

MINUTES OF THE BOARD OF TRUSTEES MEETING  
OF THE  
HEALTH AND HOSPITAL CORPORATION  
OF MARION COUNTY, INDIANA

February 16, 2016

The meeting of the Board of Trustees (“Board”) of the Health and Hospital Corporation of Marion County, Indiana (“HHC”) was held on Tuesday, February 16, 2016, at 1:30 p.m., at the Sidney and Lois Eskenazi Hospital, 720 Eskenazi Avenue, Outpatient Care Center, Rapp Family Conference Center, First Floor, Faegre Baker Daniels Conference Room, Indianapolis, Indiana.

Members present: James D. Miner, M.D; Charles S. Eberhardt; David F. Canal, M.D.; Deborah J. Daniels; Gregory S. Fehribach; Carl L. Drummer;

Members absent: Joyce Q. Rogers;

Dr. Miner called the meeting to order and proceeded with the roll call.

Dr. Miner asked if there were any additions, corrections, or deletions to the Board minutes from the December 15, 2015, meeting as well as the January 11, 2016, meeting. Mr. Fehribach made the motion to approve. Mr. Drummer seconded the motion. The minutes from December 15, 2015, meeting and the January 11, 2016, meetings were unanimously approved.

Dr. Miner stated that General Ordinances and Resolutions was the next agenda item to be presented for approval. Ms. Daniels presented General Ordinance No. 1-2016, ***“Establishing Standing and Special Committees”***. Tavonna Harris Askew, chief of staff and general counsel, HHC, read General Ordinance No.1-2016 for the second reading. Dr. Miner asked if there were any questions or comments, as this was a public meeting. There were no comments. Ms. Daniels made the motion to approve. Mr. Eberhardt seconded the motion. General Ordinance No. 1-2016, ***“Establishing Standing and Special Committees”*** was unanimously approved.

Ms. Daniels presented Resolution No. 1-2016, ***“Adoption of Revision to Fee Schedule”***. Dr. Miner asked if there were any questions or comments. There were no comments. Ms. Daniels made the motion to approve. Mr. Drummer seconded the motion. Resolution No. 1-2016, ***“Adoption of Revision to Fee Schedule”*** was unanimously approved. Matthew R. Gutwein, president and CEO, HHC, presented Resolution No. 2-2016, ***“Disposal of Real Property”***. Dr. Miner asked if there were any questions or comments. There were no comments. Mr. Fehribach made the motion to approve. Dr. Canal seconded the motion. Resolution No. 2-2016, ***“Disposal of Real Property”*** was unanimously approved.

Daniel E. Sellers, treasurer and CFO, HHC, gave the Treasurer’s Report. Cash Disbursements for December 2015 were at \$220.6 million, which is above the 2015 monthly average of \$128 million. This amount is slightly less than the December 2014 cash disbursements. The January 2016 cash disbursements were at \$112.8, which is below average. Compared to the January 2015 cash disbursements, it is slightly lower. Dr. Miner asked if there were any questions regarding the December 2015 and January 2016 reports. There were none. Mr. Drummer made the motion to approve. Ms. Daniels seconded the motion. The December 2015 and January 2016 Cash Disbursements Reports were unanimously approved.

Mr. Sellers continued with Revenue and Expenditure Report. The Tax Revenues were on budget at \$112.9 million. Other State and Federal Revenues are significantly greater at \$138.2 million. Marion County Public Health Department (“MCPHD”) is less than budget at \$6.8 million. Headquarters is slightly below at \$20.8 million. Grant revenues are strong at \$20.2 million. Total Revenue for the Corporation is \$215.8 million. Expenditures are seeing Personal Services better than budget at \$57.3 million. Supplies are better than budget at \$4.9 million. Other Services and Charges are better than budget at \$25.7 million. Capital Outlays are at budget at \$1.3 million. Eskenazi Health and IEMS are at \$175 million. Long Term Care is at \$245 million. Operating Transfer Cumulative Building Fund is right at \$15 million. Debts are fully funded. Mr. Fehribach made the motion to approve. Ms. Daniels seconded the motion. The December 2015 Revenue and Expenditure Report was unanimously approved.

The next agenda item was Appointments. Dr. Miner stated that the Appointments were reviewed in the February 16, 2016, Hospital Committee meeting. The Appointments have also been reviewed and approved by the Medical Executive Committee. The Hospital Committee recommends approval of the Appointments. Mr. Fehribach made a motion to approve. Dr. Canal seconded the motion. The February 2016 Appointments were unanimously approved.

Dr. Miner stated that Medical Staff Policies was the next agenda item to be presented for approval. Dr. Miner presented Policy No. 700-04, ***“Patient Transfers”***, Policy No. 700-23, ***“Medical Consultations”***, Policy No. 700-79, ***“Tissue/Specimen Review Program”***, Policy No. 700-104, ***“Provision for Physician Coverage for Emergency Care”***, Policy No. 700-139, ***“Medical Leech Therapy”***, Policy No. 700-143, ***“Copy and Paste Function in the Electronic Medical Record”***, Policy No. 700-149, ***“Referring Practitioners Ordering Outpatient Services” (new policy)***. Mr. Fehribach made the motion to approve. Ms. Daniels seconded the motion. presented Policy No. 700-04, ***“Patient Transfers”***, Policy No. 700-23, ***“Medical Consultations”***, Policy No. 700-79, ***“Tissue/Specimen Review Program”***, Policy No. 700-104, ***“Provision for Physician Coverage for Emergency Care”***, Policy No. 700-139, ***“Medical Leech Therapy”***, Policy No. 700-143, ***“Copy and Paste Function in the Electronic Medical Record”***, Policy No. 700-149, ***“Referring Practitioners Ordering Outpatient Services” (new policy)*** were unanimously approved.

The following Applications for Clinical Privileges were submitted for approval in the February 16, 2016, Board meeting.

- ◆ ***“Audiologist Clinical Privilege Form”***
- ◆ ***“Medicine – Critical Care, Pulmonary, and Sleep and Medicine Clinical Privilege Form”***
- ◆ ***“Pathology Clinical Privilege Form”***

Dr. Miner stated that the Privilege Forms and Guidelines were discussed in the February 16, 2016, Hospital Committee meeting. Dr. Miner gave an explanation of the changes to the forms. The Hospital Committee recommends approval and submitting to the full Board for approval. Ms. Daniels made the motion to approve. Mr. Drummer seconded the motion. The Privilege forms ***“Audiologist Clinical Privilege Form”***, ***“Medicine – Critical Care, Pulmonary, and Sleep and Medicine Clinical Privilege Form”*** and ***“Pathology Clinical Privilege Form”*** were unanimously approved.

Dr. Miner introduced the bid for ***“Archival System for Legacy Computer System”***. Dr. Miner gave an explanation of the purpose of the bid, ***“Archival System for Legacy Computer System”***. The lowest complete bid was from MediQuant, Inc. for the total 5 year cost of \$1,508,988. Dr. Miner asked for approval of the bid. Dr. Canal made a motion to approve. Mr. Eberhardt seconded the motion. The motion to approve the bid for Purchase Recommendation, ***“Archival System for Legacy Computer System”*** was unanimously approved.

The Audit Committee will be meeting immediately after the Board of Trustees Meeting.

Dr. Miner reported that the Eskenazi Health Committee met on February 16, 2016. The Committee reviewed the minutes from the previous meeting and heard a report from Chris Weaver, M.D., chief medical officer, Eskenazi Health. Dr. Weaver gave the annual CMO update, which included a current performance improvement plans, systems in place, value based purchasing, a HARM goals update, transitions in care statistics, and goals for 2016. The bid purchase recommendation was reviewed and the Committee approved the item to be voted on in the full Board meeting. The Committee also reviewed the Purchase Recommendations, Appointments, Reappointments, and Changes to Privileges, Board Certification Extension, and the Privilege Forms.

Ms. Daniels gave the Public Health/Healthy Babies (PH/HB) Committee report for February 2016. The Committee heard a report from Katy Ellis-Hilts, program manager, Tobacco Control Program, MCPHD. Ms. Ellis-Hilts' program deals greatly with smoking cessation and prevention and has a great amount of inter-agency cooperation. The Committee also heard a report from Tara Parchman, director of finance, MCPHD, regarding Resolution No. 1-2016 ***“Adoption of Revision to Fee Schedule”*** as well as a report on the 2015 4<sup>th</sup> quarter financials.

Mr. Fehribach gave the Long Term Care (“LTC”) Committee Report. Interim CFO, American Senior Communities, Robert Thomas gave an update regarding operations within the level 1, 2, and 3 LTC facilities. The LTC facilities most recently purchased are having improvements being made to get these facilities to standard. Shelia Guenin, vice president, Long Term Care, HHC, noted that 63 % of the facilities have a 4 or 5 star rating and 7 facilities were ranked as “deficiency free”.

Ernie Vargo, president and CEO, Eskenazi Health Foundation, reported that there is a new program recognizing outstanding caregivers. This program was inspired by the donation one former patient gave, when he was inspired by a Doctor from whom he had received care. The Corporate Simon Foundation has awarded a \$500,000 grant that will benefit Midtown Community Mental Health. The Eskenazi Health Foundation has elected new officers and welcomed new board members as well.

A representative from Indianapolis Emergency Medical Service (“IEMS”) gave the IEMS report. He stated the IEMS PACER reporting software has been updated and will now be easier to use. There are already two citizens academies scheduled this year. The EMT program at Crispus Attucks High School is underway and 9 students are enrolled. The IEMS Memorial Golf Outing is scheduled for May 19, 2016. The CPR Friday program has trained hundreds of people. Spring paramedic and EMT training is underway. The

crew from Medic 4 attended a Cub Scout meeting and taught the scouts first aid. Rachel Streich received the Eskenazi Health EMS Impact Award. CORE received a grant for Project Point, to reduce opioid use. Lastly, there were 100,167 EMS runs in 2015, making it the busiest year yet.

Margie Payne, chief executive officer, Midtown Community Mental Health, gave the Midtown Mental Health Midtown Mental Health Advisory Board report. Ms. Payne stated that the new Board members attended their first Board meeting in December 2015. In that Board meeting, the Board members were given an in depth look at Midtown Community Mental Health and the financials behind the organization were explained. Ms. Payne stated that they were very happy to receive the grant from the Corporate Simon Family Foundation.

Matthew R. Gutwein, president and CEO, HHC, deferred his report to March 2016 in the interest of time.

Dr. Virginia Caine, director, MCPHD gave the MCPHD report. Dr. Caine reported a case of active TB at IUPUI, where MCPHD has held two screening clinics. There has also been a Mumps outbreak at Butler University. Dr. Caine said she was honored to be the Honorary Chair for the Go Red for Women campaign.

Dr. Lisa Harris, medical director and CEO, Eskenazi Health, deferred the majority of her report in the interest of time, but mentioned that Eskenazi Health now has optometry services at two of the clinics.

Since this was a public meeting, Dr. Miner asked if there were any comments or questions from the public or additional business. There were no comments.

There was no further business. Ms. Daniels motioned to adjourn the meeting. Mr. Drummer seconded the motion. The meeting was adjourned by unanimous voice consent.

The next meeting of the Board will be held on Tuesday, March 15, 2016, at 1:30 p.m.

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James D. Miner, M.D., Chairman  
Board of Trustees

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Matthew R. Gutwein  
President and Chief Executive Officer