

**MINUTES OF THE BOARD OF TRUSTEES MEETING
OF THE
HEALTH AND HOSPITAL CORPORATION
OF MARION COUNTY, INDIANA**

August 28, 2012

The meeting of the Board of Trustees (“Board”) of the Health and Hospital Corporation of Marion County, Indiana (“HHC”), was held on Tuesday, August 28, 2012, at 1:30 p.m., at Wishard Health Services (“WHS”), Outpatient East Building, Room T2008 A&B, 1001 West Tenth Street, Indianapolis, Indiana, 46202.

Members present: David W. Crabb, M.D.; Joyce D. Irwin, Lula M. Journey; James D. Miner, M.D; Marjorie H. O’Laughlin and Robert B. Pfeifer.

Members absent: Gregory S. Fehribach.

Dr. Miner called the meeting to order and proceeded with the roll call.

Dr. Miner asked if there were any additions, corrections, or deletions to the Board minutes from the Board meetings of July 24, 2012 and August 7, 2012 (Budget Hearing). There were none. Mrs. Irwin made the motion to approve the minutes. Mrs. O’Laughlin seconded the motion. The minutes for August 7, 2012 (Budget Hearing) and July 24, 2012 Board meetings were unanimously approved.

Dr. Miner stated that General Ordinances and Resolutions was the next agenda item to be presented for approval. Dr. Miner requested that General Ordinance No. 4A-2012 “**Budget**” be read by title and presented for passage. Tavonna Harris Askew, general counsel, HHC, read General Ordinance No. 4A-2012. Dr. Miner asked if there were any comments or questions from the Board. There were none. Dr. Miner asked if there were any comments or questions from the public. There were none. Mr. Pfeifer made the motion to approve. Mrs. Irwin seconded the motion. General Ordinance No. 4A-2012, “**Budget**”, was approved with 6 Ayes and 0 Nays.

Next, General Ordinance No. 5-2012 ***“Data Reporting and Collection”*** was submitted for the first reading. Dr. Miner requested that General Ordinance No. 5-2012 ***“Data Reporting and Collection”*** be presented for the first reading. Tavonna Harris Askew, general counsel, HHC, stated that she had a letter from Mrs. Irwin requesting that General Ordinance No. 5-2012 be presented for the first reading. Mrs. Irwin read the letter. Mrs. O’Laughlin stated that the Ordinance was discussed in the August 28, 2012 Public Health/Healthy Babies Committee meeting. The Public Health/Healthy Babies Committee recommends approval. Mrs. Askew read General Ordinance No. 5-2012. Dr. Miner asked if there were any questions comments. Dr. Virginia Caine, director, MCPHD, introduced Joseph Gibson, PhD, director of the MCPHD Epidemiology Program. Dr. Gibson explained that General Ordinance No. 5-2012 supports the goals and objectives of the county's homeland security and other public safety programs by collecting data related to symptoms and health syndromes from outbreaks or suspected outbreaks of diseases or other health conditions that may be a danger to public health. Dr. Miner stated that General Ordinance No. 5-2012 ***“Data Reporting and Collection”*** would be presented for the second reading and passage at the September 18, 2012 Board meeting.

Bylaws and Policies was the next agenda item presented for approval. The Policies submitted for approval were Policy No. 700-11 - ***Credentials Files and Records of Confidentiality Medical Staff Committees***, Policy No. 700-114 - ***Board Certification*** and Policy No. 700-133 - ***Procedures for Organ, Tissue, and Eye Donation***. Dr. Miner stated that the Policies were discussed in the August 28, 2012 Hospital Committee meeting. The Policies have been reviewed and amended— The Hospital Committee recommends approval. Mrs. O’Laughlin made the motion to approve. Mr. Fehribach seconded the motion. Policy No. 700-11 - ***Credentials Files and Records of Confidentiality Medical Staff Committees***, Policy No. 700-114 - ***Board Certification*** and Policy No. 700-133 - ***Procedures for Organ, Tissue, and Eye Donation*** were unanimously approved.

The meeting continued with Daniel E. Sellers, CFO and treasurer, HHC, presenting the Treasurer’s Report. At \$105.1 million, July 2012 disbursements are above the 2012 average monthly disbursement amount of \$98.3 million. The increase is primarily due to the HCI payment of \$9.5 million received by Wishard and paid to HHC. Mrs. Irwin made the motion to approve this report. Mrs. O’Laughlin seconded the motion. The July 2012 Cash Disbursements were unanimously approved.

Mr. Sellers continued with the July 31, 2012 Budget Revenue and Expenditures Report. Mr. Sellers stated that the report included hospital assessment fees and the WHS Support Payment had been reduced. Revenues are at budget. MCPHD, Headquarters, Grants Revenues are at budget. In the Expense category, Personal Services are better than budget. Supplies are over budget. Other Services and Charges are over budget due to open purchase orders. WHS Support payments are over budget. Long Term Care reflects negative expenses that are a year-end divisional surplus anticipated to be distributed back to Headquarters. Total Expenditures are \$105 million with a \$3.7 million surplus. Mr. Pfeifer made the motion to approve. Mrs. Irwin seconded the motion. The Budget Revenue and Expenditure Report for July 31, 2012 was unanimously approved.

The next agenda item was Appointments. Dr. Miner stated that the Appointments were reviewed in the August 28, 2012 Hospital Committee meeting. The Appointments have also been reviewed and approved by the Medical Executive Committee. Dr. Crabb made a motion to approve. Mrs. O’Laughlin seconded the motion. The August 2012 Appointments were unanimously approved.

There were no Bids submitted for approval at this meeting.

Mrs. O’Laughlin presented the Public Health/ Healthy Babies (PH/HB) Committee report for August 28, 2012. Mrs. O’Laughlin stated the Committee approved the minutes from the July 24, 2012 meeting and discussed General Ordinance No. 5-2012, **“Data Reporting and Collection.”** The Committee recommends approval of the Ordinance. The following two presentations were made to the Committee:

1. **“Bedbugs and Integrated Pest Management”**, Lawrence Lobdell, MCPHD Lead Safe & Healthy Homes.
2. **“Update on Influenza Season”**, Christiane Hadi, M.D., Administrator, Medical Director, MCPHD Infectious Disease.

Dr. Miner reported on the August 28, 2012, Hospital Committee meeting. The Committee was presented with and discussed the following:

- July 24, 2012 Minutes
- Medical Staff Policies
 - Policy No.700-11, **“Credentials Files and Records of Confidentiality Medical Staff Committees”**
 - Policy No. 700-114, **“Board Certification”**

Policy No. 700-133, ***“Procedures for Organ, Tissue, and Eye Donation”***

- Healthcare Reform
- Diversity/W/V/MBE Procurement Jan-June 2012
- WHS Financials

Dr. Miner stated that the Finance Committee met on August 28, 2012 and reviewed reflections and projections that included numbers and several other areas of WHS. The Committee also discussed how to decrease present deficiencies before moving to the new facility. The status of the WHS Health Care Centers was also reviewed.

The Quality Committee will meet after today’s Board of Trustees meeting.

In the absence of Dr. Charles Miramonti, Chief of Emergency Medical Services, Indianapolis Emergency Medical Service (IEMS), Charles Ford, Director of Emergency Medicine, IEMS, gave the IEMS Report. IEMS recorded 10,105 runs for the month of July 2012 with 6,552 patients being transported. This is a 6% increase from June 2012. The service run response was 9 minutes which is in 89 percentile. IEMS has billed over \$11 million dollars in service charges to date. IEMS employees 279 full time employees and 33 part time employees. There are 16 less employees due to attrition. IEMS conducted services at the Indiana State Fair. There were 305 responses and 68 individuals were transported.

Shelia Guenin, vice president, LTC, HHC, presented the LTC Report. Mrs. Guenin stated that LTC has created a new method of providing information to the Board of Trustees. LTC will provide a quarterly written report that will include materials from the Long Term Care Committee meetings. The report this month includes information from the June 2012 Long Term Care Committee meeting. Included is information regarding the Indiana State Department of Health (ISDH) report. The ISDH report shows improvement in 64% of the LTC facilities. The LTC facilities are utilizing the electronic medical record and other technologies to include the pixus type medication dispensing units. LTC also conducts ongoing quality reviews at the facilities. These reviews consist of family interviews, reports from the chair of the Resident Council and licensure updates. The results of ISDHHD licensure survey at the American Village facility were void of any deficiencies. Mrs. Guenin concluded her report with a human interest story on LTC resident David Overton.

Ernie Vargo, president, Eskenazi Health Foundation, reported that the Foundation will have collected \$73 million by the end of year 2012. Mr. Vargo stated that the Foundation will be making a presentation to the Association of Health Care Philanthropists.

Margie Payne, vice president, Midtown Mental Health Center, reported that the Midtown Board of Directors did not meet.

Matthew R. Gutwein, president and CEO, HHC, stated that there is a higher incidence of the West Nile Virus this year. At this point, Dr. Virginia Caine, director, MCPHD stated that the Marion County Public Health Department is utilizing scientific measurements to secure immediate evidence regarding the virus. Dr. Caine stated that the results are being used for comprehensive abatement of the virus. Mr. Gutwein continued his report by announcing that the Health and Hospital Corporation's 2013 budget will be reviewed by the Municipal Corporation of the City-County Council on September 20, 2012 and will be presented to the full City-County Council in October 2012. He stated that the Eskenazi Health Services construction is on schedule and at budget.

Dr. Virginia Caine, director, Marion County Public Health Department (MCPHD), reported that there are approximately 100 mosquito related complaints daily coming from the West Washington and Tibbs Avenue areas. The MCPHD is distributing fliers to residents and applying chemicals throughout the city via air spraying and chemical dispensing in sewers. Dr. Caine stated there is a possibility of one case of the West Nile Virus in Washington Township. There have been 56 cases of the West Nile Virus identified throughout Indiana counties to date. Dr. Caine stated that there are four things that can be done to reduce the incidence of the West Nile Virus, 1. Stay inside in the evening, 2. Wear long sleeves, 3. Use repellent that contains the chemical "deet", and 4. Remove containers that hold standing water. Dr. Caine also reported that the MCPHD will be participating in a countywide School Wellness Council. The Council will consist of county school coordinators. MCPHD has been awarded a WIC grant. The influenza season has started and MCPHD is opening Influenza Clinics throughout the county. Frankye Johnson-Shelby, MCPHD Social Services Administrator, had been awarded the Indiana Social Worker of the Year Award by the Indiana Chapter of the National Association of Social Workers-. [MCPHD employees, Joseph Gibson, Ph.D., director Epidemiology; Mary McKee, director, Public Health Practice and Sandy Cummings, coordinator, Chronic Diseases met with a](#)

City of Indianapolis planner and Dr. Cynthia Stone from the Indiana University School of Public Health concerning coordination of requests for Health Impact Assessment. The Ryan White Program grant site visits by HRSA are set for Part C in September and Part A in October. The MCPHD Ryan White Program is the only one of its kind to be cited by HRSA in its Ryan White Program Annual report publication that is circulated widely. Dr. Caine has been appointed regional chairperson of the National Medical Association (NMA). The NMA was founded in 1895 and was instrumental in creating the federal Medicaid and Medicare systems. The NMA Regional Meeting will be held in Indianapolis in the summer of 2013.

Dr. Lisa Harris, CEO and medical director, WHS, presented the Board with an Eskenazi Health Services art video. The video included information on each artists, a representation of each artists' work and the location where the art will be placed in the new facility.

Since this was a public meeting Dr. Miner asked if there were any comments or questions from the public. Present at this meeting were representatives from the Service Employees International Union (SEIU) and Reverend Richard E. Willoughby, Promise Land Christian Community Church, who expressed their continued concerns regarding working conditions with the Securitech Security Services. Theses representatives also thanked HHC for their previous support and requested additional support with this initiative.

There was no further business and the meeting was adjourned.

The next meeting of the Board will be held on Tuesday, September 18, 2012 1:30 p.m., at WHS, Outpatient East Building, Room T2008 A&B, 1001 West Tenth Street, Indianapolis, Indiana, 46202.

James D. Miner, M.D., Chairman
Board of Trustees

Matthew R. Gutwein

President and Chief Executive Officer