

Minutes of the Board of Trustees Meeting of the Health and Hospital Corporation of Marion County, Indiana

June 15, 2004

The meeting of the Board of Trustees ("Board") of The Health and Hospital Corporation of Marion County, Indiana ("HHC"), was held June 15, 2004, at 1:30 pm., in the Fourth Floor Administrative Conference Room "A" of the Ott Building, Wishard Health Services, 1001 West Tenth Street, Indianapolis, Indiana. Members Present: James D. Miner, M.D., Henry C. Bock, M.D., Lula M. Journey, and Robert B. Pfeifer. Members Absent: Jean S. Blackwell, Betsy Brougher, Marjorie H. O'Laughlin.

The Chairman of the Board, Dr. James D. Miner, called the meeting to order and proceeded with roll call.

Dr. Miner asked if there were any additions, corrections or deletions to the minutes for the May 18, 2004 Board meeting. There were none. Dr. Bock made the motion to approve the minutes. Mrs. Journey seconded the motion. The minutes for the May 18, 2004 Board of Trustees meeting were unanimously approved.

The next agenda item was General Ordinances and Resolutions. Dr. Miner requested that Mrs. Keith, general counsel, present the second reading of General Ordinance No. 2-2004, "An Ordinance Amending the Annual Budget of the Health and Hospital Corporation of Marion County Indiana for the Fiscal Year Beginning January 1, 2004 and ending December 31, 2004." Mr. Pfeifer made the motion to read the Ordinance to approve. Mrs. Journey seconded the motion. Mrs. Keith read General Ordinance No. 2-2004. Dr. Miner asked if there were any questions or comments regarding this Ordinance from the public. There were none. He then asked if there were any questions or comments from the Board. There were none. General Ordinance No. 2-2004 was unanimously approved.

Dr. Miner continued by requesting that Dr. Lisa Harris present Bylaws and Policies for the Month of June 2004 for approval. Dr. Harris submitted Policy No. 700-93, Closure of Medical Records, Closure of Medical Records by Patient Care Committee and Policy No. 700-123, Peer Review, Medical Staff Quality Review for approval. Dr. Bock made the motion to approve Policy No. 700-93. Mrs. Journey seconded the motion. Policy No. 700-93 was unanimously approved. Dr. Bock made the motion to approve Policy No. 700-123. Mr. Pfeifer seconded the motion. Policy No. 700-123 was unanimously approved.

Next, Dr. Miner requested that Mr. Sellers, treasurer, present the Treasurer's Report for the month of May 2004. Mr. Sellers stated that Cash Disbursements for May 2004 were \$40.7 million. He asked for approval of the Report. Dr. Bock made the motion to approve and Ms. Journey seconded the motion. The Cash Disbursement Report for May 2004 was unanimously approved.

Mr. Sellers continued his report with the Revenue and Expenditure Report for May 2004. He reported revenues for 2004 have been close to budget. Grant Revenues are above budget by \$2 million and are offset by equal levels of expenses. Personal Expenses are better than budget by 4.6%. Supplies are over budget by 6.5%. Other Services and Charges are \$20 million over budget. General Ordinance 2-2004 will reduce the overage. Mr. Pfeifer made the motion to approve. Dr. Bock seconded the motion. The Revenue and Expenditure Report for May 2004 was unanimously approved.

Next, Dr. Miner requested that Dr. Lisa Harris present the Medical Staff Appointments and Reappointments for the month of June 2004. Dr. Harris stated that the Appointments and Reappointments have been approved by the executive council of the medical staff and requested approval from the Board. Mrs. Journey moved for approval. Mr. Pfeifer seconded the

motion. The Medical Staff Appointments for the month of June 2004 were unanimously approved.

Standing Committee Reports began with the Hospital Committee Report. Dr. Miner reported that the Hospital Committee met on June 15, 2004 and was presented information on and discussed the following:

- New Employee and New Position Information

Lee Livin, Wishard Health Services (WHS), chief financial officer

Theo Bradshaw, WHS, environmental services director

Jim Fuller, WHS, pharmacy director

Marjorie Payne, Midtown Mental Health, executive director

- WHS Medical Policies

- WHS Financials

- Cambio Report (emergency room)

- Town Hall Meetings

- Regenstrief Special Facility Plans

- Patient admissions criteria

- Nationwide search for a WHS OR director

The Planning Committee will meet today, June 15, 2004 directly after the Board meeting. Mr. Gutwein announced that the meetings would be held bi-monthly immediately following this Board meeting.

Dr. Bock reported on the Public Health/Healthy Babies Committee meeting of June 15, 2004. There were presentations on the Mosquito Control program by supervisor Rick Mack and the Stamp Out Syphilis Coalition by Debra Henderson, syphilis elimination coordinator.

Ibrahim AlGhani reported on the Citizens Health Center. Citizens will be assessed on its progress. As a result of the assessment it is anticipated that the Center will have to submit a corrective action plan to the federal government funding agency.

Mr. Gutwein's President's Report included congratulations to the Wishard staff on how well the changes at Wishard Health Services have been implemented. He stated that Dr. Caine was a panelist at a health focused public meeting sponsored by Senator Julia Carson that included members of the Congressional Black Caucus. The meeting was held at the University Conference Center. He also reported that the Health and Hospital Corporation continues its collaboration with the Indiana Health Information Exchange on a project to link City hospitals electronically. Health and Hospital was the first to invest in this project. The Corporation is also involved with the Indianapolis Housing Coalition in the citywide effort to prevent homelessness. These initiatives represent a part of the Corporation's collaborations coalition building and partnerships. He concluded by stating that the Corporation is the lead agency applying for the "Steps to a Healthier US" Grant. The grant will focus on obesity, asthma, diabetes, tobacco use, physical activity and nutrition. The grant funds of \$9 million will be distributed over a five year period.

Dr. Caine reported on the precautionary methods that the Marion County Health Department (MCHD) is presenting to the public regarding the present extensive high heat conditions. She stated that special consideration should be given to young children and pets. She also reported that the Health Department continues to see an increase in Shigella cases in several elementary schools. MCHD is notifying emergency rooms, urgent care facilities and schools regarding the precautions that need to be taken to avoid spreading the disease. There is an active case of tuberculosis in the City and the MCHD is taking the necessary steps to control the situation.

Dr. Harris reported that the week of June 14th is Employee Appreciation Week at Wishard Health Services. The activities began with a Leadership Forum. Special recognition was given to individuals who have contributed to WHS by taking on additional responsibility, and to those who implement cooperation, collaboration and accountability. Activities include June

14th, Employee Health Fair; June 15th , Career Development Fair; June 16th, Cookout and Carnival; and June18th, Service Excellence Awards that will include a Motivational Speaker. The staff passed out apples to individuals entering and leaving the building on Monday, June 14th. Individuals who have gone beyond the call of duty are being given vouchers to redeem for merchandise at the WHS gift shop. There also have been seven WHS billboards recognizing WHS employees placed throughout the City. The week will end with the announcement of the winner of the "Kiss the Pig" contest.

The Board meeting concluded with Kim Harper presenting information on the Wishard Telethon that will be held on July 6, 2004 at 7:00 p.m. with WTHR, Channel 13.

There was no further business therefore the meeting was adjourned.

The next meeting of the Board of Trustees will be held on Tuesday, July 27, 2004, 1:30 pm, in the Fourth Floor Administrative Conference Room "A", Ott Building, Wishard Health Services, and 1001 West Tenth Street, Indianapolis, Indiana.

James D. Miner, M.D.
Chairman, Board of Trustees

Matthew R. Gutwein
President and Chief Executive Officer