

**MINUTES OF THE BOARD OF TRUSTEES MEETING
OF THE
HEALTH AND HOSPITAL CORPORATION
OF MARION COUNTY, INDIANA**

September 21, 2010

The meeting of the Board of Trustees (“Board”) of the Health and Hospital Corporation of Marion County, Indiana (“HHC”), was held on Tuesday, September 21, 2010, at 1:30 p.m., at Wishard Health Services (“WHS”), Outpatient East Building, Room T2008 A&B, 1001 West Tenth Street, Indianapolis, Indiana. Members Present: David W. Crabb, M.D.; Gregory S. Fehribach; Lula M. Journey; James D. Miner, M.D.; Robert B. Pfeifer and Marjorie H. O’Laughlin. Members Absent: Joyce D. Irwin.

Dr. James D. Miner, chairperson, called the meeting to order and proceeded with the roll call.

Dr. Miner asked if there were any additions, corrections, or deletions to the minutes for the August 31, 2010 Board meeting and the September 7, 2010 Special Board meeting. Mr. Fehribach made the motion to approve the August 31, 2010 Board meeting minutes and the September 7, 2010 Special Board meeting minutes. Mrs. Journey seconded the motion. The minutes for the August 31, 2010 Board meeting and the September 7, 2010 Special Board meeting were unanimously approved.

“Bylaws and Policies” were the next agenda item. The following “Bylaws and Policies” were submitted for approval:

- Policy No.700-93, ***“Closure of Medical Records by CSOC”***
- Policy No.700-102, ***“Patient Restraints and Seclusion”***
- Policy No.700-120, ***“Clinical Practice Guidelines”***
- Policy No.700-131, ***“Credentialing Fees”***

Dr. Miner gave an explanation of the additions and changes to the Policies and requested that the Board approve all Policies simultaneously. Mr. Fehribach made the motion to approve. Mrs. O’Laughlin seconded the motion. Policy No.700-93, ***“Closure of Medical Records by CSOC,”*** Policy No.700-102, ***“Patient Restraints and Seclusion,”*** Policy No.700-120, ***“Clinical Practice Guidelines,”*** and Policy No.700-131, ***“Credentialing Fees”*** were unanimously approved.

Next, Mr. Sellers, treasurer, presented the Treasurer's Report. At \$103.8 million, August 2010 disbursements are above the 2010 average monthly disbursement amount of \$79.5 million. The increase is primarily due to \$25.4 million in intergovernmental transfers for DSH, Nursing Home and Physician UPL. Mr. Pfeifer made the motion to approve. Mrs. O'Laughlin seconded the motion. The August Cash Disbursements were unanimously approved.

Mr. Sellers continued with the Revenue and Expenditure Budget Analysis Report. Health and Hospital Corporation received the 2009 tax distribution settlement. Revenues at \$19.2 million are over budget. Public Health Revenues are over budget. Headquarters Revenues are over budget due to a one time Indiana University medical education payment. Grant Revenues are over budget. Because grant revenues are equal to grant expenditures, those items that are encumbered are not recognized as revenue until spent. In the Expenditures category, Supplies are over budget. Other Services and Charges are over budget. Wishard Health Services Support payments are at budget. Mr. Sellers requested Board acceptance of the report. Mrs. O'Laughlin made the motion to accept. Mr. Fehribach seconded the motion. The Revenue and Expenditure Budget Analysis was unanimously accepted.

Mr. Sellers stated that the City-County Council (CCC) will be reviewing and approving the HHC budget. The budget will be presented to the Municipal Corporation Committee on October 11th in the City-County Building. The Municipal Corporation Committee is scheduled to vote on the HHC budget on October 19th and final passage by the CCC is expected on October 25th.

The next agenda item was Appointments. Due to the absence of Dr. Lisa Harris, CEO and medical director, WHS, Jessica Barth, chief counsel and vice president of Legal Services WHS, submitted the Appointments for Board approval. Mrs. Barth stated that the Appointments had been reviewed and approved by the Medical Executive Committee. Dr. Crabb made a motion to approve. Mr. Pfeifer seconded the motion. The September 2010 Appointments were unanimously approved.

Bids were the next agenda item submitted for Board approval. Dr. Miner stated that the Hospital Committee reviewed the bids in the September 21, 2010 meeting. The Hospital Committee recommended approval of Bid Package #4C-3, "*Spray-On Fireproofing.*" The Bid will be awarded to

Circle B Construction. Mr. Pfeifer made the motion to approve the bid. Dr. Crabb seconded the motion. The “*Spray-On Fireproofing*” Bid was unanimously approved.

Mrs. O’Laughlin reported on the September 21, 2010 Public Health/Healthy Babies Committee meeting. Mrs. O’Laughlin stated that the Committee was presented with and discussed the following:

- *August 31, 2010 Meeting Minutes*
- *Infant Mortality Update*
Virginia A. Caine, M.D., Director
Teri Conard, RN, MS, Fetal & Infant Mortality Review Coordinator
- *Covering Kids & Families Program of Central Indiana*
Pamela Humes, BS, MHA
Program Director

Dr. Miner gave September 21, 2010 Hospital Committee meeting report. The Hospital Committee was presented with and discussed the following:

- *August 31, 2010 Meeting Minutes*
- *Purchase Recommendations*
Bid Package #4C-3, Spray-On Fireproofing Tom Ringham
- *New Wishard Update* Tom Ringham
- *Finance Committee Report* Gregory S. Fehribach
- *Ambulatory Care Update* Ken Bond
- *Medical Staff Policies* Jessica Barth
- *Patient Portal Update* Lee Livin

Mr. Pfeifer, Audit Committee Chairperson, reported on the Audit Committee meeting of September 21, 2010. The Committee reviewed the BKD Audit, the Health and Hospital Corporation Comprehensive Annual Financial Report (CAFR), management letter and also conducted a review of AL-33.

Gregory S. Fehribach, Finance Committee Chairperson, reported on the Finance Committee meeting. The Committee met and discussed the WHS Budget, twelve-month financial projections, WHS new facility financing and the ambulance partnership.

The Quality Committee met on August 31, 2010. Dr. James Miner reported that the Oversight Committee Report was reviewed. The review included goals for hospital patient satisfaction, patient care audits, mortality data and access goals.

Jim Fuller, Vice-President, WHS, gave the Citizens Health Center (Citizens) Update. Renovations continue at the Center. An open house is planned for October 2010. Two physicians have been hired and another physician vacancy is scheduled to be filled in January 2011. Citizens is working on the HHC and Citizens co-applicant agreement and also working on an Access Grant Application.

Margie Payne, Vice-President, Midtown Mental Health Center, reported on the September 13, 2010 Midtown Board of Directors meeting which held a patient picnic with several board members attending. The Midtown Board requested patient feedback on service and satisfaction. Midtown, in collaboration with the Center for Tobacco Intervention and Prevention, is also conducting a survey on tobacco use.

Mr. Gutwein began his report by stating the Marion County Public Health Department continues to meet the needs of the public by offering immunization clinics throughout the community. He stated that this is a record year for grants submitted and received by Health and Hospital Corporation (HHC). Mr. Gutwein announced that several HHC entities were recipients of prestigious awards, i.e., Project Hope Award and the State Bar Foundation Award. He indicated that the HHC Budget would be presented to the City County Council on October 11, 2010. The Reports to the Community regarding the status of the WHS new facility continue to be well received and he thanked everyone for their support. He also announced the Public Health Awards Dinner benefiting the George H. Rawls, M.D. Scholarship. He indicated that the event will be held on Thursday, October 21, 2010 at the Indiana Roof Ballroom. Awardees include Dr. Kathy Russell, the Marilyn and Eugene Glick Family Foundation, and Ms. Lettie Oliver (posthumously).

Dr. Virginia Caine reported that Indiana State Legislature mandated that all school-aged children be immunized with three vaccines before entering school. She indicated that the MCHD staff is working diligently to comply with the law. There was extensive discussion regarding these requirements and also regarding information in the August 2010 Communicable Disease Report.

There was no further business and the meeting was adjourned.

The next meeting of the Board will be held on Tuesday, October 19, 2010, at 1:30 p.m., at WHS, Outpatient East Building, Room T2008 A&B, 1001 West Tenth Street, Indianapolis, Indiana.

James D. Miner, M.D.
Chairman, Board of Trustees

Matthew R. Gutwein
President and Chief Executive Officer