

MINUTES OF THE BOARD OF TRUSTEES MEETING
OF THE
HEALTH AND HOSPITAL CORPORATION
OF MARION COUNTY, INDIANA

December 16, 2014

The meeting of the Board of Trustees (“Board”) of the Health and Hospital Corporation of Marion County, Indiana (“HHC”) was held on Tuesday, December 16, 2014, at 1:30 p.m., at the Sidney and Lois Eskenazi Hospital, 720 Eskenazi Avenue, Outpatient Care Center, Rapp Family Conference Center, First Floor, Faegre Baker Daniels Conference Room, Indianapolis, Indiana.

Members present: Charles S. Eberhardt; David F. Canal, M.D.; James D. Miner, M.D; Joyce Q. Rogers, Lacy M. Johnson, Deborah J. Daniels.

Members absent: Gregory S. Fehribach.

Dr. Miner called the meeting to order and proceeded with the roll call.

Dr. Miner asked if there were any additions, corrections, or deletions to the Board minutes from the November 18, 2014, meeting. There were none. Ms. Rogers made the motion to approve the minutes. Mr. Eberhardt seconded the motion. The minutes from the November 18, 2014, meeting was unanimously approved.

There were no General Ordinances and Resolutions submitted for approval for the month of November 2014.

Bylaws and Policies were the next agenda item submitted for Board approval. Dr. Miner stated that Policy No. 700-136, ***“Recovery of Organs after Circulatory Death”*** and Policy No. 700-147, ***“Professional Image – Physicians & Providers”*** were reviewed in the Hospital Committee meeting on December 16, 2014, and had also been reviewed by the Medical Staff Committee. The Hospital Committee recommends approval. Dr. Miner gave an explanation of each Policy. Mr. Johnson made the motion to approve. Dr. Canal seconded the motion. Policy No. 700-136, ***“Recovery of Organs after Circulatory Death”*** and Policy No. 700-147, ***“Professional Image – Physicians & Providers”*** were unanimously approved.

In the absence of Daniel E. Sellers, treasurer and CFO, HHC, Matthew R. Gutwein, president and CEO, HHC, gave the Treasurer's Report for November 2014. Mr. Gutwein started with the Revenue and Expenditure Report. Tax Revenue was consistent with budget. Other State and Federal Revenues are better than budget due to a retroactive Medicaid payment. Public Health is a little under budget. Headquarters is above budget. Grant Revenues are below budget. Overall, Revenues are better than budget. Expenditures are positive as well. Personal Services are better than budget by 2.6%. Supplies are better than budget by 15%. Other Services and Charges are better than budget. Capital Outlays are far better than budget. EH and IEMS Support are right on budget. Long Term Care Support is doing very well with an estimated surplus. Operating Transfer Cumulative Building Fund is right on budget. Operative Transfer Bond and Lease Payments are right on budget. Overall, the organization is doing very well, better than budget by \$4.6 million. Dr. Miner asked if there were any questions regarding the report. There were none. Mr. Eberhardt made the motion to approve. Mr. Johnson seconded the motion. The Revenue and Expenditure Report was unanimously approved.

Mr. Gutwein continued with the Cash Disbursements for November 2014, which was at \$121,264,252, which nearly matches the 2014 monthly average of \$121,166,357. Dr. Miner asked if there were any questions regarding the report. There were none. Mrs. Daniels made the motion to approve. Mr. Johnson seconded the motion. The November 2014 Cash Disbursements Report was unanimously approved.

The next agenda item was Appointments. Dr. Miner stated that the Appointments were reviewed in the December 16, 2014, Hospital Committee meeting. The Appointments have also been reviewed and approved by the Medical Executive Committee. The Hospital Committee recommends approval of the Appointments. Ms. Rogers made a motion to approve. Dr. Canal seconded the motion. The December 2014 Appointments were unanimously approved.

The following Privilege Forms and Guidelines were submitted for approval in the December 16, 2014, Board meeting.

- ◆ ***"Physician Assistant (PA)"***
- ◆ ***"Department of Surgery"***

Dr. Miner stated that the Privilege Forms and Guidelines were discussed in the December 16, 2014, Hospital Committee meeting. Dr. Miner gave an explanation of the changes to the form. The Hospital Committee recommends approval and submitting to the full Board for approval. Dr. Canal made the motion to approve. Mr. Eberhardt seconded the motion. The Privilege Forms and Guidelines were unanimously approved.

There were no Bids submitted for approval in the December 16, 2014 Board meeting.

Mrs. Daniels gave the Public Health/Healthy Babies (PH/HB) Committee report. The Committee had a presentation by Juan Bravo, Mobile Unit Specialist, MCPHD. Mr. Bravo gave an explanation of the mobile unit inspection practices by MCPHD's Food and Consumer Safety Department. Inspection standards for mobile retail food establishments are the same as that of stand-alone restaurants. Food and Consumer Safety also does inspections for special events, which are also held to the same standards as conventional restaurants. All inspections can be viewed at www.mchd.com. The PH/HB Committee also had a presentation by Jennifer Girod, Director of Compliance. Ms. Girod gave a Compliance Department update. Ms. Girod is working on risk assessments in areas such as patient privacy, billing and coding, and grants. The results from the risk assessments will help the Compliance Department prioritize and monitor risks throughout the organization. The PH/HB Committee was supposed to hear a 3rd Quarter 2014 Financial Report, but this has been delayed until the January 12, 2015 meeting.

Dr. Miner reported that the Eskenazi Health Committee met on December 16, 2014. The Committee heard a report from Dr. Sood and Kari Gabehart, nursing director, concerning the Richard M. Fairbanks Burn Center. The report encompassed the spectrum of services that this nationally recognized burn center offers, including therapies, reconstructive surgery, and outpatient services. The Richard M. Fairbanks Burn Center will host the World Burn Conference in October 2015. The second report heard in the Eskenazi Health Committee meeting was from Jennifer Girod, Director of Compliance. Ms. Girod will complete risk assessments for the hospital, just as she is doing for MCPHD. Dr. Miner stated that the Board will take an active role in assisting Ms. Girod with progress that may need to be made as a result of the assessments.

Dr. Miner continued to report that the Quality Committee met and had reports regarding hospital issues, patient satisfaction, the Performance Improvement Dashboard, mortality data, Midtown Mental Health, similar hospital quality review systems, performance improvement inventory, and the "all harm scorecard".

Dr. Charles Miramonti, chief, Indianapolis Emergency Medical Service (IEMS), gave the IEMS report. Dr. Miramonti reported that IEMS has established highly infectious disease units. Training with these units has been great. Mike Haywood is the new interim Chief of Operations and IEMS is already seeing progress through his involvement in the position. IEMS has exceeded 100,000 runs in 2014, which is a record number.

Another record number is 1,000 overdose cases, which is unfortunate. In the past month, IEMS has been involved in 13 SWAT Team callouts and 38 special events around the city. Patient satisfaction rates are outstanding. IEMS is starting a new recruitment class and will hire individuals and will provide them with an intensive 8 week training course before they begin.

Margie Payne, vice president, Mental Health Operations, reported that the Midtown Advisory Board report meets on December 17, 2014, and a report will be provided next month.

Ernie Vargo, president and CEO, Eskenazi Health Foundation, reported that December 7th marked 1 year of operations in the Eskenazi facility and officially concluded the new hospital campaign. The campaign greatly exceeded expectations with 53 gifts at \$100,000 or more, 305 naming gifts, and over 3,500 donors. Mr. Vargo expressed his gratitude to the leadership of HHC, EH, and the Board of Trustees.

Shelia Guenin, vice president, Long Term Care (LTC), reported that the LTC Committee is meeting after today's Board Meeting. They will hear from 2 presenters. LTC has several locations that specialize in dementia care and are active in raising funds for researching this ailment. In 2014, they have raised over \$234,000 for research by the Alzheimer's Association. The CDC Internet Panel Study shows low numbers of LTC staff across the national being vaccinated for influenza. To combat this in LTC facilities, there is a contest by American Senior Communities to encourage staff and patients to be vaccinated. Mrs. Guenin is happy to report that several LTC locations has 100% of their staff vaccinated for influenza. Mrs. Guenin attended the National Healthcare Coalition Conference, which is organized by MESH. She was thrilled to see that many leaders from Indianapolis are helping others to prepare, on a national level, for major disasters.

Matthew R. Gutwein, president and CEO, HHC, stated that flu season is upon us and he encourages everyone to get a flu vaccine. There is one strain of influenza that is not responding to the vaccination. Due to this strain, temporary visitor restrictions have been put in place in Indianapolis hospitals. Dr. Caine has rolled out the Community Health Assessment. This publication is a major collaborative effort, largely impacted by the Epidemiology Department. Some results of the Health Assessment are victories for our city, while others mark several areas of improvement. December 7th was the 1st anniversary of the new Eskenazi Health facility. Mr. Gutwein would like to thank the HHC Board of Trustees as well as the community for their involvement.

The Sidney and Lois Eskenazi Hospital is on the cover of both Healthcare Design Magazine and the International Landscape Architecture Magazine. The Marianne Tobias Music Program has brought healing and

inspiration to patients, staff, and the community through numerous and varied performances in the past month. Greg Porter, VP of External Affairs, HHC, has been elected President of the Black State Caucus Legislators. Mr. Gutwein would also like to wish everyone Happy Holidays.

Dr. Virginia Caine, director, MCPHD, gave the MCPHD report. There is three times the amount of influenza activity this year. Please get a flu shot and refrain from visiting those in the hospital if you are having flu-like symptoms. Thank you to all those parties involved in helping get the temporary hospital visitor restrictions in place. Flu shots are \$15 for adults, \$10 for those 2-17 years old, and free for those under 2. Dr. Caine then outlined the results of the Community Health Assessment by highlighting the consequences of the unfavorable results and what steps need to be taken next to reverse those numbers. Dr. Caine would like to greatly thank Dr. Joe Gibson, Director of Epidemiology, for his department's influence on this project.

Dr. Lisa Harris, medical director and CEO, Eskenazi Health, began her report by stating that the events surrounding the 1 year anniversary of opening of the hospital were a great celebration. Dr. Harris also highlighted 16 Eskenazi Health employees who have celebrated 30 years with the organization. The C.A.R.E. recognition program had 69 graduates. Eskenazi Health has been named a top performer by the Joint Commission on Accreditation of Healthcare Organizations. The Cardiac Cath Lab is now open 24 hours a day, 7 days a week due to high demand. Dr. Harris stated that there have been several publications that have come from Eskenazi being a teaching hospital. Health Information Technology is an area that is rapidly growing. The first real world trial of patient controlled access to records has been a success.

Since this was a public meeting, Dr. Miner asked if there were any comments or questions from the public or additional business. There were no comments.

There was no further business and the meeting was adjourned by unanimous consent with a motion from Ms. Rogers and a second from Dr. Canal.

The next meeting of the Board will be held on Monday, January 12, 2015, at 1:30 p.m.

James D. Miner, M.D., Chairman
Board of Trustees

Matthew R. Gutwein
President and Chief Executive Officer