

**MINUTES OF THE BOARD OF TRUSTEES MEETING
OF THE
HEALTH AND HOSPITAL CORPORATION
OF MARION COUNTY, INDIANA**

April 21, 2009

The meeting of the Board of Trustees (“Board”) of the Health and Hospital Corporation of Marion County, Indiana (“HHC”), was held on Tuesday, April 21, 2009, at 1:30 p.m., at Wishard Health Services (WHS), Outpatient East Building, Room T2008 A&B, 1001 West Tenth Street, Indianapolis, Indiana. Members Present: Gregory S. Fehribach, Joyce, D. Irwin, Lula M. Journey, Robert B. Pfeifer, and Marjorie H. O’Laughlin. Members absent: David W. Crabb, M.D. and James D. Miner, M.D.

Lula M. Journey, vice chairperson, called the meeting to order and proceeded with roll call.

Mrs. Journey asked if there were any additions, corrections or deletions to the Board Minutes for the March 21, 2009 Meeting. There were none. Mrs. Irwin made the motion to approve the minutes. Mr. Pfeifer seconded the motion. The minutes for the March 21, 2009 Meeting were unanimously approved.

The next agenda item was General Ordinances and Resolutions. Mrs. Journey requested that the Resolutions be presented for approval. Priscilla Keith, general counsel, stated that because both Resolutions pertain to property ***Resolution No. 2-2009, “Exchange of Real Property” (3999 Millersville Road)*** and ***Resolution No 5-2009, “Exchange of Real Property (1250 Stadium Drive)*** would simultaneously be presented for approval. Brian Carney, vice president, Special Projects, gave an explanation of the resolutions. Mrs. Journey asked if there were any comments or questions from the Board. There were none. Mrs. Irwin made the motion to approve. Mr. Fehribach seconded the motion. ***Resolution No. 2-2009, “Exchange of Real Property” (3999 Millersville Road)*** and ***Resolution No 5-2009, “Exchange of Real Property (1250 Stadium Drive)*** were unanimously approved.

Mrs. Journey continued with General Ordinances and Resolutions approval by requesting that Priscilla Keith present the remaining Resolutions. Mrs. Keith presented ***Resolution No. 3-2009, “Adoption of Health and Human Services Federal Poverty Guidelines”*** and ***Resolution No. 4-2009, “Identity Theft Prevention Program”*** and gave a brief explanation of each. Mrs. Irwin made the motion to approve. Mrs. O’Laughlin seconded the motion. ***Resolution No. 3-2009, “Adoption of Health and Human***

Services Federal Poverty Guidelines” and *Resolution No. 4-2009, “Identity Theft Prevention Program”* were unanimously approved.

The next agenda item was Bylaws and Policies. Mr. Fehribach, in the absence of Dr. Miner, chaired the Hospital Committee meeting of April 21, 2009. Mrs. Journey requested that Mr. Fehribach present Bylaws and Policies. The Policies presented for approval were:

- Policy 700-35, *“Potassium Infusion Policy”*
- Policy 950-177, *“Verifying Patient Identity at Time of Registration”*
- Policy 950-178, *“Detecting Attempted Patient Identity Theft”*
- Policy 950-179, *“Investigating Suspected Identity Theft”*

Mr. Fehribach stated the Hospital Committee recommended approval of the Policies. Mrs. Irwin made the motion and Mr. Pfeifer seconded the motion. Policy 700-25, Policy 950-177, Policy 950-178, and Policy 950-179 was unanimously approved.

Mr. Sellers, treasurer, presented the April 2009 Treasurer’s Report. At \$66.3 million, March 2009 disbursements were below the 2009 average monthly disbursement amount of \$69.1 million. The decrease was primarily due to IUMG support payments that have not been made. Mrs. Irwin made the motion to approve and Mr. Pfeifer seconded the motion. The March 2009 Cash Disbursements were unanimously approved.

Mr. Sellers continued with the April 30, 2009 Revenue and Expenditure Budget Analysis. To date Revenues are at budget. Taxes Revenues reflect 3/12ths of the annual budget. Payments for 2009 taxes are scheduled to be received in November 2009. Final 2009 tax payments will not be received until the year 2010. The 2008 final tax distributions will be made in July 2009. Other State and Federal Revenues reflect 3/12ths of the annual budget for DSH, UPL and other state and federal payments. Public Health Revenues are in a positive position. Headquarters Revenues are better than budget by \$610,000 due to additional revenues from medical education reimbursements. Grant Revenues are over budget. In the Expenditures category Personal Services are under budget. Supplies are over budget. Inter-governmental Transfers are over budget. Capitol Outlays are under budget. WHS Support payments are at budget. No dollars were budgeted for Long Term Care Support in 2009. Mr. Sellers asked for approval. Mr. Pfeifer made a motion to approve and Mrs. Irwin seconded the motion. The Revenue and Expenditure Report was unanimously approved.

The Medical Staff Appointments were presented next. Dr. Lisa Harris stated the Appointments have been reviewed and approved by the Medical Executive Committee. Mrs. Irwin made the motion to

approve and Mr. Fehribach seconded the motion. The Medical Staff Appointments were unanimously approved.

Bids were the next agenda item. The bid was for “*Janitorial Services.*” Mr. Fehribach stated that the bid was discussed during the April 21, 2009 Hospital Committee meeting and the committee recommended approval of the bid. Mrs. Irwin made the motion to approve. Mr. Pfeifer seconded the motion. The “*Janitorial Services*” Bid was unanimously approved.

Mrs. O’Laughlin, reported that the Public Health/Healthy Babies Committee met on April 21, 2009, to receive presentations from Marion County Health Department (MCHD) officials regarding the following:

- MCHD 2009 Priorities, Dr. Virginia Caine, Director of Public Health
- 2009 first Quarter Finance Update, Tara Parchman, Director of Finance

Mr. Fehribach made the motion to approve the Public Health/Healthy Babies Committee report and Mrs. Irwin seconded the motion. The Public Health/Healthy Babies Committee report was unanimously approved.

Mr. Pfeifer reported that the Audit Committee met on April 21, 2009. KPMG auditors presented information on the 2007 audit status. Also, auditors from BKD presented information on the status of the 2008 audit. Mrs. O’Laughlin made the motion to approve the Audit Committee report. Mrs. Irwin seconded the motion. The Audit Committee report was unanimously approved.

The Finance Committee and Quality Committee will meet Tuesday, May 19, 2009. The Planning Committee will meet Tuesday, June 16, 2009.

Dr. Fuller reported that the Citizens Health Center will receive federal economic stimulus money in the amount of \$196,000. The Center will use stimulus funds to expand operations by opening a Saturday clinic. The Saturday clinic will operate from 9:00 a.m. to 1:00 p.m. and will be staffed with a physician’s assistant and other support personnel. Citizens Health Center has added a full time staff member that will be available for walk in services. The Center has also secured a new electronic health record system that will be installed and functioning by September 2009

Mrs. Irwin stated that the Midtown Board of Directors did not meet. However, Midtown is experiencing an increase in clients.

There was no President's Report for the month of April 2009.

Dr. Virginia Caine reported that the MCHD continues to support a healthy lifestyle by partnering with Health By Design to promote increased physical activity. There will be a bicycle ride on May 16, 2009, that will be an official kick off for this effort. She encouraged all who do not have a bicycle to secure one and to participate. The bicycle ride will be held from 1:00 p.m. to 3:00 p.m. Dr. Caine and Mrs. O'Laughlin are on the board of the Indiana AIDS Fund. There will be an Annual HIV Spotlight Fundraiser. The monies from this fundraiser are given to the National Association of AIDS. Dr. Caine has also been invited to participate in the Center for Disease Control HIV Peer Review process. She noted that the information from the Review would help secure funds for HIV research. Dr. Caine ended her report by complimenting Dr. Lisa Harris, Lee Livin, and Lee Ann Blue on the high-quality services that two of her client's received from WHS.

Dr. Harris reported that Dr. Isaac Myers is leading an inpatient initiative to improve clinical documentation. She reinforced the importance of clear and concise record documentation. Outpatient services are focusing on the medical processes at the health centers. She stated that Ken Bond, vice president, Ambulatory Services and Dr. John Kunzer, medical director, Community Health Centers, are doing excellent work in this area. Also, WHS is launching an initiative where discharge follow-up information that is entered into the system will be transferred electronically. To facilitate smooth transition and adequate service, patient appointments are being made at bedside. The Trauma Services Department received a crime prevention grant from the Mayor's office and is using these funds to provide services to victims of crime. There is a bicycle safety education program being implemented at health centers. Dr. Harris ended her report by announcing that under the dedication and leadership of Board member Gregory S. Fehribach, Esq., Indianapolis has been designated the most accessible city in the nation for persons with disabilities.

There was no further business so the meeting was adjourned.

The next meeting of the Board of Trustees will be held on Tuesday, May 19, 2009, at 1:30 p.m. at Wishard Health Services, Outpatient East Building, Room T2008 A&B, 1001 West Tenth Street, Indianapolis, Indiana.

Lula M. Journey, Vice Chairperson
Board of Trustees

Matthew R. Gutwein
President and Chief Executive Officer