

**MINUTES OF THE BOARD OF TRUSTEES MEETING  
OF THE  
HEALTH AND HOSPITAL CORPORATION  
OF MARION COUNTY, INDIANA**

April 19, 2011

The meeting of the Board of Trustees (Board) of the Health and Hospital Corporation of Marion County, Indiana (HHC) was held on Tuesday, April 19, 2011, at 1:30 p.m., at Wishard Health Services (WHS), Outpatient East Building, Room T2008 A&B, 1001 West Tenth Street, Indianapolis, Indiana. Members Present: Gregory S. Fehribach; Joyce D. Irwin; Lula M. Journey; James D. Miner, M.D.; Robert B. Pfeifer; and Marjorie H. O’Laughlin. Members Absent: David W. Crabb, M.D.

Dr. James D. Miner, chairperson, called the meeting to order and proceeded with the roll call.

Dr. Miner asked if there were any additions, corrections, or deletions to the minutes for the March 15, 2011 Board meeting. There were none. Mrs. Journey made the motion to approve. Mrs. Irwin seconded the motion. The minutes for the March 15, 2011 Board meeting were unanimously approved.

Dr. Miner stated that General Ordinances and Resolutions was the next agenda item to be presented for approval. He requested that General Ordinance No. 1-2011,

***“AN ORDINANCE of The Code of the Health and Hospital Corporation of Marion County, Indiana, concerning Farmers’ Market Fees.”***

be read by title and presented for passage. Tavonna Harris-Askew, general counsel, read General Ordinance No. 1-2011. Mrs. O’Laughlin, Public Health/Healthy Babies Committee chairperson stated that the ordinance was reviewed in the March 15, 2011 Public Health/Healthy Babies Committee meeting. The Committee recommended approval. Dr. Miner asked if there were any comments or questions from the Board. There were none. Dr. Miner asked if there were any comments or questions from the public. There were none. Mrs. O’Laughlin made the motion to approve. Mrs. Journey seconded the motion. General Ordinance No.1-2011, ***“AN ORDINANCE of The Code of the Health and Hospital Corporation of Marion County, Indiana, concerning Farmers’ Market Fees,”*** was passed with 6 Ayes and 0 Nays.

Dr. Miner continued by requesting that resolutions be presented. Resolution No. 2-2011, ***“Approving A Public Official Bond for the Treasurer,”*** Resolution No. 3-2011, ***“Approving A Public Official Bond for the Executive Director,”*** and Resolution No. 4-2011, ***“Adoption of Wishard Health Services Medical Staff Amended Bylaws,”*** were presented for approval. Mr. Fehribach made the motion that the resolutions be approved simultaneously. Mrs. Irwin seconded the motion. The motion to approve the resolutions simultaneously was unanimously approved. Mr. Fehribach continued by making the motion to approve adoption of Resolutions No. 2-2011, No. 3-2011, and No. 4-2011. Mr. Pfeifer seconded the motion. Resolution No. 2-2011, ***“Approving A Public Official Bond for the Treasurer,”*** Resolution No. 3-2011, ***“Approving A Public Official Bond for the Executive Director,”*** and Resolution No. 4-2011, ***“Adoption of Wishard Health Services Medical Staff Amended Bylaws,”*** were unanimously approved.

The next agenda item was “Bylaws and Policies.” ***Policy No. 700-119, “Emergency Medical Treatment and Labor Act,”*** was submitted for approval. Dr. Miner stated that revisions were made to the policy. Mrs. O’Laughlin made the motion to approve. Mr. Pfeifer seconded the motion. ***Policy No. 700-119, “Emergency Medical Treatment and Labor Act,”*** was unanimously approved.

Dr. Miner stated that the changes to the Medical Staff Bylaws reflect revisions to protocol and add checks and balances within the medical staff. Mrs. Irwin made the motion to approve the Medical Staff Bylaws. Mrs. O’Laughlin seconded the motion. The Medical Staff Bylaws were unanimously approved.

Next, Dan Sellers, treasurer, presented the March 2011 Cash Disbursements. Cash Disbursements at \$82.4 million were below the 2011 average monthly disbursement amount of \$84.4 million. The decrease was primarily due to a decrease in Long Term Care disbursements related to timing of payroll payments. Mr. Sellers asked for approval of the Cash Disbursements. Mrs. O’Laughlin made the motion to approve. Mr. Pfeifer seconds the motion. The March 2011 Cash Disbursements were unanimously approved.

Mr. Sellers continued with the March 2011 Revenue and Expenditure Budget Analysis. Mr. Sellers stated the Tax Revenues and Other State and Federal Revenues were estimated.

Headquarters Revenues were under budget. Grant Revenues were under budget. Total Revenues were under budget by 3.9%. In the Expenditure category, Personal Services were under budget. Supplies were over budget. Other Services and Charges were under budget. Total Expenditures were \$55.8 million. Nursing home purchases were under budget by 7%. Mr. Sellers requested acceptance of the March 2011 Revenue and Expenditure Budget Analysis. Mr. Pfeifer made the motion. Mrs. Journey seconded the motion. The March 2011 Revenue and Expenditure Budget Analysis was unanimously accepted.

The next agenda item was Appointments. Dr. Lisa Harris, CEO and medical director, WHS, submitted the Appointments for Board approval. Dr. Harris stated that the Appointments had been reviewed and approved by the Medical Executive Committee. Mr. Pfeifer made a motion to approve. Mrs. O’Laughlin seconded the motion. The April 2011 Appointments were unanimously approved.

The following Bids were submitted for approval.

- Bid Package #4C-4, ***“Roofing, Helistop and Related Installations”***
- Bid Package #5-2, ***“Kitchen Equipment”***
- Bid Package #5-3, ***“Fire Protection”***
- Bid Package #5-4, ***“Plumbing/Medical Gas”***
- Bid Package #5-5, ***“Mechanical”***
- Bid Package #5-6, ***“Pneumatic Tube System”***
- Bid Package #5-7, ***“HVAC: Hospital and Central Utility Plant”***
- Bid Package #5-8, ***“HVAC, Ambulatory Care Building”***
- Bid Package #5-9, ***“Site Utilities”***
- Bid Package #5-10, ***“Electrical – Medium Voltage”***
- Bid Package #5-11, ***“Electrical – Distribution”***
- Bid Package #5-12, ***“Electrical – Branch”***
- Bid Package #5-13, ***“Fire Alarm System”***
- Bid Package #5-14, ***“Controls and Building Management System”***
- Bid Package #5-15, ***“Communications”***
- Bid Package #5-18, ***“Central Utility Plant”***

Dr. Miner stated that the bids were discussed in the April 19, 2011 Hospital Committee meeting. The Hospital Committee recommended approval of the bids. Dr. Miner gave a brief description of each bid. Mrs. Journey made the motion to approve the bids. Mrs. Irwin seconded the motion. The bids were unanimously approved.

Mrs. O’Laughlin reported on the April 19, 2011 Public Health/Healthy Babies Committee meeting. Mrs. O’Laughlin stated that the committee was presented with and discussed the following:

- Approval of March 15, 2011 Minutes
- Public Health Lab Update  
Dr. Bonny Van, MCPHD Lab Director
- 2011 Financial Update (1<sup>st</sup> Quarter Budget)  
Tara Parchman, Director of Finance

Dr. Virginia Caine's report on the Second Annual County Health Rankings was deferred until the May 17, 2011 Public Health/Healthy Babies Committee meeting. Dr. Caine stated that there was a County Health Rankings report included in the April Board packet.

Dr. Miner stated that the Hospital Committee was presented with and discussed the following:

- Approval of March 15, 2010 Minutes
- Purchase Recommendations – Tom Ringham
- WHS New Facility Update – Tom Ringham
- Medical Staff Policy 700-119, "*Emergency Medical Treatment and Labor Act*" (EMTALA)
- Medical Staff Bylaws

Shelia Guenin, vice president, Long Term Care, presented the Planning Committee report. Mrs. Guenin stated the HHC has 47 nursing homes and one assisted living facility in the state of Indiana. The nursing homes house 5,500 residents. There are 1,000 dementia care patients. The facilities have a total of 6,500 employees. There has been \$75,000,000 in capital fund updates to the facilities. During the first quarter of year 2011, the Long Term Care Department visited and audited 18 facilities. HHC acquired five new nursing homes in 2011. The Wellington Manor facility that is located at 25<sup>th</sup> and Shadeland Avenue has been renamed Harrison Terrace. Mrs. Guenin also stated that a 105-year-old resident of the Heritage House Nursing Home in Connersville, Indiana was named an official girl scout during a Girl Scout Troop visit to the facility. May is Nursing Home Month.

Mr. Pfeifer stated in the Audit Committee report that the committee reviewed the status of the 2010 financial audit, grants audit, and the Lions Insurance Company audit. The financial audit is scheduled for completion in June 2011. HHC employee Fred Shockley and consultant Kim Fain are assisting with the financial audit.

Jim Fuller, vice-president, WHS, gave the Citizens Health Center (Citizens) Update. Funds from the Health Resources Services Administration grant have enabled Saturday hours to continue at Citizens. There will be a Citizens Board of Directors training on April 30, 2011. There has been

a significant increase in Burmese clients at Citizens. There are plans to collaborate with MD Wise on an immunization clinic in April 2011. Citizens will also conduct a health fair in August 2011.

Dr. Charles M. Miramonti, chief of Indianapolis Emergency Medical Services (IEMS), gave a report of the status of IEMS. Dr. Miramonti was elected interim chairperson of the IEMS Subcommittee at the April 11, 2011 meeting. IEMS is reviewing data collection policies and also its resuscitation center in an effort to improve outcomes, improve outcome reporting, and reduce costs. IEMS is also looking at electronic data systems. Patient satisfaction is being assessed with surveys being mailed with patient bills.

Board member Joyce Irwin gave the Midtown Advisory Board report. Mrs. Irwin distributed the Indianapolis Woman Magazine that included articles on mental health information and mental health program accessibility. The Wishard Foundation made a presentation to the Midtown Advisory Board at the last board meeting. Margie Payne, vice president, Midtown Community Mental Health Center, stated that Midtown ended the fiscal year \$24,000 under budget. Midtown was the only Marion County community mental health center to achieve this status. Mrs. Payne also announced that Midtown is partnering with Fountain Square Community Court.

Mr. Gutwein, president and CEO, HHC, reported that a hospital assessment is expected to be passed by the Indiana General Assembly. This will allow an increase in Medicaid rates. He extended his thanks to the Indiana Family and Social Services Administration, the Indiana Hospital Association, and attorneys Joe Loftus and Leah Mannweiler for due diligence in moving this assessment forward. Mr. Gutwein also stated that MCDPH is in partnership with the city of Indianapolis to address abandoned houses issues. The HHC data center is on schedule and at budget. Mr. Gutwein stated that the art selection for the New Wishard facility is progressing well. HHC received over 2,500 comment cards regarding the selections. The landscape artist for the New Wishard facility will be David Rueben. Mr. Rueben is the recipient of the prestigious Rome Prize given yearly by the American Academy in Rome to noteworthy artists. Mr. Gutwein stated that he was a part of a delegation that visited Capitol Hill in Washington, DC. He distributed information to Indiana lawmakers regarding HHC's Long Term Care Division. Mr. Gutwein thanked Long Term Care Vice President Shelia Guenin, Dr. Virginia Caine, MCPHD employee Paul Babcock, Michelle O'Keefe and other WHS staff, for their support in compiling the information that was used in his presentation in Washington, DC.

Virginia Caine, MD, public health director, Marion County Public Health Department (MCPHD), reported on the County Health Rankings that were compiled by Robert Wood Johnson and the University of Wisconsin.

Dr. Lisa Harris, CEO, Wishard Health Services, reported on the WHS Leadership Forum. Jo Moore, the mother of slain Officer David Moore, was the speaker. Indianapolis Mayor Greg Ballard and Indianapolis Fire Chief Brian Sanford were in attendance at the forum. The forum ended with a viewing of the documentary "History of the Firefighter in Indianapolis." Dr. Harris stated that the National Association of Public Hospitals (NAPH) is conducting an initiative to improve physician and public hospital relationships. She also stated that there was an article on WHS Information Technology in the April 11-15, 2011 issue of the Indianapolis Business Journal.

There was no further business and the meeting was adjourned.

The next meeting of the Board will be held on Tuesday, May 17, 2011, at 1:30 p.m., at WHS, Outpatient East Building, Room T2008 A&B, 1001 West Tenth Street, Indianapolis, Indiana.

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James D. Miner, M.D.  
Chairman, Board of Trustees

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Matthew R. Gutwein  
President and Chief Executive Officer