

Minutes of the Board of Trustees Meeting of the Health and Hospital Corporation of Marion County, Indiana

January 13, 2003

The meeting of the Board of Trustees ("Board") of The Health and Hospital Corporation of Marion County, Indiana ("HHC"), was held January 13, 2003, in the Administrative Conference Room "A", Fourth Floor, Ott Building, Wishard Health Services, 1001 West Tenth Street, Indianapolis, Indiana. Members present: Jean Blackwell, Henry Bock, M.D., Lula Journey, James Miner, M.D., Marjorie O'Laughlin, Robert Pfeifer. Members Absent: Betsy Brougher.

Chairman, Dr. James Miner called the meeting to order and proceeded with roll call.

The first item on the agenda was Election of Chairman and Vice-Chairman of the Health and Hospital Corporation of Marion County for the year 2003. Mr. Gutwein asked for a motion to elect Dr. James Miner, Chairman of the Health and Hospital Corporation of Marion County. Mrs. Journey made the motion and Dr. Bock seconded the motion. The motion was unanimously approved. Next, Mr. Gutwein requested a motion to elect Mrs. Lula Journey, Vice Chair of the Health and Hospital Corporation of Marion County. Dr. Bock made the motion and Ms. Blackwell seconded the motion. The motion was unanimously approved.

Next, Dr. Miner announced members for the Health and Hospital Corporation of Marion County Standing Committees for the year 2003.

Dr. Miner then asked for approval of the minutes from the December 17, 2002 board meeting. Dr. Bock made the motion to approve the minutes. Mr. Pfeifer seconded the motion. The minutes for the December 17, 2002 meeting were unanimously approved.

General Ordinances and Resolutions was the next item on the agenda. Dr. Miner asked that Ms. Hebenstreit present General Ordinance No. 1-2003, "Conflict of Interest." Ms. Hebenstreit stated that she had a letter from Mr. Pfeifer introducing the Ordinance and requested that Mr. Pfeifer read the letter. Mr. Pfeifer read the letter introducing General Ordinance No. 1-2003 and requested that the Ordinance be received and read for the first time. Ms. Hebenstreit then read General Ordinance No. 1-2002. Dr. Miner asked if there were any comments or questions from the public regarding the Ordinance. There were no questions. General Ordinance No. 1-2003, "Conflict of Interest" will be presented for approval at the February 18, 2003 meeting.

Next, Dr. Miner asked for a motion to amend the agenda to include Resolution No. 1-2003, "Federally Qualified Health Centers (FQHC)." Mrs. O'Laughlin made the motion. Mrs. Journey seconded the motion. The motion was unanimously approved and Resolution No. 1-2003 was added to the agenda. Ms. Hebenstreit explained that this Resolution authorizes the Corporation to proceed with filing the FQHC application with the federal government and authorizes the executive director to sign all necessary documents for the application process. She then asked for approval of the Resolution. Dr. Bock made the motion to approve Resolution No. 1-2003. Mrs. O'Laughlin seconded the motion. Resolution No. 1-2003 was unanimously approved.

Bylaws and Policies was the next agenda item. Dr. Miner asked that Dr. Jones present the Bylaws and Policies for approval. Dr. Jones stated that the changes are for Policy No. 700-119, "Emergency Medical Treatment and Active Labor Act (EMTALA)." Page two, item C-2, was changed to include a definition of qualified medical personnel. Dr. Jones asked for approval of the policy. Mr. Pfeifer made the motion to approve. Mrs. Journey seconded the motion. Policy No. 700-119

was unanimously approved.

Next, Dr. Miner requested that Mr. Sellers present the January 2003 Treasurer's Report. Mr. Sellers reported that December 2002 Cash Disbursements were \$37 million, above the \$33 million average for 2002, \$1.7 million was paid to the Wishard Foundation and payments were made to Indiana University School of Medicine for two months house staff and the remainder of the increase was for contractual payments. He asked for the Board's approval of the December 2002 Cash Disbursements. Mrs. O'Laughlin made the motion to approve and Mr. Pfeifer seconded the motion. The December 2002 Cash Disbursement were unanimously approved. Mr. Sellers continued by giving an explanation of the 2002 Investment Report. Annual Investments earnings were \$2.81 million for the year 2002. Mrs. Journey made the motion to approve the Treasurer's Report. Dr. Bock seconded the motion. The Treasurer's Report was unanimously approved.

Dr. Miner continued by requesting that Dr. Jones submit Medical Staff Appointments and Reappointments for the month of January 2003. Dr. Jones stated that in the Board packets there is a list of the Appointments that have been approved by the Medical Staff Executive Council. He requested approval by the Board of Trustees. Dr. Bock made the motion to approve. Mrs. Journey seconded the motion. The Medical Staff Appointments and Reappointments for the month of January 2003 were unanimously approved.

The next item on the agenda was the Bid "Lockefield Village, Laundry Renovations." Tom Ringham explained that the renovations would allow laundry to be done in an appropriate manner at the facility. Dr. Miner stated that the Bid was discussed and recommended for approval at the Hospital Committee meeting. Dr. Bock made the motion to approve the Bid. Mr. Pfeifer seconded the motion. The Bid was unanimously approved.

The meeting continued with Mr. Gutwein stating that it is time for 2002 audit. He is requesting that KPMG auditors meet with members of the Health and Hospital Audit Committee before the audit.

Standing Committee Reports began with Dr. Miner reporting that the Hospital Committee discussed the following.

- Wishard financials
- Revenue cycle Initiatives
- Core values
- Patient safety
- Lockefield Laundry Bid
- Mobile CT Scanner Construction & Declaration of an Emergency
- Citizens Health Center Transition Plan

Dr. Miner asked for a motion to approve the Declaration of Emergency for the Mobile CT Scanner constructor. Dr. Bock made the motion to approve. Mrs. O'Laughlin seconded the motion. The motion was unanimously approved.

There were no reports from the Audit, Nominating, Planning, Public Health or Midtown Committees.

Next, Mr. Gutwein began introduced new employee Norman Aranda, Vice President of Administration, Health and Hospital Corporation.

Dr. Caine distributed a smallpox handout. MCHD has had a request from the federal government to ensure that Marion and surrounding counties are able to immediately and effectively respond to a smallpox outbreak. This includes selecting three hospitals that will be responsible for administration of the smallpox program. MCHD has submitted the plan to the Indiana State Board of Health for approval. MCHD will begin vaccinations in February. A Scientific Advisory Committee has been established to make recommendations for county and state smallpox programs. She also reported that a City

County Councilor was planning to submit an Ordinance that prohibits smoking in restaurants and bars in Marion County. She distributed information regarding other prohibitive smoking programs. Dr. Caine also stated that MCHD has been involved in the problem regarding an abundance of birds (starlings) in the city. She asked that Dave Hurley, Bureau Chief, MCHD Environmental Health, give an update on this situation. Mr. Hurley stated that Indianapolis Downtown Inc. requested assistance with the starling problem. He said that there is statutory provision in the local and state codes that need to be reviewed in order to determine how best to proceed.

Dr. Jones reported that there would be an Open House for the new Endoscopy Suite on the second floor of Regenstrief Health Center on January 17, 2003 at 10:00 a.m. He asked Kim Harper to give an update on the progress of the Wishard Telethon. Ms. Harper reported that the Telethon would be televised on Sunday March 2, 2003. IPS students will participate by collecting monies for the Telethon. There have been pledges of \$75,000 to date. The theme for the Telethon is "Not Just Burn." Billboards have been put up throughout the city and PSA's will be on various television stations.

Other Business included appointments to the Citizens Health Center Board of Directors. Mrs. Journey reported that there are two openings on the Citizens' Board. She made the motion that Marjorie O'Laughlin and Betsy Brougner be appointed Health and Hospital representatives to the Board. Dr. Bock seconded the motion. The motion was unanimously approved.

Mrs. O'Laughlin stated that there is an ACTION Center report in the packet and asked that the Board review the report.

There was no further business therefore the meeting was adjourned.

The next meeting will be held on Tuesday, February 18, 2003, at 1:30 p.m. in the Administrative Conference Room "A", Fourth Floor Ott Building, Wishard Health Services, 1001 West Tenth Street, Indianapolis, Indiana.

James D. Miner, M.D.
Chairman

ATTEST:

Matthew R. Gutwein
President and Chief Executive Officer