

MINUTES OF THE BOARD OF TRUSTEES MEETING
OF THE
HEALTH AND HOSPITAL CORPORATION
OF MARION COUNTY, INDIANA

August 28, 2018

The meeting of the Board of Trustees (“Board”) of the Health and Hospital Corporation of Marion County, Indiana (“HHC”) was held on Tuesday, August 28, 2018, at 1:30 p.m., at the Sidney and Lois Eskenazi Hospital, 720 Eskenazi Avenue, Outpatient Care Center, Rapp Family Conference Center, First Floor, BKD Conference Room, Indianapolis, Indiana.

Members present: James D. Miner, M.D; Charles S. Eberhardt; David F. Canal, M.D.; Ellen J. Quigley; Carl L. Drummer; Gregory S. Fehribach;

Mr. Fehribach called the meeting to order and proceeded with the roll call.

Mr. Fehribach asked if there were any additions, corrections, or deletions to the Board minutes from the July 24, 2018, and August 7, 2018, meetings. Mr. Drummer made the motion to approve. Ms. Quigley seconded the motion. The minutes from the July 24, 2018, and August 7, 2018, meetings were unanimously approved.

The next item on the agenda was *Purchase Recommendations and Bids*. The purchase recommendation was for *“Burn Clinic Expansion.”* Daniel Kloc, Eskenazi Health Facilities Administration, explained the purchase recommendation and criteria needed to be considered for the bid. It is recommended that Hagerman, Inc. be awarded the contract. The contract amount is recommended to be a total award amount of \$499,200. A motion was made to approve and seconded. The purchase recommendation *“Burn Clinic Expansion”* was unanimously approved.

Dr. Canal moved that General Ordinance No. 1-2018 (A) *“Annual Budget”* be ordered read by title and placed under passage. Dr. Miner seconded the motion. Mr. Daniel E. Sellers gave the treasurer’s comments on the budget. Ms. Tavonna Harris Askew, chief of staff & general counsel, HHC, read the proposed ordinance. Since this was a public meeting, Mr. Fehribach asked if there were any comments or questions from the public or additional business. There were none. General Ordinance No. 1-2018 (A) *“Annual Budget”* was unanimously

approved. Mr. Drummer moved that General Ordinance No. 2-2018, "***Sewage Disposal System.***" be ordered read for the first time by title. Ms. Askew read the proposed ordinance. Ms. Quigley commented on the ordinance. The ordinance will be presented for a second reading at the September 18, 2018 Board of Trustees Meeting. Mr. Brian Carney, senior vice president of real estate & facility planning, HHC, asked if there were any comments or questions regarding Resolution No. 3-2018, "***Acquisition of Real Property.***" There were none. Dr. Miner made the motion and Ms. Quigley seconded. Resolution No. 3-2018, "***Acquisition of Real Property***" was unanimously approved. Mr. Sellers presented Resolution No. 4-2018, "***Investment Policy***" for review and requested approval at the September 18, 2018 Board of meeting.

Daniel E. Sellers, treasurer and CFO, HHC, gave the Treasurer's Report for the month ended July 31, 2018. July Cash Disbursements at \$134.7 million, July 2018 disbursements are below the 2018 average monthly disbursement amount of \$144.6 million. The July position is driven by fewer total A/P payments. July 2017 disbursements were \$123.9 million. The July 2018 Cash Disbursements Report was unanimously approved.

2019 Statutory Budget – the preliminary budget will be presented to the City County Council's Municipal Corporation Committee on September 19th at the City County Building. The Municipal Corporation Committee will meet on September 26th to review our budget and make a recommendation to the full Council. Final passage by the Council is expected on October 15th.

Mr. Sellers continued with the Revenue and Expenditure Report. Tax Revenues reflect 7/12th of the annual budget for Health & Hospital Corporation property, LOIT, excise, financial institutions, HCI and mental health taxes. Other State & Federal Revenues reflect 7/12th of the annual budget for hospital DSH, hospital UPL and administrative claiming for Medicaid outreach. ***Intergovernmental transfers (IGT)*** for supplemental programs reflect annual payments to date. IGT's are over budget by \$2.2 million or 4.1%. Public Health Revenues of \$5.3 million are over budget by \$0.9 million or 21.7%. Headquarters Revenues of \$12.2 million are over budget by \$4.5 million or 58.1%. Grant Revenues of \$12.0 million are under budget by \$2.1 million or -15.1%. Personal Services of \$37.5 million are under budget by \$0.8 million or -2.2%. Supplies of \$3.1 million are under budget by \$2.0 million or -39.0%. Other Services and Charges of \$42.8 million are under budget by \$9.2 million or -17.7%. Capital Outlays of \$1.3 million are under budget by \$0.7 million or -34.5%. EH and IEMS Support payments of \$83.0 million are at budget. LT Care Support, the negative expense on this line reflects 7/12th of Long Term Care estimated surplus, which is distributed back to the General Fund. Operating Transfer Cumulative Building Fund of \$8.8 million is support to the Cumulative Building Fund for capital projects and is at budget. Operating Transfer Bond and Lease Payments include 7/12th of the net transfer needed to the debt

service fund to meet payments on bonds and capital leases for the new Hospital campus. It also includes General Fund lease payments on the Fifth Third office building. A motion was made to approve and seconded. The July 2018 Revenue and Expenditure Report was unanimously approved.

Dr. Miner presented Medical Staff Policies. Policy No. 700-06, ***“National Practitioner Data Bank”***, Policy No. 700-110, ***“Identification and Management of Impaired Medical Staff Members”***, Policy No. 700-129, ***“Absence of a Service Chief”***, Policy No. 700-131, ***“Credentialing Fees”***, Policy No. 700-132, ***“Medical Staff and Allied Health Staff – Health Evaluation, Tuberculosis (TB) Surveillance, and Influenza Surveillance”***, Policy No. 700-144, ***“Moderate and Deep Sedation Privileges.”*** The Medical Staff Policies presented were unanimously approved.

Dr. Miner continued with Privilege Forms. The form presented was Allied Health Professional ***“Medicine – Critical Care, Pulmonary and Sleep Medicine Privilege Form.”*** A motion was made and seconded. The July 2018 Privilege Form Allied Health Professional ***“Medicine – Critical Care, Pulmonary and Sleep Medicine Privilege Form”*** was unanimously approved.

The next agenda item was Appointments, Reappointments, and Changes to Privileges. Dr. Miner stated that the Appointments, Reappointments, and Changes in Privileges were reviewed in the July 24, 2018, Hospital Committee meeting. The Appointments, Reappointments, and Changes in Privileges have also been reviewed and approved by the Medical Executive Committee. The Hospital Committee recommends approval of the Appointments, Reappointments, and Changes to Privileges. A motion was made and seconded. The July 2018 Appointments, Reappointments, and Changes in Privileges were unanimously approved.

Mr. Fehribach gave the Long Term Care Committee (LTC) Report. As part of the Crowe Horwath Report, the census remains stable and revenues are slightly under budget due to the loss of Medicaid residents. American Senior Care (ASC) has implemented a process to increase minorities and women within the facility, staff, and leadership. There is also an attempt to increase supplier diversity moving forward.

Ms. Quigley gave the Public Health Committee Report. Dr. Millicent Moye, director, Action Health Center gave a presentation on the Girls Take Action program which serves girls between the ages of 12 to 18 that may be experiencing bullying, dating violence or depression. Ms. Tara Parchman, director of Finance, Marion County Public Health Department gave the financial report. Expenses are running favorable to budget at \$1.3 million and revenue at \$1.2 million.

Dr. Miner gave the Eskenazi Health Committee Report. All agenda items have been covered previously at this Board meeting and there is no additional information to pass on.

Mr. Ernest Vargo, president and CEO, Eskenazi Health Foundation, gave the Eskenazi Health Foundation Report. In June of 2018 the Eskenazi Health Foundation approved the Crowe Horwath 2017 audit. There were no deficiencies in that audit and the year ended with assets of \$85.7 million which was \$3.85 million more than the previous year. Contributions netted at about \$6 million last year. We continue to work on fund raising projects and also working on a new strategic plan to be drafted for presentation to the Board later this year.

Dr. Charles Miramonti, chief of care integration, EH, gave the Indianapolis Emergency Medical Services (IEMS) Report. There is a new EMT recruit class and IEMS is participating in the Junior Achievement Jobs program which exposes students to career opportunities in Marion County, Indiana. IEMS continues its community outreach with its involvement with the Marion County Public Health Department and the Kids Health Fair.

Shelia Guenin, Senior Vice President, LTC, gave the LTC Report. Nineteen facilities were visited in the second quarter and sixteen of those facilities had a CMS nursing home compare quality measure of five stars. Overall as a company, we average 4.7 stars on the quality measures, national and state average is 4 stars. Two facilities have had outstanding client satisfaction scores, Ben Hur and Brownsburg Meadows. All of the long-term care facilities are involved in fundraisers for the Alzheimer's Association during the next few months. The Indianapolis Alzheimer's Rock fundraiser will be held on October 6, 2018, at 10:30 am at the Bankers Life Fieldhouse and the public is welcome to attend.

Matthew Gutwein, president and CEO, HHC, gave the President/CEO Report. The Fifth Third office building at Eskenazi Health has been closed due to water damage. Mr. Gutwein would like to thank all staff for going above and beyond their duties to continue to serve the community. The budget looks to be very good and has been passed. This year, as a corporation, we will provide more care to our residents than any other time in our 150 year history across the entire organization. We are providing the syringe exchange program, and expanding the emergency preparedness services. IEMS is providing proactive care in ways that help with the public's real needs. Eskenazi Health will provide over 900,000 out-patient visits and provide care in innovative new ways to promote wellness in health.

Dr. Virginia Caine, director, Marion County Public Health Department, gave the MCPHD Report. Dr. Caine, would like to thank all staff for assisting with the transition and move associated with the Fifth Third building closure to continue to serve the community. Thanks to Brian Carney, facilities and security staff for their assistance during this time. The Bell Flower Clinic has been temporarily relocated to the Johnson building at 3901 Meadows Drive. The Refugee Clinic is being moved to the Northeast Health Department Clinic located at 6042 East 21st Street. Having an emergency management system in place has been critical in making this latest transition such a success. We are starting to see a Hepatitis A outbreak in the state of Indiana. There are 414 cases in Indiana, 180 hospitalizations and one death. Wayne County has the largest number of cases in the state and ranked top ten in the country. MCPHD is working closely with the Indiana State Department of Health on the Hepatitis Program to provide free vaccines. We have vaccinated over 1,200 individuals to date and trying to reach high risk populations in order to prevent a similar outbreak in Marion County.

Since this was a public meeting, Mr. Fehribach asked if there were any comments or questions from the public or additional business. There were no comments.

Mr. Eberhardt motioned to adjourn the meeting. Dr. Miner seconded the motion. The meeting was adjourned by unanimous voice consent.

The next meeting of The Board will be held on Tuesday, September 18, 2018, at 1:30 pm.

Joyce Q. Rogers, Chairwoman
Board of Trustees

Matthew R. Gutwein
President and Chief Executive Officer