

**MINUTES OF THE BOARD OF TRUSTEES MEETING  
OF THE  
HEALTH AND HOSPITAL CORPORATION  
OF MARION COUNTY, INDIANA**

August 19, 2008

The meeting of the Board of Trustees (“Board”) of The Health and Hospital Corporation of Marion County, Indiana (“HHC”), was held on Tuesday, August 19, 2008 at 1:30 p.m., at Wishard Health Services (WHS), Outpatient East Building, Room T2008 A&B, 1001 West Tenth Street, Indianapolis, Indiana. Members Present: David W. Crabb, M.D., Gregory S. Fehribach, Angela J. Green, Joyce D. Irwin, Lula M. Journey, James D. Miner, M.D., Marjorie H. O’Laughlin and Robert B. Pfeifer.

Dr. James D. Miner, chairman, called the meeting to order and proceeded with roll call.

Dr. Miner asked if there were any additions, corrections or deletions to the Board Minutes of the of August 5, 2008 (Budget Hearing). There were none. Mrs. O’Laughlin made the motion to approve the minutes. Mr. Pfeifer seconded the motion. The minutes from the August 5, 2008 (Budget Hearing) were unanimously approved.

The next agenda item was General Ordinances and Resolutions. Dr. Miner asked that General Ordinance No. 2A-2008, ***“An Ordinance Establishing the Annual Budget of the Health and Hospital Corporation of Marion County, Indiana, for the Fiscal Year Beginning January 1, 2009 and Ending December 31, 2009”*** be presented for the second reading and for passage. Mrs. Keith, general counsel, read General Ordinance No. 2A-2008. Dr. Miner asked if there were any comments or questions from the Board regarding this Ordinance. There were none. Dr. Miner asked if there were any comments from the public regarding General Ordinance No. 2A-2008. There were none. Mr. Fehribach made the motion to approve and Mr. Pfeifer seconded the motion. General Ordinance No. 2A-2008 was approved with 7 Ayes and 0 Nays.

At this point the agenda was revised to include Resolution No. 8-2008, ***“Honoring Angela Green for Exemplary Service.”*** Dr. Miner read Resolution No. 8-2008 in its entirety, honoring board member Angela Green. Mrs. Green extended her gratitude for the honor and for the

opportunity to serve on the Board. Mrs. Journey made the motion to approve and Dr. Crabb seconded the motion. Resolution No. 8-2008 was unanimously approved.

Next, Dr. Miner requested that the Bylaws and Policies be presented. Dr. Miner stated that the policies were reviewed in the August 19, 2008 Hospital Committee meeting. The policies are as follows:

- Policy 700-24, ***“Guidelines for Performance of Sterilization Procedures”***
- Policy 700-33, ***“Care of Stillborn/Fetal Death”***
- Policy 700-56, ***“Care of Infant Not Resuscitated”***
- Policy 700-110, ***“Identification and Management of Impaired Medical Staff Members”***
- Policy 700-113, ***“Point of Care Testing”***
- Policy 700-115, ***“Medical Acupuncture”***
- Policy 700-122, ***“Disclosure Discussions with Patient/Families”***
- Policy 700-123, ***“Medical Staff Quality Peer Review”***

The Hospital Committee recommended approval. Dr. Miner gave a description of the changes made to each policy. Ms. Irwin made the motion to approve and Mrs. Journey seconded the motion. The policies were approved with 6 Ayes. Mr. Fehribach abstained.

Mr. Sellers, treasurer, presented the Treasurer’s Report. The July Cash Disbursements of \$74 million are above the 2008 average monthly disbursement amount. The increase is primarily due to Wishard’s three pay periods in July and quarterly payments made to IUMG Support Staff. Mr. Sellers asked for approval of the Cash Disbursements. Mrs. O’Laughlin made the motion to approve. Mr. Pfeifer seconded the motion. The July 2008 Cash Disbursements were unanimously approved.

Mr. Sellers continued with the Revenue and Expenditure Report. Actual net income is positive at \$665,000. Tax Revenues reflect 7/12 of the annual budget for Health and Hospital Corporation property, LOIT, excise, financial institutions, and mental health taxes. Other State & Federal Revenues were previously estimated and reflect 7/12 of the annual budget for DSH, UPL, and other State and Federal payments. Public Health Revenues are over budget due to Licenses and Permits income. Headquarters Revenues are under budget. Grant Revenues are over budget. Grant Revenues are equal to grant expenditures. Under Expenditures, Personal Services are under budget. Supplies are over budget. Annual purchase orders open for supplies in July totaled \$1.2 million. Capital Outlays are under budget. WHS Support payments are at budget. Mr. Sellers asked for acceptance of the report. Mr. Pfeifer made a motion to accept and

Ms. Irwin seconded the motion. The Revenue and Expenditure Report was unanimously accepted.

The August 2008 Medical Staff Appointments were presented next. Dr. Lisa Harris stated that the Appointments have been reviewed and approved by the Medical Executive Committee. Mr. Fehribach made the motion to approve. Mrs. O’Laughlin seconded the motion. The August 2008 Appointments were unanimously approved.

The “***Pecar Roof Replacement***” Bid was the next agenda item. Dr. Miner gave a detailed explanation of the Bid stating that due to time constraints, the Bid must be expedited. Dr. Crabb made the motion to approve and Ms. Irwin seconded the motion. The Bid “***Pecar Roof Replacement***” was unanimously approved.

Mrs. O’Laughlin reported that the Public Health/Healthy Babies Committee met on August 19, 2008 and was presented with the Marion County Health Department Second Quarter Budget Report and a Healthy People 2020 Update.

Dr. Miner reported that the Hospital Committee met and reviewed the following:

- July 22, 2008 Minutes
- Pecar Roof Replacement Bid
- Diversity- WBE/MBE Update
- Finance Subcommittee Report
- June YTD Finances
- Medical Staff Policies
- CYACC Program

Mrs. O’Laughlin reported that the Citizens Health Center continues to acquire and serve additional patients. A new medical reporting system has been purchased for the Center. She also reported that Citizens held a Employee Appreciation Luncheon for staff.

In the absence of Margie Payne, executive director, Midtown Mental Health Center, Kim Harper reported that the Midtown Board of Directors did not meet in the month of August 2008. The Center will have their annual picnic on August 23, 2008.

Mr. Gutwein, president and CEO, stated that the Health and Hospital Corporation presented the 2009 budget to the City County Council’s Municipal Corporation Committee on August 13,

2008. He extended his appreciation to staff that worked diligently on budget preparation. The budget is scheduled for the Municipal Corporation Committee's vote on September 9, 2008 and for final presentation to the full Council on September 22, 2008. Health and Hospital continues to work with FSSA and the Indiana Hospital Association on the future of DSH. The present proposal is to reduce DSH funds in order to increase the funds for the Healthy Indiana Program. The Health and Hospital Strategic Plan is on target and at budget. Mr. Gutwein also announced the hiring of Nina Brahm as grants director for the Health and Hospital Corporation.

At this point, Dr. Crabb and others thanked Mr. Gutwein for his work on the budget and for the impressive presentation that he made to the Municipal Corporations Committee.

Dr. Virginia Caine reported that the Marion County Health Department (MCHD) Online Food Web program was posted to the web on August 7, 2008. This web posting enables all to go online and access inspection information on the restaurants in Marion County. As of August 19, 2008, there were 3,000 hits to the site. Dr. Caine thanked bureau chief, Dana Reed Wise, food safety administrator Ed Culver and the CIS Department for working on the program. Dr. Caine also reported that MCHD was evaluated by the CDC on Public Health Preparedness Evacuation Plans. Marion County Health Department received a score of 95 out of 100. She announced that Dr. Tonya Stewart has been appointed dental director for the MCHD. Dr. Stewart has a private practice and is on the faculty at the Indiana University School of Dentistry.

Dr. Lisa Harris reported that the Graduate Medicine Education Committee has reviewed the Bylaws for Wishard Health Services (WHS). WHS has 73 accredited resident programs and 962 medical residents and/or fellows. Two new resident program are being instituted. They are Anesthesiology Dentistry and Surgical Critical Care. There is also a plan to add residents' patient safety, training and reporting. Duty hour standards have also been reviewed. The standards require that medical staff residents must work a certain amount of hours. WHS was found to be ninety percent in compliance. Dr. Harris also reported that the Residency Review Committee will study parking accessibility and ready response. WHS has plans to address physician shortages.

Lee Ann Blue, chief nursing officer, Wishard Health Services, reported that the Department of Medicine is implementing a satisfaction survey that will be completed by nurses. The survey will be available online. She also reported on her hospital experiences during her trip to India.

There was no further business so the meeting was adjourned.

The next meeting of the Board of Trustees will be held on Tuesday, September 16, 2009, at 1:30p.m. at Wishard Health Services, Outpatient East Building, Room T2008 A&B, 1001 West Tenth Street, Indianapolis, Indiana.

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James D. Miner, M.D.  
Chairman, Board of Trustees

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Matthew R. Gutwein  
President and Chief Executive Officer