

**MINUTES OF THE BOARD OF TRUSTEES MEETING
OF THE
HEALTH AND HOSPITAL CORPORATION
OF MARION COUNTY, INDIANA**

February 20, 2007

The meeting of the Board of Trustees (“Board”) of The Health and Hospital Corporation of Marion County, Indiana (“HHC”), was held on Tuesday, March 20, 2007 at 1:30 p.m., at Wishard Health Services, Outpatient East Building, Room T2008 A&B, 1001 West Tenth Street, Indianapolis, Indiana. Members Present: Gregory S. Fehribach, Angela J. Green, Lula M. Journey, James D. Miner, M.D., Marjorie H. O’Laughlin and Robert B. Pfeifer. Absent: Henry C. Bock, M.D.

Dr. James Miner, board chairperson, called the meeting to order and proceeded with roll call.

Dr. Miner asked if there were any additions, corrections or deletions to the Board Minutes for the February 20, 2007 Annual Board meeting. There were none. Mrs. O’Laughlin made the motion to approve the minutes. Mr. Pfeifer seconded the motion. The minutes for the February 20, 2007 Annual Board of Trustees meeting were unanimously approved.

The agenda item was General Ordinances and Resolutions. Dr. Miner asked if there was any questions or discussions regarding General Ordinances and Resolutions. Mrs. Journey noted that the wording in Resolution No. 2-2007, “***Appointment of Matthew R. Gutwein as Executive Director and Chief Executive Officer of the Health and Hospital Corporation of Marion County, Indiana***”, paragraph number four ... to serve a term of four (4) years commencing, December 1, 2006 or “unless” his successor is qualified and appointed. “Unless” should be “until.” Mrs. Journey made the motion to change Resolution No. 2-2007. Mr. Fehribach seconded the motion. Next, Dr. Miner presented the following Resolutions for approval: Resolution No. 1-2007, “***Adoption of Health and Human Services Federal Poverty Guidelines***,” Resolution No. 2-2007 “***Appointment of Matthew R. Gutwein as Executive Director and Chief Executive Officer of the Health and Hospital Corporation of Marion County, Indiana***” (pending change), Resolution No. 3-2007, “***Appointment of Daniel E. Sellers as Treasurer of the Health and Hospital Corporation of Marion County, Indiana***,” and Resolution No. 4-2007, “***Appointment of Virginia A. Caine, M.D. as Public Health Division***

Director of the Health and Hospital Corporation of Marion County, Indiana.” Mr. Fehribach made the suggestion to approve the Resolutions all at once. Mrs. Journey made the motion to approve. Mrs. O’Laughlin seconded the motion. Resolutions No. 1, 2, 3 and 4-2007 were unanimously approved.

There were no Bylaws and Policies submitted for approval for the month of March 2007.

Mr. Sellers, treasurer, presented the Treasurer’s Report. At \$57.3 million, January 2007 cash disbursements are above the 2006 average monthly disbursement amount of \$50.8 million. He asked for approval of the report. Mrs. O’Laughlin made the motion to approve. Dr. Bock seconded the motion. The January Cash Disbursements were unanimously approved.

Next, Mr. Sellers presented the December Revenue and Expenditure Report. Mr. Sellers reported that Tax Revenues are 2% over the revised budget, Public Health revenues are 4% over budget, and Grant Revenues are over budget by 16.7%. The increase is largely attributed to increased efforts to seek grant funding to assist programs and relieve expense against the general fund. Other State and Federal revenue were 13.2% below budget. The primary reason for the under budget position was a change in accounting treatment which moved \$30 million to HQ revenue in 2006. Under Expenses, Personal Services are under budget by 1%, Supplies are under budget by 9.9%, and Other Services and Charges are under budget by 17%. Capital Outlays are under budget by 56.6%. Wishard Health Services (WHS) Support Payments are slightly above the revised budget number due to some final adjustments relating to renovations at Midtown. LT Care Support payments are under budget by 56.7%. Total Expenditures are \$11.5 million better than budget. The year-end 2006 surplus was \$29 million. Mr. Sellers asked for approval of the December 31, 2006 Revenue and Expenditure Budget Analysis Report. Mrs. O’Laughlin made the motion to approve. Dr. Bock seconded the motion. The December 31, 2006 Revenue and Expenditure Budget Analysis Report was unanimously accepted.

The next agenda item was Appointments. Dr. Lisa Harris stated that the Appointments have been reviewed and approved by the medical executive committee. She asked for approval of the February 2007 Appointments. Dr. Bock made the motion to approve. Mr. Fehribach seconded the motion. The February 2007 Appointments were unanimously approved.

Dr. Miner stated that the Hospital Committee discussed the following Bids:

- **3171 North Meridian Street**
- **Bayer Advia Work-Cell**
- **Wayfinding Project**
- **Johnson Controls**

The Hospital Committee recommended approval of the Bids with revision to the “**Wayfinding Project**” Bid. Mr. Fehribach requested the hospital signage in the Wayfinding Project include information for people with disabilities. Discussion followed. Mr. Fehribach moved to approve all Bids, including the revised Wayfinding Project. Dr. Bock seconded the motion. The Bids were unanimously approved.

Next, Mrs. O’Laughlin gave the February 20, 2007 Public Health/Healthy Babies Committee Report. Karen Holly, executive project administrator, and Dana Reed Wise, bureau chief, Bureau of Environmental Health, presented the Marion County Health Department (MCHD) 2006 Highlights and Priorities for 2007. The highlights included food safety, smoking, housing, lead abatement, unsafe building legislation, mosquito control, obesity, HIV/AIDS, and chronic disease. MCHD priorities for 2007 include gonorrhea, mental health, lead abatement, healthy homes and HIV/AIDS. Jennifer Pamachena, program manager, presented a Healthy Families program update.

Dr. Miner gave the February 20, 2007 Hospital Committee Report. The Committee reviewed and was presented with the following:

- December 19, 2006 Minutes
- Purchase Recommendations (Bids)
 - **3171 North Meridian Street**
 - **Bayer Advia Work Cell**
 - **Wayfinding Project**
 - **Johnson Controls**
- November and December Financials
- Finance Subcommittee Update
- Information Technology Conversion
- Medical Staff Policies
 - Policy 700-120, “**Clinical Practice Guidelines, Critical Pathways or Clinical Protocols**”
 - Policy 700-136, “**Recovery of Organs After Cardiac Death**”
 - Policy 700-3000, “**Weight-Based Heparin Clinical Protocol**”

The Quality Committee will meet today after the Board Meeting.

Mr. Gutwein congratulated Marjorie H. O’Laughlin and Dr. Virginia C. Caine for receiving the Indiana Commission for Women Torchbearers Awards. HHC continues to work with state officials on expanding Medicaid. Mr. Gutwein also reported the HHC strategic plan is moving forward.

Dr. Caine stated Marion County and surrounding counties will be the recipients of HIV/AIDS federal grant funds. The funds will be distributed to Wishard Health Services and Clarian. However, ISDH HIV/AIDS funds will be cut. The Marion County Health Department will administer the grant funds. Dr. Joe Gibson, Cindy Murphy, and Dr. Caine will be part of a Robert Wood Johnson Foundation Informatics grant. The \$600,000 grant is for public health preparedness and will be distributed to recipients over a three-year period. The Marion County Health Department is also participating in a Table Top Avian Influenza exercise. This exercise will encourage and enable schools to close during influenza epidemics. Dr. Caine stated that research shows deaths decrease if schools are closed during epidemics. The exercise will also review the impact of school closings on single parent families. Dr. Caine also stated that she was interviewed for the restaurant segments that have been airing on television. Finally, Dr. Caine and the board members discussed the seasonal influx of pest birds in downtown Indianapolis.

Dr. Lisa Harris reported that Wishard Health Services (WHS) was recognized for Workforce Diversity at the Mayor’s Celebration of Diversity Luncheon. Dr. Harris also stated that she was approached by a television reporter regarding statistics on the infection rate of WHS. Indiana does not have a standardized mechanism for reporting infection rates. Wishard Health Services has infection policies but no data. Dr. Harris requested that Lee Ann Blue, chief nursing officer, give an update on the WHS strategic plan. Ms. Blue stated that several of the issues being reviewed are capacity and methods of avoiding diversion. The mental health team is also looking at methods for complete service to geriatric patients before 3:00 p.m. at Lockefield Gardens. Ms. Blue stated there was no trauma diversion in February to date.

There was no further business so the meeting was adjourned.

The next meeting of the Board of Trustees will be held on Tuesday, March 20, 2007, at 1:30 p.m., at Wishard Health Services, Outpatient East Building, Room T2008 A&B, 1001 West Tenth Street, Indianapolis, Indiana.

James D. Miner, M.D.
Chairperson, Board of Trustees

Matthew R. Gutwein
President and Chief Executive Officer