

MINUTES OF THE BOARD OF TRUSTEES MEETING  
OF THE  
HEALTH AND HOSPITAL CORPORATION  
OF MARION COUNTY, INDIANA

August 23, 2016

The meeting of the Board of Trustees (“Board”) of the Health and Hospital Corporation of Marion County, Indiana (“HHC”) was held on Tuesday, August 23, 2016, at 1:30 p.m., at the Sidney and Lois Eskenazi Hospital, 720 Eskenazi Avenue, Outpatient Care Center, Rapp Family Conference Center, First Floor, Faegre Baker Daniels Conference Room, Indianapolis, Indiana.

Members present: James D. Miner, M.D; David F. Canal, M.D.; Deborah J. Daniels; Carl L. Drummer; Joyce Q. Rogers; Gregory S. Fehribach; Charles S. Eberhardt;

Dr. Miner called the meeting to order and proceeded with the roll call.

Dr. Miner asked if there were any additions, corrections, or deletions to the Board minutes from the July 26 and the August 9, 2016, meetings. Ms. Daniels made the motion to approve. Mr. Drummer seconded the motion. The minutes from the July 26 and August 9, 2016, meetings were unanimously approved.

Dr. Miner stated that General Ordinances and Resolutions was the next agenda item to be presented for approval. Mr. Fehribach presented General Ordinance No. 2-2016, “**Budget**”. The General Ordinance No. 2-2016, “**Budget**”, was read for the third time by Tavonna Harris Askew, chief of staff and general counsel, HHC. Being a public meeting, Dr. Miner asked if there were any comments from the public. Seeing none, Matt Gutwein, president and CEO, HHC, stated the next steps of the budget being approved and asked Mr. Sellers to explain changes to the budget. Dan Sellers, CFO, HHC, stated that the Department of Local Government Finance has added some additional requirements that impact the HHC budget. Mr. Sellers explained the changes, how HHC is complying with the changes, and that the budget is still balanced and does not raise property taxes in Marion County. Mr. Fehribach made the motion to approve. Mr. Drummer seconded the motion. General Ordinance No. 2-2016, “**Budget**” was unanimously approved.

The next item on the agenda was General Ordinance 3-2016, "**Public Records**". Ms. Rogers introduced the general ordinance and Ms. Askew read General Ordinance 3-2016, "**Public Records**" as the first reading. Dr. Miner explained general ordinance and stated that it would be presented for a second reading at the September 20, 2016, Board of Trustees Meeting.

Daniel E. Sellers, treasurer and CFO, HHC, gave the Treasurer's Report. Cash Disbursements for July 2016 were at \$131.3 million, which is below the 2016 monthly average of \$141.1 million. Dr. Miner asked if there were any questions regarding the July 2016 report. There were none. Ms. Daniels made the motion to approve. Mr. Fehribach seconded the motion. July 2016 Cash Disbursements Reports were unanimously approved.

Mr. Sellers continued with Revenue and Expenditure Report. The Tax Revenues are close to budget. Other State and Federal Revenues are accurate at \$65.5 million. Marion County Public Health Department ("MCPHD") is strong at \$5.1 million. Headquarters is slightly below budget at \$18.6 million. Grant revenues are below budget at \$10.9 million, but likely to catch up. Total Revenue for the Corporation is \$89.4 million. Expenditures are significantly better than budget. Personal Services better than budget at \$34.5 million. Supplies are better than budget by \$1.7 million. Other Services and Charges are better than budget by \$9.0 million. Capital Outlays are significantly better than budget at \$790,000. Eskenazi Health and IEMS are better than budget at \$98.8 million. Long Term Care is on budget. Operating Transfer Cumulative Building Fund is right at \$8.75 million. Operating Transfer Bond and Lease Payments funds are fully funded. Ms. Daniels made the motion to approve. Mr. Drummer seconded the motion. The July 2016 Revenue and Expenditure Report was unanimously approved.

Dr. Miner continued with the Medical Staff Policies for August 2016. Dr. Miner stated that Policy No. 700-112 "**Imminent Death**" and Policy No. 700-133 "**Procedures for Organ, Tissue, and Eye Donation**" were reviewed in the August 23, 2016, Hospital Committee Meeting. While reviewing these policies, the Committee recommended that that Policy No. 700-112 "**Imminent Death**" be incorporated into Policy No. 700-133 "**Procedures for Organ, Tissue, and Eye Donation**" due to similar topics and scope. Policy No. 700-133 "**Procedures for Organ, Tissue, and Eye Donation**" will be reworked and will be voted on at a later meeting, while Policy No. 700-112 "**Imminent Death**" will be deleted.

The next agenda item was Appointments, Reappointments, and Changes in Privileges. Dr. Miner stated that the Appointments, Reappointments, and Changes in Privileges were reviewed in the August 23, 2016, Hospital Committee meeting. The Appointments, Reappointments, and Changes in Privileges have also been reviewed

and approved by the Medical Executive Committee. The Hospital Committee recommends approval of the Appointments, Reappointments, and Changes in Privileges. Mr. Drummer made a motion to approve. Ms. Rogers seconded the motion. The August 2016 Appointments, Reappointments, and Changes in Privileges were unanimously approved.

The Eskenazi Health Main Campus - ***“Psychiatric Research Building and Heliport Site Demolition”*** Bid was the next agenda item. Dr. Miner gave an explanation of the Bid. He stated that National Salvage & Service Corporation had the lowest bid and had good WBE, MBE, and VBE numbers. Ms. Daniels made the motion to approve. Mr. Eberhardt seconded the motion. The National Salvage & Service Corporation bid was unanimously approved.

Next was the Eskenazi Health North Arlington - ***“North Arlington Renovation”*** Bid was the next agenda item. Dr. Miner gave an explanation of the Bid. He stated that Finch Constructors had the lowest bid, but had asked to withdraw their bid due to missing components in their bid. The lowest, complete bid was from Verkler. There is an additional line for telecommunications cabling and that portion would be from a subcontractor. Mr. Drummer asked if we could also verify the WBE, MBE, and VBE of those subcontracting organizations. Mr. Ringham said he would be able to get those numbers for the Board at a later time. Mr. Fehribach made the motion to approve. Mr. Drummer seconded the motion. The Verkler bid was unanimously approved.

The Eskenazi Health Center Pecar - ***“Pecar Optometry Suite”*** Bid was the next agenda item. Dr. Miner gave an explanation of the Bid. He stated that Verkler had the only bid. Mr. Drummer made the motion to approve. Mr. Eberhardt seconded the motion. The Verkler bid was unanimously approved.

Dr. Miner reported that the Eskenazi Health Committee met on August 23, 2016. The Committee reviewed the minutes from the previous meeting as well as the Bids. The Committee heard an Eskenazi Health Center Update from Dr. Mark Bustamante, CEO, Eskenazi Medical Group. Dr. Bustamante detailed the increase in reach and size of Eskenazi Health Center, the sliding scale payments, and outlined the strategic plan to help better serve the community. The Committee heard a quarterly financial report from Kathi Johnson, CFO, Eskenazi Health. There was a 3% jump in growth overall, more in certain areas. Ms. Daniels asked a question regarding increased use of the Emergency Department. Dr. Miramonti sufficiently addressed her question. The Committee also reviewed Medical Staff Policies, Privilege Forms, as well as Appointments, Reappointments, and Changes to Privileges.

Mr. Sellers gave the Audit Committee Report. The external auditors, BKD, discussed the 2015 audit and suggested that HHC file a 60 day extension. Gina Thompson, Chief Compliance Officer, HHC/EH, gave an update on Compliance.

Mr. Fehribach gave the Long Term Care report for August 2016. The Long Term Care Committee heard an update from the American Senior Communities (“ASC”) executive team. They said that the HHC facilities do better than the state average and have higher ratings. They also heard a financial report of the facilities, which was positive. It was reported that the facilities are hitting their compliance goals and also outlined the 2017 goals and expectations of the Long Term Care Facilities. The ASC executive team also stated that they are working hard to look for quality staffing around the state. Ms. Thompson gave the LTC compliance report.

Ms. Daniels gave the Public Health/Healthy Babies (PH/HB) Committee report for August 2016. The Committee heard a report from Cindi Turner, VRP-S, funeral director liaison, Vital Records, MCPHD. Ms. Turner detailed the processes the death certificates have to go through to be issued. There is some degree of variation, but most death certificates need to include the place of death, funeral home information, health department sign off, and possibly the coroner’s signature/explanation of death. The importance of death certificates is great because they are needed by the family to take care of many, varied matters. The Committee also heard the 2<sup>nd</sup> Quarter report from Tara Parchman, director of finance, MCPHD.

Mr. Ernie Vargo, president and CEO, Eskenazi Health Foundation, gave the Eskenazi Health Foundation report for August 2016. Mr. Vargo said that the 2015 audit is approved and EHF has \$82.7 million in assets. The Eskenazi Health Grateful Patient Giving Program is doing well and was established to help honor those employees who provide outstanding care.

Dr. Charles Miramonti, chief, Indianapolis Emergency Medical Service (“IEMS”), gave the IEMS report. Dr. Miramonti reported that, unfortunately, Narcan is still on track for a record breaking year. July 2016 saw 169 people receive Narcan. Bryn Arnold, paramedic, has been named National Paramedic of the Year by the National Association of Emergency Medical Technicians. The EMT training for those with no EMS background is expecting to graduate 15 students. There have been many big events this past month, including Brickyard and back to school nights. A new rank and payroll system started in July. IEMS welcomed a new Medical Director. Project Point is a collaboration between IEMS, Midtown Mental Health, and EH social workers to help those who have come through the emergency department with an overdose and subsequent use of Narcan.

Margie Payne, CEO, Midtown Community Mental Health, gave the Midtown Community Mental Health report. Ms. Payne gave great news that a \$2.4 million grant has been received to increase housing for the homeless. The community art show was a great success! The community celebration for clients is upcoming and something that everyone is looking forward to.

Matthew Gutwein, president and CEO, HHC, gave the President and CEO report. Mr. Gutwein echoed previous reports where the collaboration of programs converge into Project Point. Midtown is one of the largest organizations in the state and sees over 500,000 clients in outpatient services per year. The goal is to have a mental health counselor in every Eskenazi Health primary care health center to help better serve our community. Midtown is looking to change the kind of mental health care that is available. Through a great collaboration between HHC, the City of Indianapolis, and numerous other organizations, a new criminal justice center will be created in order to serve the best interests of the community. Mr. Gutwein also wanted to give thanks to all parties that were a part of HHC's employee appreciation week, stating that all events were a great success. Mr. Gutwein congratulated Mr. Fehribach on his recent birthday.

Dr. Virginia Caine, director, MCPHD gave the MCPHD report. MCPHD was a part of the National Ryan White Conference. MCPHD's Ryan White Program gives greater access to healthcare for patients with HIV/AIDS. HHC will be a highlighted program in a national campaign to highlight great HIV/AIDS program across the country. The WIC program staff is being trained on a new computer system. This system will allow clients to use a plastic card, like a credit card, instead of paper vouchers. There was a major program regarding FIMR, with lots of local organizations present, in order to reduce the number of infant deaths in Marion County and the surrounding area. The Healthy Homes program is working with local school corporations to make sure their water is safe for the students and staff.

Dr. Lisa Harris, medical director and CEO, Eskenazi Health, stated that Eskenazi Health was featured in Inside Indiana Business. The article highlighted the Transitional Care Clinic that aims to reduce readmissions. The program uses several methods to reduce readmissions, including connecting patients who are currently hospitalized to the physicians they will be seeing after get discharged and getting them started on any life changes they need to make in order to maintain their health.

Since this was a public meeting, Dr. Miner asked if there were any comments or questions from the public or additional business. There was none.

There was no further business. Ms. Daniels motioned to adjourn the meeting. Ms. Rogers seconded the motion. The meeting was adjourned by unanimous voice consent.

The next meeting of the Board will be held on Tuesday, September 20, 2016, at 1:30 p.m.

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James D. Miner, M.D., Chairman  
Board of Trustees

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Matthew R. Gutwein  
President and Chief Executive Officer