

**MINUTES OF THE BOARD OF TRUSTEES MEETING  
OF THE  
HEALTH AND HOSPITAL CORPORATION  
OF MARION COUNTY, INDIANA**

June 19, 2012

The meeting of the Board of Trustees (“Board”) of the Health and Hospital Corporation of Marion County, Indiana (“HHC”), was held on Tuesday, June 19, 2012, at 1:30 p.m., at Wishard Health Services (“WHS”), Outpatient East Building, Room T2008 A&B, 1001 West Tenth Street, Indianapolis, Indiana, 46202.

Members present: David W. Crabb, M.D.; Gregory S. Fehribach; James D. Miner, M.D.; Marjorie H. O’Laughlin and Robert B. Pfeifer.

Members absent: Joyce D. Irwin and Lula M. Journey.

Dr. Miner called the meeting to order and proceeded with the roll call.

Dr. Miner asked if there were any additions, corrections, or deletions to the Board minutes from the Board meeting of May 15, 2012. There were none. Mrs. O’Laughlin made the motion to approve the minutes. Mr. Fehribach seconded the motion. The minutes for the May 15, 2012 Board meeting were unanimously approved.

Dr. Miner stated that General Ordinances and Resolutions was the next agenda item to be presented for approval. Dr. Miner requested that General Ordinance No. 2-2012, “**Smoking Prohibition**,” be read by title and presented for passage. Tavonna Harris Askew, general counsel, read General Ordinance No. 2-2012. Dr. Miner asked if there were any comments or questions from the Board. There were none. Dr. Miner asked if there were any comments or questions from the public. There were none. Mrs. O’Laughlin made the motion to approve. Dr. Crabb seconded the motion. General Ordinance No. 2-2012, “**Smoking Prohibition**”, was approved with 5 Ayes and 0 Nays.

Next, General Ordinance No. 3-2012, “*Administrative Hearings*” was submitted for the first reading. Dr. Miner requested that General Ordinance No. 3-2012, “*Administrative Hearings*” be presented for the first reading. Tavonna Harris Askew, general counsel, HHC, stated that she had a letter from Mrs. O’Laughlin requesting that General Ordinance No. 3-2012 be presented for the first reading. Mrs. O’Laughlin read the letter. Mrs. Askew read General Ordinance No. 3-2012. Dr. Miner asked if there were any questions comments. There were none. Dr. Miner stated that General Ordinance No. 3-2012, “*Administrative Hearings*” would be presented for the second reading at the July 24, 2012 Board meeting.

The Board meeting continued with Dr. Miner explaining the co-applicant agreement between the Eskenazi Health Center Board and HHC. The application was recommended for approval by the Hospital Committee. Matthew Gutwein, president and CEO, HHC, spoke to the Board about HHC's continued commitment to healthcare. He gave an update on HHC's pursuit of federal FQHC Look A-Like status and the development of the Eskenazi Health Center Board. Mr. Gutwein explained that in order to submit an application to apply for federal Look A-Like status, the Eskenazi Health Center Board and HHC must have a co-applicant agreement to govern their relationship and the roles each entity will assume. Dr. Miner asked if there was a motion to approve. Mr. Fehribach made the motion. Dr. Crabb seconded the motion. The motion was unanimously approved.

Bylaws and Policies was the next agenda item presented for approval. The Policy submitted for approval was Policy No. 700-35, “*Potassium Infusion Policy.*” Dr. Miner stated that the Policy was discussed in the June 19, 2012 Hospital Committee meeting. The Policy has been amended and the Hospital Committee recommends approval. Dr. Crabb made the motion to approve. Mr. Fehribach seconded the motion. Policy No. 700-35, “*Potassium Infusion Policy*” was unanimously approved.

The meeting continued with Daniel E. Sellers, CFO and treasurer, HHC, presenting the Treasurer’s Report. Mr. Sellers stated that it is HHC budget preparation time. The budget will be introduced at the July 24, 2012 Board meeting, the Budget Hearing will be August 7, 2012 and the Budget will be presented for approval at the August 28, 2012 Board meeting. At \$126.6 million, May 2012 disbursements are above the 2012 average monthly disbursement amount of \$99.2 million. The increase is primarily due to \$12.3 million in intergovernmental transfers for

nursing home and physician faculty, WHS quarterly PERF payment and an additional June 2012 payroll. Mrs. O’Laughlin made the motion to approve this report. Mr. Fehribach seconded the motion. The May 2012 Cash Disbursements were unanimously approved.

Mr. Sellers continued with the May 31, 2012 Budget Revenue and Expenditures Report. Mr. Sellers stated that the hospital assessment fee was approved by the State. Hospital rates will increase and as a result reimbursements will increase. Revenues are \$80.8 million. Expenses are at \$36 million. WHS will be in line in July without the hospital assessment with a net loss of \$3.5 million. This will move to the positive with the hospital assessment. Mr. Pfeifer made the motion to approve. Dr. Crabb seconded the motion. The Budget Revenue and Expenditure Report for May 31, 2012 was unanimously approved.

The next agenda item was Appointments. Dr. Miner stated that the Appointments were reviewed in the June 19, 2012 Hospital Committee meeting. The Appointments have also been reviewed and approved by the Medical Executive Committee. Dr. Crabb made a motion to approve. Mr. Fehribach seconded the motion. The June 2012 Appointments were unanimously approved.

Bids were the next item presented for Board approval. Dr. Miner stated that the Bids were discussed in the June 19, 2012 Hospital Committee. Dr. Miner gave an explanation of each Bid. The first Bid submitted for approval was ***“Bid Recommendation for BP#5-16 LED Light Fixture Supply.”*** Dr. Crabb made the motion to approve. Mrs. O’Laughlin seconded the motion. The Bid ***“Bid Recommendation for BP#5-16 LED Light Fixture Supply”*** was unanimously approved. The next Bid submitted for approval was ***“FOB Bid Recommendation for BP#4-2 Ornamental Metals.”*** Dr. Crabb made the motion to approve. Mr. Pfeifer seconded the motion. The ***“FOB Bid Recommendation for BP#4-2 Ornamental Metals”*** was unanimously approved.

Mrs. O’Laughlin presented the Public Health/ Healthy Babies (PH/HB) Committee report for June 19, 2012. Mrs. O’Laughlin stated the Committee approved the minutes from the May 15, 2012 meeting. The following two presentations were made to the Committee:

1. ***“Role of Public Health in the Resettlement of Burmese Population to Indianapolis”***  
Marty Handly, RN, Coordinator, South District Health Office  
Darcy Milner, MSW, Social Worker, South District Health Office
2. ***“Mosquito Control Updates,”*** Terry Gallagher, Supervisor, Mosquito Control

Dr. Miner reported on the June 19, 2012, Hospital Committee meeting. The Committee was presented with and discussed the following:

- May 15, 2012 Minutes
- Bid Packages - Tom Ringham, Director of Facilities Management, WHS  
*Bid Recommendation for BP#5-16 LED Light Fixture Supply*  
*FOB Bid Recommendation for BP #4-2 Ornamental Metals*
- New Facility Update – Tom Ringham
- Medical Staff Policy, “*Potassium Infusion Policy No. 700-35*”
- Appointments, Re-Appointments, and Changes to Privileges – Dr. Lisa Harris, CEO, WHS

Dr. Miner stated that the new facility diversity goals are being met and the project is on schedule and at budget.

Dr. Miner stated that the Quality Committee met and reviewed quality measures to include performance improvement and oversight. The Committee discussed the dashboard for hospital departments and services. There were no red areas indicating a need for improvement and the green areas showed improvement in the redesigned emergency flow system. Also reviewed was mortality data and nothing abnormal was noted. Federal quality measure are being met and there is continued improvement in the goals that have been set. The Committee will continue to discuss future and new measures. The Quality Committee review showed improvement overall.

Dr. Charles Miramonti, Chief of Emergency Medical Services, Indianapolis Emergency Medical Service (IEMS), gave the IEMS Report. IEMS conducted services at the Indianapolis Police Departments Community Day Run/Walk and the Indy 500. Dr. Marimonti stated that no major emergency incidents occurred at the Indy 500. He stated that the Indy Care Program is moving forward and has performed above the national average in the resuscitation area. The IEMS will implement new trauma guidelines. IEMS is also collaborating with the MCPHD on a vaccination initiative. The Service will be moving to the City County Building. Dr. Marimonti stated that IEMS received an “Above and Beyond” award from the Indiana National Guard.

At this point, Dr. James D. Miner, chairperson, HHC Board of Trustees, complimented IEMS on their excellent work and services.

Shelia Guenin, vice president, LTC, HHC, presented the LTC Report. Mrs. Guenin distributed a new American Senior Community Book to the Board. This book includes special stories about Senior Community occupants. Mrs. Guenin shared a story about one particular occupant, Edna May Kopyy a resident at East Lake Nursing and Rehabilitation in Elkhart, Indiana. Mrs. Kopyy had been a shortstop for the All-American Girls Professional Baseball League. Two new facility acquisitions are expected by August 1, 2012. They are Countryside Meadows, a 171 bed nursing facility located in Avon and Bethany Village Residential. Bethany Village Residential is a 108 bed facility located on South Shelby Street in Indianapolis. Due to an analysis of utilization of licensed beds at several facilities, over the next three quarters there will be a reduction in the number of licensed beds at sixteen locations across the stated and an addition of beds at one facility. To date, this year, LTC has completed quality review site visits at thirty-five facilities. Mrs. Guenin reported that the nurses at Heritage Park in Fort Wayne, Indiana are excited about the new Med Select medication system. For the past three years, the Bethlehem Woods facility has earned two perfect annual licensure recertification surveys.

Margie Payne, vice president, Midtown Mental Health Center, reported that the Midtown Board of Directors did not meeting in June 2012. Ms. Payne stated that Midtown Mental Health Center participate in a federal audit and the results were favorable. Midtown is conducting services at the WHS Women's Center for Excellence. Midtown will conduct an Art Show that will exhibit client art on July 13, 2012 in the Ft. Square area. Midtown will also honor 10 clients who have not smoked for 365 days as a result of their smoking program.

Matthew R. Gutwein, president and CEO, HHC, stated that the WHS Healthy Brain Center for Medicaid Services, under the direction of Dr. Malaz Boustani, is the recipient of a \$8 million federal grant. There were 350 applicants. The grant will enable the service to continue work with dementia patients. The Brain Center services have been replicated throughout the country.

Mr. Gutwein reported that Dr. Lisa Harris, CEO and medical director, WHS, was invited to the White House to share information regarding the health information technology system. Mr. Gutwein also stated that June 2012 marks the one year anniversary of Eskenazi gift, the largest gift in the country to a hospital. The new facility capital campaign is over its goal and is now at \$72.3 million. One specific focus of the new facility team is worker safety. HHC is

HHC is nearing the final stages of the FQHC status application. The community board appointments are complete.

Dr. Virginia Caine, director, Marion County Public Health Department (MCPHD), reported that MCPHD was co-sponsor for the Neighborhood-USA (NUSA) Conference. The Indianapolis Resource Center conducted tours of the City during the Conference. The MCPHD will conduct a Points of Dispensing (POD) exercise at the United States Postal Service on June 26, 2012. There will be 125 MCPHD employees involved in the exercise. Dr. Kenneth Fife, Indiana University School of Medicine and Dr. Sharon Ermin will provide consultation for the exercise. The focus will be anthrax. IEMS will also participate in the exercise.

Since this was a public meeting Dr. Miner asked if there were any comments or questions from the public. Present at this meeting were representatives from the Service Employees International Union (SEIU), Center for Jobs for Justice, Workers Rights Board and the NAACP who expressed their gratitude for HHC's support of their concerns regarding working conditions with the Securitech Security Services. These representatives also requested additional support with this initiative.

There was no further business and the meeting was adjourned.

The next meeting of the Board will be held on Tuesday, July 24, 2012, (Budget Introduction) at 1:30 p.m., at WHS, Outpatient East Building, Room T2008 A&B, 1001 West Tenth Street, Indianapolis, Indiana, 46202.

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James D. Miner, M.D., Chairman  
Board of Trustees

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Matthew R. Gutwein  
President and Chief Executive Officer