

MINUTES OF THE BOARD OF TRUSTEES MEETING  
OF THE  
HEALTH AND HOSPITAL CORPORATION  
OF MARION COUNTY, INDIANA  
September 18, 2012

The meeting of the Board of Trustees (“Board”) of the Health and Hospital Corporation of Marion County, Indiana (“HHC”), was held on Tuesday, September 18, 2012, at 1:30 p.m., at Wishard Health Services (“WHS”), Outpatient East Building, Room T2008 A&B, 1001 West Tenth Street, Indianapolis, Indiana, 46202.

Members present: David W. Crabb, M.D.; Gregory S. Fehribach; Joyce D. Irwin; James D. Miner, M.D; Marjorie H. O’Laughlin and Robert B. Pfeifer.

Members absent: Lula M. Journey.

Dr. Miner called the meeting to order and proceeded with the roll call.

Dr. Miner asked if there were any additions, corrections, or deletions to the Board minutes from the Board meeting of August 28, 2012. There were none. Mrs. Irwin made the motion to approve the minutes. Mrs. O’Laughlin seconded the motion. The minutes for August 28, 2012 Board meeting were unanimously approved. Next, Dr. Miner requested that General Ordinance No. 5-2012 “*Data Reporting and Collection*” be presented for the second reading and passage. Dr. Crabb made the motion that General Ordinance No. 5-2012 “*Data Reporting and Collection*” be placed upon passage. Tavonna Harris Askew, general counsel, HHC, read General Ordinance No. 5-2012. Mrs. O’Laughlin stated that the Ordinance was discussed in the September 18, 2012 Public Health/Healthy Babies Committee meeting. The Public Health/Healthy Babies Committee recommends approval. Joseph Gibson, PhD, director of the MCPHD Epidemiology Program explained that General Ordinance No. 5-2012 supports the goals and objectives of the county's homeland security and other public safety programs. It does this by collecting data related to symptoms and health syndromes stemming from outbreaks, suspected outbreaks of diseases, or other health conditions that may be a danger to public health. Dr. Miner asked if there were any comments from the Board or the public regarding this Ordinance. There were none. General Ordinance No. 5-2012 “*Data Reporting and Collection*” was passed with 6 Ayes and 0 Nays.

Bylaws and Policies was the next agenda item presented for approval. The Policies submitted were:

For Approval

- Policy No. 700-20, “*Human Immunodeficiency Virus (HIV) Diagnostic Testing and Counseling*”
- Policy No. 700-79, “*Tissue/Specimen Review Program*”
- Policy No. 700-81, “*Monitoring of Blood Utilization*”
- Policy No. 700-110, “*Identification and Management of Impaired Medical Staff Members*”
- Policy No. 700-129, “*Absence of a Service Chief*”
- Policy No. 700-141, “*Neuraxial and Continuous Perineural Analgesia in Perioperative Patients - New Policy*”
- Policy No. 700-142, “*Neuraxial Analgesia in Obstetrical Patients - New Policy*”

For Deletion:

- Policy No. 700-109, “*Epidural/Intrathecal Analgesia, Peripheral Nerve Catheters*” - Merged with Policy No. 700-141

Dr. Miner stated that the Policies were discussed in the September 18, 2012 Hospital Committee meeting. The Policies have been reviewed and amended. Dr. Miner gave a brief outline of the changes and deletions of each Policy. The Hospital Committee recommends approval. Dr. Crabb made the motion to approve. Mr. Pfeifer seconded the motion. The Policies were unanimously approved.

The meeting continued with Daniel E. Sellers, CFO and treasurer, HHC, presenting the Treasurer’s Report. At \$119.6 million, August 2012 disbursements are above the 2012 average monthly disbursement amount of \$103.2 million. The increase of \$16.4 million is primarily due to intergovernmental transfers for Nursing Home and Physician Faculty. Mr. Fehribach made the motion to approve this report. Mrs. Irwin seconded the motion. The August 2012 Cash Disbursements were unanimously approved.

Mr. Sellers continued with the August 31, 2012 Budget Revenue and Expenditures Report. Mr. Sellers stated that HHC has received full reimbursement for WHS tax assessment fees. WHS Support Payments are in line with budget. Tax Revenues are at budget. Public Health Revenues are better than budget. Headquarters Revenues are better than budget. Grant Revenues are less than budget. Revenues total \$112.7 million. Personal Services are better than budget. Supplies are over budget. Capitol Outlays are better than budget. Total Expenses are \$57.9 million. Mr. Sellers stated that there has been a \$30 million transfer of funds to the building fund in 2012 at the rate of \$6 million per month. This will continue through the year 2013 until the end of the project. There has been a \$150 million commitment. The \$10.8 million surplus will be diminished. Mrs. Irwin made the motion to approve. Mr. Pfeifer seconded the motion. The Budget Revenue and Expenditures Report for August 31, 2012 was unanimously approved.

The next agenda item was Appointments. Dr. Miner stated that the Appointments were reviewed in the September 18, 2012 Hospital Committee meeting. The Appointments have also been reviewed and approved by the Medical Executive Committee. Dr. Crabb made a motion to approve. Mr. Fehribach seconded the motion. The September 2012 Appointments were unanimously approved.

There were no Bids or Privilege Forms and Guidelines submitted for approval at this meeting.

Mrs. O'Laughlin presented the Public Health/Healthy Babies (PH/HB) Committee report for September 18, 2012. Mrs. O'Laughlin stated the Committee approved the minutes from the August 28, 2012 meeting. The Committee was presented with a Rodent Control Program Update by C. Jack Clarke, supervisor, MCPHD Environmental Health Rodent Control.

Dr. Miner reported on the September 18, 2012, Hospital Committee meeting. The Committee was presented with and discussed the following:

- Approval of August 28, 2012 Minutes
- JCI Subcontractor Update, Tom Ringham, Director of Facilities Management
- New Facility Update, Tom Ringham, Director of Facilities Management
- Medical Staff Policies, Lisa Harris, MD, CEO and Medical Director
- Appointments and Reappointments, Lisa Harris, MD, CEO and Medical Director

Dr. Crabb gave the report for the Quality Committee meeting of August 28, 2012. The Committee reviewed the H Cap Patient Satisfaction Survey. The survey revealed results that were better than other Indiana and national safety net hospitals. The mortality statistics revealed a downward trend in hospital deaths.

Dr. Miner stated that the Long Term Care Committee will meet after today's Board of Trustees meeting.

In the absence of Dr. Charles Miramonti, Chief of Emergency Medical Services, Indianapolis Emergency Medical Service (IEMS), Charles Ford, Director of Emergency Medicine, IEMS, gave the IEMS Report. IEMS recorded 9,618 runs for the month of August 2012 with 6,228 patients being transported. The total transports for 2012 to date are 37,205. This is a 5.3 % increase from year 2011. The service continues to run response at 9 minutes which is in 89th percentile. IEMS has collected \$2.1 million of the billed of \$10 million dollars in service charges to date. Sixty-three students are enrolled in the ENT classes at Arsenal Technical High School. Indy CARES (Cardiac Arrest Registry and Educational Services) consists of 436

patients. Results from the Registry indicated that cardio pulmonary resuscitation (CPR) made a difference in outcomes. Forty-three percent of the patients on the registry return to spontaneous circulation after receiving CPR with 7% being discharged immediately. There is to be additional benchmark information available in six months. Mr. Ford distributed an IEMS satisfaction survey to the Board members. The survey revealed that overall 95% agreed or strongly agreed with questions on the survey.

Shelia Guenin, vice president, Long Term Care (LTC), HHC, presented the LTC Report. Mrs. Guenin gave an update on a new acquisition, Bethany Village Assisted Living. There are currently 77 residents at this facility. Midtown Mental Health Center provides senior care mental health services for 70 of the residents. The HHC Quality Review Team visited this facility in September since acquisition upgrades have been initiated and major building renovations are planned. HHC has also acquired the Countryside Meadows facility in Avon. Mrs. Guenin stated that in this month's Board packet is a report from the CPA firm Crowe Horwath. With the assistance of Crow Horwath, HHC is in the process of developing a dashboard approach to presenting financial, operational and clinical data to the management and the Long Term Care Committee. The Crowe Horwath report revealed that LTC facility has an 84% occupy rate. Also included is a report, "How Are Hospitals Measuring SNF Performance?" The Summit City facility in Fort Wayne, Indiana accepted their first resident into the newly completed Specialized Respiratory Care Unit. This facility was acquired in March 2012. Mrs. Guenin also stated that HHC is the largest long term care provider for Hoosiers who are ventilator dependent. These specialized units are in Indianapolis, Valparaiso and Fort Wayne. Mrs. Guenin concluded her report by inviting Board meeting attendees to support the Alzheimer's Association annual "Walk to End Alzheimer's". The event will be held on Sunday, October 14, at noon at Military Park in downtown Indy.

Board member Joyce Irwin stated that Anna Obergfell, director of the WHS Medical Legal Partnership (MLP), will give the Midtown Mental Health board meeting report. Anna Obergfell gave a brief explanation of the Medical Legal Partnership, the goals, staff and functions. The MLP primary goal is to integrate attorney services as vital parts of the healthcare team and to address the non-medical determinants of health. The Midtown MLP is one of only two mental health MLP's nationwide. Jay Chaudhary of Indiana Legal Services, Inc. works with Midtown to address legal issues.

Matthew R. Gutwein, president and CEO, HHC, stated that the HHC budget will be presented to the City County Council on September 20, 2012. Property taxes over the past ten years have been frozen or lowered under HHC's budget. The total 2012 budget for HHC is \$1.1 billion. This includes MCPHD and IEMS budgets. HHC is expected to receive 4.7% property tax support. Mr. Gutwein stated that HHC saved taxpayers

\$5 million by securing the IEMS. Costs have been reduced and revenues have been increased. The Long Term Care Division budget is \$642 million. No property taxes will be utilized for LTC. WHS will receive \$3.7 million property tax support. The Eskenazi Health Foundation's fundraising goal for the new facility was \$50 million. To date there has been \$72.8 million pledged and the goal has increased to \$75 million by year end.

Dr. Virginia Caine, director, Marion County Public Health Department (MCPHD), reported that the week of August 7, 2012, MCPHD participated in the "National Crime Prevention Week" activities in the Meadows area. The MCPHD Healthy Older People Program (HOPP) Conference was held in the month of September 2012. The theme was "Walk Down Memory Lane." There were over six hundred fifty individuals in attendance. MCPHD also participated in the "Women of Influence" Conference. The keynote speaker for this conference was Dr. Michelle Berlin, Vice Chair, OHSU Department of Obstetrics and Gynecology; Associate Director, OHSU Center for Women's Health; Director, OHSU National Center of Excellence in Women. MCPHD also participated in the Lupus Alliance Walk. MCPHD, Alzheimer's Association, and the Indiana Minority Health Coalition will sponsor the Black Nurses Association Annual Dinner on October 27, 2012 at the Marriott Downtown. MCPHD is also the sponsor of the John Stewart Foundation Dinner. The John Stewart Foundation allocates monies for cardiograms. This dinner will be held on Saturday, September 29, 2012.

Dr. Lisa Harris, CEO and medical director, WHS, provided an update on Gerald Wallace, an amputee and WHS patient who participated in the Para-Olympic Games. Mr. Wallace placed six in his category. Dr. Harris also stated that the Eskenazi Art selections were displayed at the Harrison Center on September 7, 2012. WHS is committed to patient safety and is providing mandatory vaccines for all WHS staff to include doctors, contractors and vendors. This initiative will be in collaboration with the Coalition of Patient Safety in Hospitals. Dr. Charles Marimonti, Chief of Emergency Medical Services, IEMS, has been elected the director of the Indiana Coalition on Patient Safety. WHS also hosted a meeting with Metro Health Services to discuss health services that included philanthropy.

Since this was a public meeting Dr. Miner asked if there were any comments or questions from the public. There were no public comments.

There was no further business and the meeting was adjourned.

The next meeting of the Board will be held on Tuesday, October 16, 2012, 1:30 p.m., at WHS, Outpatient East Building, Room T2008 A&B, 1001 West Tenth Street, Indianapolis, Indiana, 46202.

---

James D. Miner, M.D., Chairman  
Board of Trustees

---

Matthew R. Gutwein  
President and Chief Executive Officer