

Minutes of the Board of Trustees Meeting of the Health and Hospital Corporation of Marion County, Indiana

August 26, 2003

The meeting of the Board of Trustees ("Board") of The Health and Hospital Corporation of Marion County, Indiana ("HHC"), was held August 26, 2003, at 1:30 pm., in the Fourth Floor Administrative Conference Room "A" of the Ott Building, Wishard Health Services, 1001 West Tenth Street, Indianapolis, Indiana. Members present: James D. Miner, M.D.; Henry C. Bock, M.D.; Jean S. Blackwell; Lula M. Journey; Marjorie O'Laughlin; Robert B. Pfeifer. Members absent: Betsy L. Brougher.

The Chairman of the Board, Dr. James Miner, called the meeting to order and proceeded with roll call.

Dr. Miner requested approval of the minutes from the August 12, 2003 meeting. Mrs. Blackwell made the motion to approve. Mrs. Journey seconded the motion. The minutes for August 12, 2003, were unanimously approved.

Dr. Miner next requested approval of the minutes from the July 22, 2003 meeting. Dr. Bock made the motion to approve. Mr. Pfeifer seconded the motion. The minutes for July 22, 2003, were unanimously approved.

Dr. Miner asked that Mrs. Keith, general counsel, present General Ordinance No. 3-2003 by title. Mrs. Journey made the motion that General Ordinance No. 3-2003 be read by title and received for passage. Mrs. O'Laughlin seconded the motion. Mrs. Keith read General Ordinance No. 3-2003, "Annual Budget of the Health and Hospital Corporation of Marion County for the Fiscal Year Beginning January 1, 2004 ending December 31, 2004" and asked for Board approval. Dr. Miner asked if there were any questions or comments pertaining to this Ordinance from the Board. There were none. He then asked for questions or comments from the public. There were none. General Ordinance No. 3-2003 was approved with 6 ayes and 0 nays.

The next agenda item was Resolution No. 6-2003, "Adoption of Vital Records Fee Schedule." Mrs. Keith read the Resolution and asked for Board approval. Dr. Miner asked if there were any questions or comments pertaining to this Resolution. Mrs. Journey expressed her concerns regarding the costs of birth certificates. She suggested increasing the fee of death certificates and lowering the cost of birth certificates. Dr. Caine asked that Julie Bishop, administrator, Vital Records, explain the reason for the price increase. Mrs. Bishop explained that the increase would cover administrative cost and make the price comparable to birth and death certificate prices in surrounding cities. After much discussion, Dr. Miner requested a motion to modify the fees. Mrs. Journey made the motion to modify the fees to lower the fee for birth certificates to \$10.00 and increase the fees for death certificates to \$13.00. Mrs. O'Laughlin seconded the motion. The motion was unanimously approved. Next, Ms. Blackwell made the motion to amend Resolution No. 6-2003 to authorize staff to change the fees to cover administrative costs with a cap of \$10.00 on birth certificates to match the fee charged by the Indiana State Department of Health. Mrs. O'Laughlin seconded the motion. The motion was unanimously approved. Resolution No. 6-2003, "Adoption of Vital Records Fee Schedule" was unanimously approved.

The next agenda item was Resolution No. 7-2003, "2003 Cash Flow Deficit Financing." Dr. Miner asked that Mrs. Keith read the Resolution. Mrs. Keith read the resolution and asked for Board approval. Mr. Sellers explained that this Resolution would authorize the Health and Hospital Corporation to establish a line of credit if the president and chief executive officer and the treasurer determined it is necessary for the financial stability of the corporation. Ms. Blackwell made the motion to approve. Mr. Pfeifer seconded the motion. Resolution No. 7-2003 was unanimously approved.

Next, Dr. Miner requested that Dan Sellers, treasurer, present the August 2003 Treasurer's Report. Mr. Sellers stated that there are three reports in the packet. The June Revenue and Expenditure Analysis that was not included in the July packet was included in this month's packet. The 2003 July Cash Disbursements were \$34.1 million. Mr. Sellers requested acceptance of the July Cash Disbursements. Mrs. O'Laughlin made the motion to accept and Dr. Bock seconded the motion. The 2003 July Cash Disbursements were unanimously accepted. The second report was the Revenue and Expenditure Report as of July 31, 2003. This report includes Taxes and Other Revenues. Both line items have been modified and from the June 30 presentation; an Ordinance will be presented to change the Budget in upcoming months. Public Health Revenues are over budget by 3.4%, Headquarters Revenues are under by \$318,000 and Grant Revenues is up by 15% at \$1.3 million, Personal Services are over budget by \$658,000, Supplies are under budget by \$150,000, Other Services and Charges are over budget by \$1.7 million, and Capital Outlays are under budget by \$1.2 million. Mr. Sellers asked if there were any questions. Dr. Miner asked for approval of the Revenue and Expenditure Report for July 31, 2003. Ms. Blackwell made the motion to approve. Mrs. Journey seconded the motion. The report was unanimously approved.

Dr. Jones presented a list of Medical Staff Appointments and Reappointments for August 2003. Dr. Bock made the motion to approve. Mrs. Journey seconded the motion. The Medical Staff Appointments and Reappointments for August 2003 were unanimously approved.

Dr. Miner reported that the Hospital Committee met on August 26, 2003. The following topics were discussed:

- Operations Management Committee Update, Dr. Robert Jones
- Regulatory Update, Nicole Fields
- WHS June Financials, Gordon King
- Patient Obligation Policy, Kathy Young and Kim Harper
- Patient Safety, Kim Harper

Mrs. O'Laughlin gave a report on the August Public Health/Healthy Babies Committee Meeting. The Committee was presented with a Vital Records Update by Julie Bishop and a Health Education, Promotion and Training Department Update by Karen Holly, Interim Administrator and the Committee recommended to the Board acceptance of the new fee schedule.

Ibrahim AlGhani reported that the Citizen's Health Center will be participating in a Primary Care Effectiveness Review (PCER) and will also hold their annual meeting in September. He also stated that Citizen's has been awarded federal funding for the year 2004 and there will be a review at year-end to determine if the funding will continue.

Mr. Gutwein's report included an announcement that Collette Duvall, director of communications, is Employee of the Month for the August 2003. He also stated that the City County Budget Hearing for the Health and Hospital would be held on August 27, 2003.

Dr. Caine reported that MCHD is collaborating with ICARE Connect to acquire a database that will connect major hospitals in the City. Regenstrief will be one of the hospital facilities that will be connected to the database. Her Communicable Disease Report included information on syphilis cases that have decreased from ten in August 2002 to three in August 2003 and she also reported chlamydia cases are on the rise.

Dr. Jones announced that there would be a retirement reception for Mabel Utley, a WHS employee for 23 years, on August 27, 2003 from 2:00 – 4:00 p.m. Ms. Utley served as president for the WHS union for seven years. Kim Harper distributed a copy of an article that appeared in the IJB regarding Wishard Health Services. Ms. Harper also announced that the Indianapolis Indians would have a Wishard Appreciation Night for EMS employees at the baseball game on August 27, 2003.

The next meeting is Tuesday, September 16, 2003, 1:30 pm, in the Fourth Floor Administrative Conference Room "A", Ott

Building, Wishard Health Services, 1001 West Tenth Street, Indianapolis, Indiana.

James D. Miner, M.D.

Chairman, Board of Trustees

Matthew R. Gutwein

President and Chief Executive Officer