

Minutes of the Board of Trustees Meeting of the Health and Hospital Corporation of Marion County, Indiana

December 16, 2003

The meeting of the Board of Trustees ("Board") of The Health and Hospital Corporation of Marion County, Indiana ("HHC"), was held December 16, 2003, at 1:30 pm., in the Fourth Floor Administrative Conference Room "A" of the Ott Building, Wishard Health Services, 1001 West Tenth Street, Indianapolis, Indiana. Members present: James D. Miner, M.D.; Jean S. Blackwell; Henry C. Bock; Lula M. Journey; Marjorie H. O'Laughlin; Robert B. Pfeifer. Member Absent: Betsy L. Brougher.

The Chairman of the Board, Dr. James D. Miner, called the meeting to order and proceeded with roll call.

Dr. Miner requested approval of the minutes from the November 16, 2003 meeting. Mrs. Journey made the motion to approve. Dr. Bock seconded the motion. The minutes for the November 16, 2003 Board of Trustees meeting were unanimously approved.

The next agenda item was General Ordinances and Resolutions. Dr. Miner requested that General Ordinance No. 5-2003, "An Ordinance Amending the Annual Budget of the Health and Hospital Corporation of Marion County, Indiana, for the Fiscal Year Beginning January 1, 2003 and Ending December 31, 2003 by Amending General Ordinance No. 4-5003," be read by title for the second time. Ms. Keith read the Ordinance. Dr. Miner asked if there were any questions or comment from the Board. Mrs. O'Laughlin stated that she had a copy of General Ordinance No. 5-2003(A) that amends General Ordinance No 5-2003. Dr. Miner requested that Ms. Keith read General Ordinance No. 5-2003(A). Ms. Keith read Amended General Ordinance No. 5-2003(A) "An Ordinance Amending the Annual Budget of the Health and Hospital Corporation of Marion County, Indiana for the Fiscal Year Beginning January 1, 2003 and ending December 31, 2003." Dr. Miner asked if there were any additional questions or comments. There were none. Mrs. O'Laughlin made the motion to approve and Mrs. Journey seconded the motion. General Ordinance 5-2003(A) was approved with 6 Ayes, 0 Nays.

Next Ms. Keith stated that she had a letter from Mr. Pfeifer requesting that General Ordinances No. 6-2003, 7-2003, 8-2003, 9-2003, 10-2003, 11-2003, 12-2003 and 13-2003 be presented. Mr. Pfeifer read the letter and requested that these Ordinances be presented to the Board of Trustees for the first reading. Mrs. Keith read the following General Ordinances:

General Ordinance No. 6-2003, "An Ordinance of The Code of the Health and Hospital Corporation of Marion County, Indiana Concerning Child Care Facilities."

General Ordinance No. 7-2003, "An Ordinance of The Code of the Health and Hospital Corporation of Marion County, Indiana Concerning Sewage Disposal Systems."

General Ordinance No. 8-2003, "An Ordinance of The Code of the Health and Hospital Corporation of Marion County, Indiana Concerning Standards For Public Pools, Spas and Beaches."

General Ordinance No. 9-2003, "An Ordinance of The Code of the Health and Hospital Corporation of Marion County, Indiana Concerning Water Wells."

General Ordinance No. 10-2003, "An Ordinance of The Code of the Health and Hospital Corporation of Marion County, Indiana

Concerning Tattoo Parlors and Body Piercing Facilities.”

General Ordinance No. 11-2003, “An Ordinance of The Code of the Health and Hospital Corporation of Marion County, Indiana Concerning Enforcement Procedures.”

General Ordinance No. 12-2003, “An Ordinance of The Code of the Health and Hospital Corporation of Marion County, Indiana Concerning License Fees for Retail Food Establishments.”

General Ordinance No. 13-2003, “An Ordinance of The Code of the Health and Hospital Corporation of Marion County, Indiana Concerning Officers of the Corporation.”

Dr. Miner asked if there were any comments or questions. There were none. General Ordinances 6-2003, 7-2003, 8-2003, 9-2003, 10-2003, 11-2003, 12-2003 and 13-2003 will be considered for passage at the January 12, 2004 Board of Trustees meeting.

Next, Dr. Miner requested that Mr. Sellers present the Treasurer’s Report for the month of November 2003. The 2003 November Cash Disbursements were \$29.4 million and below the 2003 average of \$36 million. These disbursements reflect a reduction in Wishard A/P payments in order to conserve cash. Mr. Sellers requested acceptance of the November Cash Disbursements. Ms. Blackwell made the motion to accept and Dr. Bock seconded the motion. The 2003 November Cash Disbursements were unanimously accepted.

Next, Mr. Sellers presented the Revenue and Expenditure Report for November 30, 2003. Grants Revenues at \$14.6 million are over budget by (9.7%). The grants driving this increase are listed in the contractual section of this report. Expenditures in total are under budget; Personal Services of \$34.3 million are over budget by (.4%), Supplies of \$2.9 million are under budget by (18.6%), Other Services and Charges of \$166,000,000 are under budget by (.8%), and Capital Outlays of \$1.5 million are under budget by (47.4%). Mr. Sellers asked for approval of the Revenue and Expenditure Report for November 30, 2003. Ms. Blackwell made the motion. Mrs. Journey seconded the motion. The report was unanimously accepted.

Dr. Jones presented a list of Medical Staff Appointments and Reappointments for December 2003 for approval. He stated that these appointments have been approved by the executive council of the medical staff. Ms. Blackwell made the motion to approve. Mr. Pfeifer seconded the motion. The Medical Staff Appointments and Reappointments for December 2003 were unanimously approved.

Dr. Miner reported that the Hospital Committee meeting of December 16, 2003 included the following information:

- WHS October Financials
- WHS Budget 2004
- The State of the Patient Responsibility Program
- Patient Safety

Dr. Miner also stated that Steve Nathan, Wishard Health Services, chief operating officer, gave a presentation at the Hospital Committee meeting.

Mrs. O’Laughlin reported on the Public Health/Healthy Babies meeting that was held on December 16, 2003. She stated that the MCHD fee increase General Ordinances were discussed. The Committee recommended that the Board of Trustees approve all General Ordinances. Dr. Caine stated that the last foods fee increase was in 1997 and septic system increases have not been made in over 15 years. She introduced Ed Culver, administrator, Foodborne Disease Prevention, and Pam Thevenow, administrator, Water Quality/Hazardous Materials Management/Indoor Air/Occupational Health and

thanked them for their work at the MCHD and on the fee increases.

Ibrahim AlGhani reported on the status of Citizens Health Center. He thanked Susan vonGrimmenstein and Dr. Robert Jones of Wishard Health Services for their assistance with the pharmacy at Citizens.

Dr. Caine's report included reference to smoking information that she distributed to the Board. She stated that work continues on getting the smoking ban passed. She also referred to the influenza information on the Communicable Disease Report. The report reveals that influenza cases have increased to 1,977 in November 2003 as compared to 108 in 2002. MCHD is waiting delivery of 1000 vials of influenza mist vaccine. The mist can be administered to individuals between the ages of 5 and 49 years old only. Dr. Caine also stated that while the City of Indianapolis has been ranked 7th overall in the number of syphilis cases in the United States, it is now ranked 24th with less than 36 syphilis cases reported in 2003. She contributes the improvement to the MCHD Syphilis Campaign.

Dr. Jones announced that he has accepted a position with the Indiana University School of Medicine and will be leaving Wishard Health Services at the beginning of 2004. He thanked the Board of Trustees for their support.

There was discussion regarding the Midtown Mental Health Board of Directors. The agenda included "Election of Midtown Mental Health Board of Directors." Mrs. Journey requested more information is needed from Midtown in order to approve the election of the two individuals submitted. The Board of Trustees tabled the approval process until further information is received.

There was no further business therefore the meeting was adjourned.

The Annual Meeting of the Board of Trustees will be held on Monday, January 12, 2004, 1:30 pm, in the Fourth Floor Administrative Conference Room "A", Ott Building, Wishard Health Services, 1001 West Tenth Street, Indianapolis, Indiana.

James D. Miner, M.D.
Chairman, Board of Trustees

Matthew R. Gutwein
President and Chief Executive Officer