

Minutes of the Board of Trustees Meeting of the Health and Hospital Corporation of Marion County, Indiana

September 17, 2002

The meeting of the Board of Trustees ("Board") of The Health and Hospital Corporation of Marion County, Indiana ("HHC"), was held, September 17, 2002, in the Administrative Conference Room "A", Fourth Floor, Ott Building, Wishard Health Services, 1001 West Tenth Street, Indianapolis, Indiana. Members present: Mr. West, Dr. Miner, Mr. Gutwein, Mrs. Journey, Mr. Pfeifer, and Dr. Bock. Members absent: Ms. Brougher

Matthew R. Gutwein, Chairman of the Board, called the meeting to order and proceeded with roll call.

Mr. Gutwein then asked if there were any additions to, corrections to or comments regarding the minutes from the Board meeting of August 27, 2002. There being none he asked for a motion to approve the minutes. Mr. West made the motion to approve the minutes. Dr. Miner seconded the motion. The minutes for the August 27, 2002 Board meeting were unanimously approved.

The next agenda item was General Ordinances and Resolutions. Mr. Gutwein requested that Ms. Hebenstreit present General Ordinance No. 6-2002, "Vacation Credit." Ms. Hebenstreit stated that she has a letter from Mr. West stating he would make the motion to present and pass General Ordinance No. 6-2002. Mr. West made the motion. Mrs. Journey seconded the motion. Mr. Gutwein then requested that Ms. Hebenstreit read General Ordinance No. 6-2002. Ms. Hebenstreit read the General Ordinance No.6-2002, "Vacation Credit" which is:

"An Ordinance established by the Health an Hospital Corporation of Marion County, Indiana regarding vacation credit."

Mr. Gutwein asked if there were any questions or comments from the Board regarding General Ordinance No. 6-2002.

There were no questions from the Board. Next, he asked if there were any questions from the public. There being none, General Ordinance No. 6-2002, "Vacation Credit" was passed with 6 Ayes and 0 Nays.

The next agenda item was General Ordinance No. 7-2002, "Fee for Copying Public Records." Ms. Hebenstreit stated that she has a letter from Mrs. Journey and Mrs. Journey would make the motion to present and pass General Ordinance No. 7-2002. Mr. Gutwein then requested that Ms. Hebenstreit read General Ordinance No. 7-2002. Ms. Hebenstreit read General Ordinance No. 7-2002 that states:

An Ordinance of The Code of the Health and Hospital Corporation County, Indiana establishing a fee for copying public records.

After Ms. Hebenstreit read the Ordinance, Mr. Gutwein asked if there were any questions or comments from the Board regarding this Ordinance. There were none therefore Mr. Gutwein asked if there were any questions or comments from the public regarding General Ordinance No. 7-2002. There were none and General Ordinance No. 7-2002, "Fee for Copying Public Records" was passed with 6 Ayes and 0 Nays.

Mr. Gutwein next asked Dr. Howard to present the "Bylaws and Policies." Dr. Howard stated that there are no Bylaws and Policies for the month of September 2002.

Mr. Gutwein proceeded with the meeting by requesting Marjorie O'Laughlin, Treasurer, Health and Hospital Corporation present the Treasurer's Report. Mrs. O'Laughlin began with the August Budget Revenue and Expenditure Report. The Public Health Revenues for the month of \$3.2 million are slightly over budget by \$54,209 (1.7%). Headquarters Revenue of \$1.4 million is over budget by \$662,592 (82.8%). Interest income is the main source of this revenue and is high due to a higher fund balance available for investing. Grant Revenues of \$1.02 million are under budget by \$298,919 (2.8%). Grant

reimbursements are dependent on actual expenditures and the timing of claims processed by funding agencies. The actual Revenues are \$113.6 million, which is (.4%) over budget. Expenditures of Personal Services of \$22.3 million are \$634,127 (2.8%) under budget. In 2002 all employee benefits were moved into the personal services category and implemented the recommendations of the compensation and performance management study. The reallocation of the budget in June made adjustments for these increases.

Supplies of \$2.4 million are \$145,185 (6.2%) over budget. The Clinical Lab encumbered an annual blanket purchase order for the Babe Store. Other Services and Charges of \$116.3 million are under budget by \$6.9 million (5.6%). This includes the operating transfer to Wishard Enterprise Fund. Health and Hospital has encumbered annual contracts for legal services, title searches for unsafe building demolitions, programs for prevention of tobacco use, and the school based health initiative. Capital Outlays of \$4.1 million are under budget by \$ 2 million (50.6%). The actual Expenditures for Headquarters was \$143.2 million (\$29,602 million). Mrs. O'Laughlin stated that Mr. Pfeifer requested a separate account of how much of the budget was incurred by Wishard. She explained that she would have that information at the next meeting. Mrs. O'Laughlin then asked for acceptance of the August 2002 Revenue and Expenditure Budget Report. Dr. Bock moved for acceptance. Mr. Pfeifer seconded the motion. The report was unanimously accepted.

Next, Mrs. Laughlin presented the August 2002 Cash Disbursements Report. At \$33.5 million, August Cash Disbursements are above the 2002 average of \$31.2 million. This increase resulted from Wishard's second quarter PERF payment, and the self-pay Safety Net payment for the first half of the year. Mrs. O'Laughlin requested approval of the Cash Disbursements Report. Dr. Bock made the motion to approve. Mrs. Journey seconded the motion. The Cash Disbursements Report for the month of August 2002 was unanimously approved. Mrs. O'Laughlin completed the report by stating that the City County Council approved the Health and Hospital Corporation budget for the year 2003.

Medical Staff Appointments and Reappointments for the month of September was the next item on the agenda. Dr. Jones requested approval by the Board of Trustees. Mrs. Journey made the motion to approve. Dr. Miner seconded the motion. The Medical Staff Appointments and Reappointments for the month of September were unanimously approved.

Standing Committees reports began with Mr. West reporting on the Public Health Committee meeting of September 17, 2002. Fee Schedules for immunizations were discussed and a fee increase was reviewed. Mr. West requested approval from the Board of Trustees for the fee increase. Robert Allen, program manager, MCHD Immunization Department gave a brief explanation regarding the need for the fee increase. Dr. Miner made the motion to approve the increase. Dr. Bock seconded the motion. The fee increase for immunizations was unanimously approved.

Committee reports continued with Mr. Gutwein reporting on the Hospital Committee Meeting. Information was presented on the following items; information on a new aggressive Wishard advertising campaign was presented by Kim Harper; Gordon King gave an updated financial report; Kathy Young an update on the cash collection policy and Lisa Sorenson gave an update on preparation for the JHACO review.

Mr. Elwell began his report with information on the results on the Board Self-Assessment Tool that was distributed to each Board member. The results indicated an area of concern is quality over-site. This information will be referred to the Quality Committee for review. He continued by asking Greg Porter to make a presentation of the "Sagamore of the Wabash" to Mr. Stephen West for his leadership and for being instrumental in making Wishard what it is today. Mr. West is retiring from the Board after many years of dedicated service. Mr. Gutwein continued the presentation by asking Ms. Hebenstreit to read in its entirety, Resolution. No. 6-2002, "Honoring Stephen R. West for Exemplary Service." Dr. Bock made the motion to approve Resolution No. 6-2002. Mrs. Journey seconded the motion. Resolution No. 6-2002 was unanimously approved. Next, a "Sagamore of the Wabash" was presented to Mrs. Marjorie H. O'Laughlin for her dedicated service as Treasurer of the Health and Hospital Corporation Mrs. O'Laughlin is retiring after many years of dedicated service. Mr. Elwell also announced that Donna Stephens, Director of Logistics, Health and Hospital Corporation is resigning, after 27 years, to be Chief Executive Officer for Learning Well.

Reports continued with Dr. Caine giving an update on the West Nile Virus. She reported that there have been over 40 cases reported in Indiana with 5 cases in Marion County and 1 death reported. The symptoms are high fever, muscle aches and headaches. Because abandoned tires collect water and mosquitoes breed in the water, an Indy Tire initiative has been started to collect tires and over 500 tires have been collected. The elderly and the young are the most vulnerable to the virus. Next she highlighted the increase on influenza on the Communicable Disease Report. Dr. Caine concluded her report with information on the Indy in Motion Kickoff that will be held September 25, 2002 at the Indiana Historical Society. The main event will be held on Saturday, September 28, 2002 with a walk and a health fair at the Indiana University Stadium. The program will be held in nine parks throughout the city. Wishard will be the sponsor for Riverside Park.

Dr. Jones concluded the reports by stating that the Wishard Psych Emergency Room was dedicated this week. It is the only one in the state and also the only one in the city. It will be beneficial for patients with mental illness who are seeking care.

There being no further business Mr. Gutwein declared the meeting adjourned.

The next meeting will be held on Tuesday, October 15, 2002, at 1:30 p.m. in the Administrative Conference Room "A", Fourth Floor Ott Building, Wishard Health Services, 1001 West Tenth Street, Indianapolis, Indiana.