

MINUTES OF THE BOARD OF TRUSTEES MEETING  
OF THE  
HEALTH AND HOSPITAL CORPORATION  
OF MARION COUNTY, INDIANA

October 16, 2012

The meeting of the Board of Trustees (“Board”) of the Health and Hospital Corporation of Marion County, Indiana (“HHC”), was held on Tuesday, October 16, 2012, at 1:30 p.m., at Wishard Health Services (“WHS”), Outpatient East Building, Room T2008 A&B, 1001 West Tenth Street, Indianapolis, Indiana, 46202.

Members present: David W. Crabb, M.D.; Gregory S. Fehribach; James D. Miner, M.D; Marjorie H. O’Laughlin and Robert B. Pfeifer.

Members absent: Joyce D. Irwin and Lacy M. Johnson.

Dr. Miner called the meeting to order and proceeded with the roll call.

Dr. Miner asked if there were any additions, corrections, or deletions to the Board minutes from the Board meeting of September 18, 2012. There were none. Mrs. O’Laughlin made the motion to approve the minutes. Dr. Crabb seconded the motion. The minutes for September 18, 2012 Board meeting were unanimously approved.

Due to changes in the membership of the Board of Trustees, the next agenda item submitted for approval was a new board slate. Mrs. O’Laughlin, chairperson of the Nominating Committee, presented the slate. Joyce D. Irwin was appointed vice chairperson of the Board of Trustees. Lacy M. Johnson was appointed to the Public Health/Healthy Babies Committee and the Midtown Advisory Board. Dr. Crabb made the motion to approve. Mr. Pfeifer seconded the motion. The slate consisting of new board appointments and committee assignments was unanimously approved.

The next agenda item was General Ordinances and Resolutions. Dr. Miner presented for approval and explained the following Resolutions: Resolution No. 5-2012, "***Audit Committee,***" Resolution No. 6-2012, "***Letter of Credit,***" and Resolution No. 7-2012, "***Honoring Lula M. Journey.***" Mr. Gutwein stated that Resolution No. 6-2012, "***Letter of Credit***" was established for compliance purposes and to obtain credit as capital. Dr. Miner read Resolution No. 7-2012, "***Honoring Lula M. Journey***" Mr. Fehribach made the motion to approve. Dr. Crabb seconded the motion. Resolution No. 5-2012, "***Audit Committee,***" Resolution No. 6-2012, "***Letter of Credit,***" and Resolution No. 7-2012, "***Honoring Lula M. Journey***" were unanimously approved.

Bylaws and Policies was the next agenda item presented for approval. The Policies submitted were:

**For Approval (changes)**

Policy No. 700-104, "***Provision for Physician Coverage for Emergency Care***"

Policy No. 700-134, "***Behavioral Health Consultations***"

**New Policy**

Policy No. 700-139, "***Medical Leech Therapy***"

Dr. Miner stated that the Policies were discussed in the October 16, 2012 Hospital Committee meeting. The Policies have been reviewed. Dr. Miner gave a brief outline of the changes and deletions of each Policy. The Hospital Committee recommends approval. Mr. Fehribach made the motion to approve. Mr. Pfeifer seconded the motion. The Policies were unanimously approved.

In the absence of Daniel E. Sellers, CFO and treasurer, HHC, Matthew R. Gutwein, president and CEO, HHC, presented the September 2012 Treasurer Report. At \$87 million, September 2012 disbursements are below the 2012 average monthly disbursement amount of \$97.4 million. The decrease of \$10.4 million is primarily due to the extra payments made to Omega Healthcare for the long-term care division in August that were not made in September. Additionally, Wishard patient refunds were 6.7 million higher in August than in September. Mr. Fehribach made the motion to approve this report. Mr. Pfeifer seconded the motion. The September 2012 Cash Disbursements were unanimously approved.

Mr. Gutwein continued with the Revenue and Expenditure Report. Mr. Gutwein stated that Tax Revenues, Other Services and Charges and the Public Health Revenues are at budget. The HHC Revenues are better than Budget. Grant Revenues are below budget with revenues and expenses being

equal. Mrs. O’Laughlin made the motion to approve. Dr. Crabb seconded the motion. The Budget Revenue and Expenditures Report for September 30, 2012, were unanimously approved.

The next agenda item was Appointments. Dr. Miner stated that the Appointments were reviewed in the October 16, 2012 Hospital Committee meeting. The Appointments have also been reviewed and approved by the Medical Executive Committee. Dr. Crabb made a motion to approve. Mr. Fehribach seconded the motion. The October 2012 Appointments were unanimously approved.

There were no Bids or Privilege Forms and Guidelines submitted for approval at this meeting.

Mrs. O’Laughlin presented the Public Health/Healthy Babies (PH/HB) Committee report for October 16, 2012. Mrs. O’Laughlin stated the Committee approved the minutes from the September 18, 2012 meeting. The Committee was presented with a Environmental Impacts of Alcohol Use in Marion County Report by Nancy Beal’s, Project Coordinator, Drug Free Marion County and Debra Buckner, director, Substance Use Outreach Services, Marion County Public Health Department (“MCPHD”) and also a report on Community Reception Centers-Public Health Response to Radiation Events by Pam Trevino, Administrator, Water Quality and Hazardous Materials.

Dr. Miner reported on the October 16, 2012, Hospital Committee meeting. The Committee was presented with and discussed the following:

- Approval of September 18, 2012, Minutes
- Community Center at 38<sup>th</sup> Street, Lee Livin, WHS, Associate Vice President Business Development
- JCI Subcontractor Update, Tom Ringham, WHS Director of Facilities Management
- New Facility Update, Tom Ringham, WHS Director of Facilities Management
- Picture Archive Communication System, Larry Gossman, Director, Materials Management
- Medical Staff Policies, Lisa Harris, MD, WHS, CEO and Medical Director

**For Approval:**

- 700-104, Provision for Physician Coverage for Emergency Care
- 700-134, Behavioral Health Consultations

**New Policy**

- 700-139, Medical Leech Therapy
- Appointments, Reappointments, and Changes to Privileges, Lisa Harris, MD, WHS, CEO and Medical Director

Charles Ford, Director of Emergency Medicine, IEMS, gave the IEMS Report. IEMS recorded 8,267 run for the month of August 2012. Revenues for August 2012 were \$8.9 million. This number reflects an 8.8 percent increase. IEMS staff participated in 29 special events in the month of August 2012 and responded to 16 Special Weapons and Tactics (SWAT) calls. Mr. Ford reported that the IEMS Education Program at Arsenal Technical High School is going well.

Shelia Guenin, vice president, Long Term Care (LTC), HHC, presented the LTC Report. Mrs. Guenin stated that there is an LTC Executive Summary for Board review included in this month's Board of Trustees packet. Mrs. Guenin summarized the report. Mrs. Guenin reported on National Business Research Institute's Client Satisfaction Survey. This survey is conducted twice yearly at the LTC facilities. The response rate for this survey was 58%. The overall satisfaction rate for all facilities improved 88.6% in October 2012 survey to 90% in April 2012. The survey revealed that 92% of the respondents are satisfied with the quality of care provided to the residents and would recommend the facility to others. The HHC facilities have staff known as customer care coordinators. These staff works directly for the executive director. A customer care representative is provided for each resident. Mrs. Guenin stated that Indiana University and Regenstrief Institute have been awarded a grant from CMS. This grant that will enable working with nineteen Indiana nursing home to improve the quality of care, reduce hospitalizations and increase access to palliative care for long-stay nursing facility residents. Ten of the nineteen are HHC facilities. At this point, Board member Dr. David W. Crabb extended his thanks to the LTC department for their assistance with preparing the Optimistic Grant. Mrs. Guenin stated that the majority of the LTC facilities will have traveling election boards and expecting good voter turnout. Greenwood Meadows conducted a "Senior Prom" where two of the residents were crowned King and Queen.

Margie Payne, vice president, Midtown Community Mental Health, reported on the Home Base Program. Home Base is a program that works to assure that children and safe in their homes. The program has a 96% success rated. Mrs. Payne stated that the Midtown finances are at budget. Mrs. Payne also announced that Midtown was recipient of the Key Consumer Education Program Award. The Key Organization strives to empower and strengthen mental health consumers who use Indiana's mental health treatment services. Midtown was also a recipient of the Tony and Mary Hulman Health Achievement Award for 2012.

At this point, Dr. Lisa Harris announced that Dr. Gregory Gramelspacher, director of the Wishard Palliative Care Program and professor at the IU School of Medicine, was presented with the Lifetime Award for Distinguished Service in Years of Health Advancement at the 28th annual Tony and Mary Hulman Health Achievement Awards.

Ernie Vargo, Eskenazi Health Foundation, reported that there have been additional pledges of \$40,000 to the Foundation. The Foundation also received an anonymous gift of \$175,000. The total received to date is \$73.8 million.

Matthew R. Gutwein, president and CEO, HHC, stated that the City-County Council unanimously approved the HHC budget. He extended thanks to the Council. The HHC finances are on schedule and at budget. Mr. Gutwein gave information on the progress of the construction project. He stated the one main focus of the construction management team is safety. There is a daily safety plan implemented and the incidence relating to safety is below state and national averages. There continues to be reports to the community on the status of the new facility. HHC conducted a groundbreaking ceremony on October 10, 2012, for the new health facility at West 38<sup>th</sup> Street. HHC construction projects continue to be above MBE/WBE goals. HHC has formed a FQHC Look a like Board. Several focuses of this FQHC Board will be on quality, access and public education. Mr. Gutwein concluded his report by stating that the WHS second Annual Fitness Walk and Health Fair was a success.

Dr. Virginia Caine reported that the MCPHD hosted an Environmental Protection Agency (EPA) public meeting for the Tuchman Cleaners in reference to the facility in the 44<sup>th</sup> and Keystone area. This was remediation regarding trichloroethylene (TCE) or PERC and other volatile organic chemicals. MCPHD is assisting the EPA in obtaining signed residential access agreements so testing can occur for vapor intrusion, vapors of chemicals entering homes through basements, water lines or foundations. The MCPHD Mosquito Control Department has stopped testing mosquitos for the West Nile Virus. During the height of the season MCPHD averaged over 600 calls per week. Staff continues to speak at schools about mosquito control and how to avoid acquiring vector borne diseases. Dr. Caine also stated that the MCPHD will participate in the Striding Toward Health Communities Indiana's Active Transportation Conference on Tuesday, November 13, 2012. The conference will include mobile workshops with the majority of functions being held at Hilton Indianapolis Hotel.

Dr. Lisa Harris, CEO and medical director, WHS, reiterated that Dr. Gregory Gramelspacher, director of the Wishard Palliative Care Program and professor at the IU School of Medicine, was presented with the Lifetime Award for Distinguished Service in Years of Health Advancement at the 28th annual Tony and Mary Hulman Health Achievement Awards. She also announced that the week of October 22<sup>nd</sup> is National Pharmacy Week. There will be an initiative for disposal of non-controlled pharmaceuticals during this week. On October 20, 2012, WHS will continue its yearly participation in the Westside Community Health Fair. This is the longest running health fair in the city and one of the sponsors is the Indiana University School of Medicine students.

Since this was a public meeting Dr. Miner asked if there were any comments or questions from the public. Pastor Richard Willoughby, Promise Land Community Church, spoke on behalf of the Service Employees International Union (SEIU) regarding their concerns about working conditions and their initiative to unionize.

There was no further business and the meeting was adjourned.

The next meeting of the Board will be held on Tuesday, November 20, 2012, 1:30 p.m., at WHS, Outpatient East Building, Room T2008 A&B, 1001 West Tenth Street, Indianapolis, Indiana, 46202.

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James D. Miner, M.D., Chairman  
Board of Trustees

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Matthew R. Gutwein  
President and Chief Executive Officer