

# **Minutes of the Board of Trustees Meeting of the Health and Hospital Corporation of Marion County, Indiana**

**September 16, 2003**

The meeting of the Board of Trustees ("Board") of The Health and Hospital Corporation of Marion County, Indiana ("HHC"), was held September 16, 2003, at 1:30 pm., in the Fourth Floor Administrative Conference Room "A" of the Ott Building, Wishard Health Services, 1001 West Tenth Street, Indianapolis, Indiana. Members present: James D. Miner, M.D.; Henry C. Bock; M.D., Betsy L. Brougher; Lula M. Journey; Marjorie H. O'Laughlin; Robert B. Pfeifer. Member absent: Jean S. Blackwell.

The Chairman of the Board, Dr. James Miner, called the meeting to order and proceeded with roll call.

Dr. Miner requested approval of the minutes from the August 26 2003 meeting. Dr. Bock made the motion to approve. Mr. Pfeifer seconded the motion. The minutes for August 26, 2003 Board of Trustees meeting were unanimously approved.

Next, Dr. Miner requested that Dan Sellers, treasurer, present the August 2003 Treasurer's Report. The 2003 August Cash Disbursements were \$34.4 million. Mr. Sellers requested acceptance of the August Cash Disbursements. Mrs. O'Laughlin made the motion to accept and Dr. Bock seconded the motion. The 2003 August Cash Disbursements were unanimously accepted.

Mr. Sellers presented the Revenue and Expenditure Report for August 31, 2003. As of August 31, 2003, the Health and Hospital Corporation is currently \$1.2 million better than budget. Public Health Revenues are over budget by 4.7%, Headquarters Revenue is worse than budget by 26.3%, Grant Revenues are up by 12.9%, Personal Services are over budget by 2.3%, Supplies are under budget by 10%, Other Services and Charges are over budget by .9%, and Capital Outlays are under budget by 66%. Mr. Sellers asked if there were any questions. There were no questions therefore Dr. Miner asked for approval of the Revenue and Expenditure Report for August 31, 2003. Mrs. O'Laughlin made the motion to approve. Mr. Pfeifer seconded the motion. The report was unanimously approved.

Dr. Jones presented a list of Medical Staff Appointments and Reappointments for September 2003 that has been approved by the executive council of the medical staff. Dr. Bock made the motion to approve. Mrs. Journey seconded the motion. The Medical Staff Appointments and Reappointments for September 2003 were unanimously approved.

The next agenda item was Bids. Dr. Miner requested an explanation of Bid#: PKR903, "Parker Building Roof Project." Brian Carney, special assistant to the president and CEO of the Health and Hospital Corporation, stated that this bid was for a new roof at 2951 East 38th Street, the Parker Building. Mr. Carney also stated that the HIV Outreach Program that is now housed at Martin Center will be moved to the Parker Building after the roof is replaced. Dr. Miner requested Board approval of the Bid. Dr. Bock made the motion to approve. Mrs. O'Laughlin seconded the motion. Bid#: PKR903 was unanimously approved.

Dr. Miner reported that the Hospital Committee met on September 16, 2003. The following topics were discussed:

- WHS July Financials
- Revenue Cycle Update
- Software Changes
- Financial Responsibility Policy
- CMS Update

Mrs. O'Laughlin gave a report on the September 2003 Public Health/Healthy Babies Committee Meeting. The Committee was presented with an update by Rick Mack, supervisor, Mosquito Control, MCHD Environmental Control. Mr. Mack reported that due to all the rains there are quite a few mosquitoes this summer but the majority of the mosquitoes that carry the West Nile disease were destroyed due to flooding. In 2002 there were 40 cases of the West Nile virus statewide, with one-half of the cases in Marion County. In 2003 there was only one reported case of the West Nile Virus. He also reported that MCHD conducted amnesty days for tire disposal and over 600 tires were received at the designated sites. Tara Parchman, manager, Financial Services, and Judy Rowley, reimbursement specialist, also presented the Committee with a detailed update on the Marion County Health Department (MCHD) budget.

Ibrahim AlGhani reported on Citizen's Health Center. The Barton House clinic will have an Open House, today, September 16, 2003 from 4:00 to 6:00 p.m. He invited those that can attend to do so.

Mr. Gutwein reported that the Health and Hospital Corporation 2004 Budget was approved without any modifications. He thanked all staff for the work they contributed to putting the budget together.

Dr. Caine reported that she is participating in a Center for Disease Control (CDC) national satellite program. The work of the MCHD Environmental Control will be the focus of this program.

There was no further business therefore the meeting was adjourned.

The next meeting is Tuesday, October 21, 2003, 1:30 pm, in the Fourth Floor Administrative Conference Room "A", Ott Building, Wishard Health Services, 1001 West Tenth Street, Indianapolis, Indiana.

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James D. Miner, M.D.  
Chairman, Board of Trustees

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Matthew R. Gutwein  
President and Chief Executive Officer