sponsor for a “Back on My Feet” 42K Relay event that will benefit the homeless. WHS will sponsor five teams to include employees and other community partners. The WHS Project Prescription for Hope has been award a \$100,000 Prevention Grant from the Central Indiana Community Foundation. This grant will help reduce violence recidivism.

Since this was a public meeting Dr. Miner asked if there were any comments or questions from the public or additional business.

There was no further business and the meeting was adjourned.

The next meeting of the Board will be held on Tuesday, October 15, 2013 1:30 p.m., at WHS, Outpatient East Building, Room T2008 A&B, and 1001 West Tenth Street, Indianapolis, Indiana, 46202.

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James D. Miner, M.D., Chairman  
Board of Trustees

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Matthew R. Gutwein  
President and Chief Executive Officer