

**MINUTES OF THE BOARD OF TRUSTEES MEETING
OF THE
HEALTH AND HOSPITAL CORPORATION
OF MARION COUNTY, INDIANA**

May 17, 2011

The meeting of the Board of Trustees (Board) of the Health and Hospital Corporation of Marion County, Indiana (HHC) was held on Tuesday, May 17, 2011, at 1:30 p.m., at Wishard Health Services (WHS), Outpatient East Building, Room T2008 A&B, 1001 West Tenth Street, Indianapolis, Indiana. Members Present: David W. Crabb, M.D; Gregory S. Fehribach; Joyce D. Irwin; Lula M. Journey; James D. Miner, M.D.; Robert B. Pfeifer; and Marjorie H. O’Laughlin. Members Absent: None

Dr. James D. Miner, chairperson, called the meeting to order and proceeded with the roll call.

Dr. Miner asked if there were any additions, corrections, or deletions to the minutes for the April 15, 2011 Board meeting. There were none. Mrs. Irwin made the motion to approve. Mr. Pfeifer seconded the motion. The minutes for the April 15, 2011 Board meeting were unanimously approved.

Dr. Miner stated that General Ordinances and Resolutions was the next agenda item to be presented for approval. He requested that Resolution No. 5-2011 “*Appointment of Virginia A. Caine, M.D. As Public Health Division Director of the Health and Hospital Corporation of Marion County, Indiana*” be presented for approval. Mr. Gutwein, HHC president and CEO stated The Code of the City of Indianapolis states that the director of the Marion County Public Health Department be appointed to a four-year term. Mrs. Journey made the motion to approve the Resolution. Mrs. Irwin seconded the motion. Resolution No. 5-2011, “*Appointment of Virginia A. Caine, M.D. as Public Health Division Director of the Health and Hospital Corporation of Marion County, Indiana*” was unanimously approved.

The next agenda item was “Bylaws and Policies.” *Policy No. 700-28, “Absence of the Medical Director” and Policy No. 700-81, “Monitoring of Blood Utilization”* were submitted for approval. Dr. Miner stated that revisions were made to the policy and gave brief explanations of

each revision. Dr. Miner also stated that the policies were discussed in the May 17, 2011 Hospital Committee meeting and the Hospital Committee recommends approval of the policies. Dr. Crabb made the motion to approve. Mr. Pfeifer seconded the motion. “Policy No. 700-28 **“Absence of the Medical Director”** and Policy No. 700-81 **“Monitoring of Blood Utilization”** were unanimously approved.

The next item submitted for approval was an **“Application for Clinical Privileges, WHS Department of Family Medicine.”** Jessica Barth, vice president, HHC Legal Services, stated that revisions have been made to the Application. Dr. Crabb made the motion to approve. Mr. Pfeifer seconded the motion. The **“Application for Clinical Privileges, WHS Department of Family Medicine”** was unanimously approved. .

Next, Dan Sellers, treasurer, presented the April 2011 Cash Disbursements. At \$81.2 million, April 2011 disbursements are below the 2011 average monthly disbursement amount of \$83.6 million. The decrease is primarily due to the hospital quarterly PERF payment that was not made in April. Mrs. O’Laughlin made the motion to approve. Mrs. Irwin seconded the motion. The April 2011 Cash Disbursements were unanimously approved.

Mr. Sellers continued with the April 2011 Revenue and Expenditure Budget Analysis. Tax Revenues and Other State and Federal Revenues are inline with the budget. Public Health revenues are over budget by 45.56%. Headquarters Revenues are under budget. Grant Revenues are under budget. In the Expenditures category Personal Services are under budget. Supplies are over budget. Other Services and charges are under budget. The annual purchase orders open for contractual items are \$9.2 million. Capital Outlays are under budget. WHS support payments are under budget. In the Long Term Care category the negative expense reflects year-end divisional surplus anticipated to be distributed back to Headquarters. Mr. Sellers requested acceptance of the April 2011 Revenue and Expenditure Budget Analysis. Mr. Fehribach made the motion. Mrs. Journey seconded the motion. The April 2011 Revenue and Expenditure Budget Analysis was unanimously accepted.

Mr. Sellers ended his report by stating that the total equity is \$754 million and that total cash is \$90 million from bonds and \$27 million from equity. This is a total of \$117 million dollars spent on the project.

The were no Bids submitted for approval for the month of May 2011.

The next agenda item was Appointments. Dr. Lisa Harris, CEO and medical director, WHS, submitted the Appointments for Board approval. Dr. Harris stated that the Appointments had been reviewed and approved by the Medical Executive Committee. Mrs. Journey made a motion to approve. Mrs. Irwin seconded the motion. The May 2011 Appointments were unanimously approved.

Mrs. O'Laughlin reported on the May 17, 2011 Public Health/Healthy Babies Committee meeting. Mrs. O'Laughlin stated that the committee was presented with and discussed the following:

- Approval of May 17, 2011 Minutes
- Mosquito Control Update
Terry Gallagher, Supervisor
- Rodent Control Update
Mark Foster, Assistant Supervisor
- Second Annual County Health Rankings
Dr. Virginia Caine, Director, MCPHD

Dr. Miner stated that the Hospital Committee was presented with and discussed the following:

- Approval of May 17, 2011 Minutes
- The New Wishard Update
Tom Ringham, Director, Facilities Management
- 38th Street Facility Update
Lee Livin, Vice President, Clinical and Business Integration
- Medical Staff Policies
Lisa Harris, M.D., CEO and Medical Director
 - Policy 700-28: Absence of the Medical Director
 - Policy 700-81: Monitoring of Blood Utilization
- Key Regulatory and Mandatory Initiatives
Dave Shaw, Chief Information Officer
- Financials 1Q-2011
Lee Livin, Vice President, Clinical and Business Integration

Jim Fuller, vice-president, Clinical Support Services, WHS, gave the Citizens Health Center (Citizens) Update. Citizens is awaiting notification regarding the HRSA application. There is an

increase in Burmese clientele at the Center. A Burmese translator has been added to the staff. Provider productivity continues to be under review.

In the absence of Dr. Charles M. Miramonti, chief of Indianapolis Emergency Medical Services (IEMS) Dan Sellers, treasurer gave a report of the status of IEMS. The week of May 16th is National EMS Week. The staff of IEMS participated in a strategic planning retreat. One result of the retreat was a mission statement to include “***Right Care, Every Person, Every Time.***” The service is formulating a financial plan and focusing on long and short-term initiatives. The academy graduated an IEMS class in the month of May. The satisfaction surveys that were distributed to customers are being returned. The service experienced 8400 runs with 5400 actual transports. Ninety percent of the runs were within a nine minute arrival time.

Shelia Guenin, vice president, Long Term Care reported that five facilities were acquired in the months of March and April. The Long Term Care team visited the Irvington facility and is reviewing and working out plans to improve the status of the facility. The Harcourt facility received low grades at time of purchase but is experiencing significant improvement. The facility successfully completed its first federal survey. The team visited the Williamsport facility. There was a couple at the facility that celebrated their 73rd wedding anniversary. The team will visit the West Bend facility in South Bend, Indiana. The week of May 9, 2011 is National Nursing Home Week. Mrs. Guenin also reported on the various patient social activities that were conducted at several of the Long Term Care facilities for National Nursing Home Week. Examples are a prom, a celebration of the American Village 500, renewal of wedding vows with limousine rides and an actual wedding for a 90 and 92 year-old couple. The Long Term Care staff will attend the Indiana Hospital Association Conference in May 2011.

Board member Joyce Irwin gave the Midtown Advisory Board report. The financials for the Center are being reviewed. Midtown is reviewing their Indianapolis Public School program. Presently, the Center provides services in twenty elementary schools and three high schools. There have been a total of 417 youth served in these schools to date for 2011. In 2012 the Center will increase schools to twenty-two elementary schools and four high schools. The satisfaction surveys that were mailed to clients are returning and results reveal a satisfactory rating of 4.25 on a 5-point scale. The Center will conduct summer programming with the support of funds from a grant awarded by the St. Mary’s Guild.

Mr. Gutwein, president and CEO, HHC, reported that the week of May 10th was the one-year anniversary of the ground breaking for the New Wishard Facility. The project is at budget and on schedule. The top beam is expected to be installed on December 15, 2015. HHC is working with a state committee on a project to increase Medicaid funds. Mr. Gutwein also stated that the to date Wishard Health Foundation has raised \$13.4 million dollars for the New Wishard Project. The WHS employee fund raising match campaign has exceeded the goal. There has been a extension to July 1, 2011 for the employee match campaign. HHC continues work with partners on health care reform. HHC will be presenting the New Wishard Update information to the City County Municipal Corporation on Tuesday, May 24, 2011.

Virginia Caine, MD, public health director, Marion County Public Health Department (MCPHD), began her report by thanking the Board of Trustees for reappointing her as public health director for the Marion County Public Health Department. She thanked all for continued support during her tenure. Dr. Caine introduced Nancy Keefe, RN, administrator, MCPHD Community Based Care. Mrs. Keefe was an award winner of the Indianapolis Star's Salute to Nurses. Mrs. Keefe received the award in the community outreach category. May 6-12 is Nurses Week.

Margie Payne, vice president, Midtown Mental Health Center, stated that Midtown nurse Julie Ballard was also honored at the Indianapolis Star's Salute to Nurses.

Dr. Lisa Harris, CEO, Wishard Health Services, reported that WHS is participating in a Indiana State Department of Health Survey. Representatives from the WHS staff will be visiting the Cleveland Clinic for a health summit. The staff will be looking at ways to enhance services. The WHS Employee Health Center is open and a grand opening is scheduled for June 2011. WHS presented at the Clinical Translational Sciences Initiative, giving the hospital perspective. This is an initiative that supplies significant funding. WHS has a relationship with the Mexican Consulate to work on getting individuals health care as soon as possible. Thirty WHS employees participated in a volunteer service project. The Decorator Show House was a success again this year. The Wishard Health Foundation had a table during the Show House tours this year. WHS continues working closely with the Wishard Health Foundation on fundraising.

Ernie Vargo, president, Wishard Health Foundation, stated that the Foundation is conducting tours. The Foundation is meeting with and informing the community about the new facility. Mr. Vargo stated that the Wishard Health Foundation and Wishard Health Services team are deeply involved and excited about the project.

There was no further business and the meeting was adjourned.

The next meeting of the Board will be held on Tuesday, June 21, 2011, at 1:30 p.m., at WHS, Outpatient East Building, Room T2008 A&B, 1001 West Tenth Street, Indianapolis, Indiana.

James D. Miner, M.D.
Chairman, Board of Trustees

Matthew R. Gutwein
President and Chief Executive Officer