

MINUTES OF THE BOARD OF TRUSTEES MEETING
OF THE
HEALTH AND HOSPITAL CORPORATION
OF MARION COUNTY, INDIANA

May 21, 2013

The meeting of the Board of Trustees (“Board”) of the Health and Hospital Corporation of Marion County, Indiana (“HHC”), was held on Tuesday, May 21, 2013, at 1:30 p.m., at Wishard Health Services (“WHS”), Outpatient East Building, Room T2008 A&B, 1001 West Tenth Street, Indianapolis, Indiana, 46202.

Members present: David F. Canal, M.D.; Deborah J. Daniels, Esq.; Gregory S. Fehribach Esq.; James D. Miner, M.D.; Marjorie H. O’Laughlin and Robert B. Pfeifer, C.P.A.

Members absent: Lacy M. Johnson, Esq.

Dr. Miner called the meeting to order and proceeded with the roll call.

Dr. Miner asked if there were any additions, corrections, or deletions to the Board minutes from the April 16, 2013, Board meeting and the April 29, 2013, Special Board meeting. There were none. Mrs. O’Laughlin made the motion to approve the minutes. Mr. Pfeifer seconded the motion. The minutes for the April 16, 2013, Board meeting and the April 29, 2013, Special Board meeting were unanimously approved.

There were no General Ordinances and Resolutions submitted for approval for the month of May 2013.

Bylaws and Policies was the next agenda item. The following Policies were submitted:

- Policy No. 700-45, “Moderate and Deep Sedation”**
- Policy No. 700-81, “Monitoring of Blood Utilization”**
- Policy No. 700-143, “Copy and Paste Function in the Electronic Medical Record” (New Policy)**
- Policy No. 700-144, “Moderate and Deep Sedation Privileges” (New Policy)**

Dr. Miner stated that the Policies were discussed in the Hospital Committee meeting of May 21, 2013. The Hospital Committee recommends approval. Dr. Miner gave a brief explanation of each Policy. Mr. Pfeifer made the motion to approve. Mrs. O’Laughlin seconded the motion. **Policy No. 700-45, “Moderate and Deep Sedation”, Policy No. 700-81, “Monitoring of Blood Utilization”, Policy No. 700-143, “Copy and Paste Function in the Electronic Medical Record” (New Policy), and Policy No. 700-144, “Moderate and Deep Sedation Privileges” (New Policy)** were unanimously approved.

Daniel E. Sellers, CFO and treasurer, HHC, presented the Treasurer’s Report. At \$117.4 million, April 2013 disbursements are above the 2013 average monthly disbursement amount of \$101.8 million. The increase is primarily due to a WHS PERF payment of \$8.3 million, Long Term Care three payroll runs, ED bonus pool of \$3.9 and contractual payment the City for inmate healthcare support. Mr. Fehribach made the motion to approve. Mrs. O’Laughlin seconded the motion. The April Cash Disbursements were unanimously approved.

Mr. Sellers continued with the Revenue and Expenditure Report. HHC has not received a tax support distribution but estimate the payment will be \$35 million for the first four months of the year. State and Federal Revenues is \$28 million. A portion of these Revenues have been received. Public Health is better than budget. Headquarters is below budget. Total Revenues at this point are \$57.2 million. In the Expenditure category Personal Services are better than budget. Supplies are over budget. Other Services and Charges are over budget. Capital Outlays are better than budget. Total Expenses are \$36.2 million. Variables that go against the HHC General Fund are Support payments of \$40 million that have been made to WHS, Long Term Care Support of \$37 million. The construction project is being funded in the amount of \$57 million from the General Fund until the end of the year and also funding of an Eskenazi Bond payment at \$66.6 million. There is a total loss of \$17.2 million. Operational HHC is within \$2 million of breaking even. Mr. Fehribach made the motion to approve Mr. Pfeifer seconded the motion. The Revenue and Expenditure Report was unanimously approved.

The next agenda item was Appointments. Dr. Harris stated that the Appointments were reviewed in the May 21, 2013, Hospital Committee meeting. The Appointments have also been reviewed and approved by the Medical Executive Committee. The Hospital Committee recommends approval. Mrs. O’Laughlin made a motion to approve. Dr. Canal seconded the motion. The May 2013 Appointments were unanimously approved.

There were no Privilege Forms and Guidelines submitted for approval for the month of May 2013.

Mrs. O'Laughlin presented the Public Health/Healthy Babies (PH/HB) Committee report for May 21, 2013.

Mrs. O'Laughlin stated the Committee was presented with the following:

- **Approval of the April 16, 2013, minutes**
- **Quality Improvement Efforts in the Healthy Start Program**
Yvonne Beasley, director, Maternal and Child Health
Mary Alexander, program manager, Healthy Start
- **2013 1st Quarter Financial Update**
Tara Parchman, finance director, MCPHD

Mrs. O'Laughlin gave an extensive review of the Quality Improvement Efforts in the Healthy Start Program report.

Dr. Miner reported on the May 21, 2013 Hospital Committee meeting. He stated that several of the items discussed in the Hospital Committee meeting have been addressed in this meeting. Items that were discussed in and presented to the Committee were:

- Approval of April 16, 2013, minutes
- Policies
- New Facility Update, Tom Ringham, associate vice president, WHS Facilities
- Eskenazi Health Move Activation, Lee Ann Blue, executive vice president, Patient Services

Dr. Miner stated that the Finance Committee meeting scheduled for May 21, 2013, was canceled.

The Quality Committee will meet at the end of today's Board meeting.

Dr. Charles Marimonti, chief, Indianapolis Emergency Medical Service (IEMS) reported that the week of May 20, 2013, is National Emergency Medicine Week. He also stated that IEMS conducted a softball tournament to raise monies for the IEMS scholarship fund. Public Safety Day Fair will also be celebrated on Wednesday, May 23, 2013 from 11:00 a.m. to 2:00 p.m. at the Indianapolis City Market. The service is celebrating 135 years of EMS. IEMS collaborates with Indianapolis Fire Department, Homeland Security and the Indianapolis Police Department to extend services at the Indy 500 Race festivities.

Ernie Vargo, vice president, Eskenazi Health Foundation, reported that the Foundation received a gift from Mike and Sue Smith Gift. It is one of the largest gifts that the Foundation has received. The Foundation is also receiving second gifts from donors. One was from an employee who previously gave \$10,000. Several hospital tours have been conducted.

In the absence of Shelia Guenin, vice president, Long Term Care, Daniel E. Sellers, treasurer, gave the Long Term Care report. Mrs. Guenin is attending a Long Term Care Leadership Collaborative. Mr. Sellers stated that the Long Term Care Quarterly Report includes a quality review from the fourth quarter of 2012, capital expenditures to include special renovation information. Nursing homes continue to strive for improvement in quality of care. There were three nursing homes that received efficiency free reviews. They were Heritage Park in Fort Wayne, Stony Brook in New Castle and Williamsport Nursing Rehab. The week of May 13, 2013 was National Nursing Home Week. Numerous facilities celebrated during the week. Mr. Sellers cited a human interest story about a resident that is 106 years old.

Matthew R. Gutwein, CEO and president, HHC, began his report with compliments to the FQHC Board. The Board includes staffers Dr. Mark A. Busamante, chief executive officer; Nancy A. Buxser, chief operating officer and Dr. John M. Kunzer, chief medical officer, who are working diligently towards improvement in clinical methods. The new facility FQHC status was reviewed and received favorable feedback. Mr. Gutwein commented on the progress of the new hospital. He stated that the construction process is in the last stages and the transformation team continues to do an excellent job. Ninety percent of the contracts for the facility have gone to Indiana companies and construction participation is well within MBE/WBE/Veteran guidelines. The 38th Street and Moeller Road project is at budget and on schedule. The facility will include 48 exam rooms and will be open in October 2013. The public awareness campaign "*Here for You*" tagline simply captures the purpose of being available to all individuals in the city. He thanked Michele O'Keefe and the public relations staff for working diligently on developing the tagline. Mr. Gutwein stated that WHS staff continues to work to provide excellent service regardless of the government's sequester of funds. HHC also continues efforts in working with community partners. One program is the "Live Healthy Indy" campaign. Corporate partners for this campaign include the Lilly Endowment, United Way, Indy Pacers, YMCA, Roche, Indy Star, WellPoint and IUPUI. The campaign purpose is to eliminate childhood obesity.

Dr. Virginia Caine, director, MCPHD, began her report by stating that the MCPHD participated in the WTHR Channel 13 Health and Fitness Expo. The Expo was held at the Indiana State Fairgrounds on April 27 & 28, 2013. Dr. Caine also stated that the MCPHD received a final score for their Emergency Preparedness Program of 98% from the Centers for Disease Control (CDC). She thanked Greg Hall and staff for the hard work on this program. The MCPHD will also conduct inspections at the Indy 500 festivities. MCPHD will host a Tire Amnesty Day on June 8, 2013. Marion County residents are allowed to dispose of tires at locations throughout the city. The MCPHD Mosquito Control Department can be contacted at (317) 221-7440 for information. Dr.

Caine stated that individuals with respiratory problems can also call the Mosquito Control Department to get instructions regarding safety provision for their problems when Mosquito Control sprays in the residential areas.

Dr. Lisa Harris, CEO and medical director, WHS, reported that WHS in the effort to move toward complete electronic documentation has begun with electronic nursing documentation. The plan is to implement electronic documentation throughout the hospital. She thanked Board member Dr. David F. Canal for his leadership in the electronic documentation effort. Dr. Harris stated that the Midtown Mental Health Center celebrated the dedication of a renovation at 1700 North Illinois Street. The celebration coincided with the date of the signing of the Mental Health Act by President John F. Kennedy. Midtown is the largest mental health center in the state. The building is named in honor of Dr. James J. Wright a renowned mental health advocate. The Pecar Health Center held a Family Fun Fest on May 18 & 19, 2013. The Healthy Needs Program has planted gardens and the WHS Farmer's Market has moved to 10th and Indiana Avenue. Several members of the WHS team have received notoriety for their work. Crissy Lough, director, Quality Risk Management, was awarded a Risk Management Award by the Indiana Society of Health Care Risk Manage and Anna Kirkman, associate counsel and director, WHS Medical Legal Services was named "Up and Coming Lawyer" by the Indiana Lawyer Magazine.

Since this was a public meeting Dr. Miner asked if there were any comments or questions from the public or additional business.

At this point, Matthew R. Gutwein, HHC president and CEO stated that WHS medical director and CEO Dr. Lisa E. Harris, was honored as a distinguished alumni by the Indiana University School of Medicine at their 2013 annual meeting.

There was no further business and the meeting was adjourned.

The next meeting of the Board will be held on Tuesday, June 18, 2013, 1:30 p.m., at WHS, Outpatient East Building, Room T2008 A&B, and 1001 West Tenth Street, Indianapolis, Indiana, 46202.

James D. Miner, M.D., Chairman
Board of Trustees

Matthew R. Gutwein
President and Chief Executive Officer