

# **Minutes of the Board of Trustees Meeting of the Health and Hospital Corporation of Marion County, Indiana**

**October 21, 2003**

The meeting of the Board of Trustees ("Board") of The Health and Hospital Corporation of Marion County, Indiana ("HHC"), was held October 21, 2003, at 1:30 pm., in the Fourth Floor Administrative Conference Room "A" of the Ott Building, Wishard Health Services, 1001 West Tenth Street, Indianapolis, Indiana. Members present: James D. Miner, M.D.; Jean S. Blackwell; Lula M. Journey; Marjorie H. O'Laughlin; Robert B. Pfeifer. Member absent: Henry C. Bock, M.D., Betsy Brougher.

The Chairman of the Board, Dr. James Miner, called the meeting to order and proceeded with roll call.

Dr. Miner requested approval of the minutes from the September 16, 2003 meeting. Dr. Bock made the motion to approve. Mr. Pfeifer seconded the motion. The minutes for September 16, 2003 Board of Trustees meeting were unanimously approved.

The next agenda item was General Ordinances and Resolutions. Ms. Keith stated that she has a letter from Ms. Journey requesting the General Ordinance No. 4-2003 be presented for the first time. Dr. Miner asked Ms. Keith to present General Ordinance No. 4-2003, "An Ordinance Amending the Annual Budget of the Health and Hospital Corporation of Marion County, Indiana, for the Fiscal Year Beginning January 1, 2003 and Ending December 31, 2003" by title for the first reading. Ms. Keith read the Ordinance. There were no comments or questions. Dr. Miner stated that the Ordinance will be presented for the second time at the November 18, 2003 Board of Trustees meeting and considered for passage at the December 16, 2003 meeting.

Next, Dr. Miner requested that Dan Sellers, treasurer, present the September 2003 Treasurer's Report. The 2003 September Cash Disbursements were \$32.6 million. Mr. Sellers requested acceptance of the September Cash Disbursements. Mrs. O'Laughlin made the motion to accept and Mr. Pfeifer seconded the motion. The 2003 September Cash Disbursements were unanimously accepted.

Mr. Sellers presented the Revenue and Expenditure Report for September 30, 2003. As of September 30, 2003, the Health and Hospital Corporation is currently \$1.5 million better than budget. Public Health Revenues are better than budget, Headquarters Revenue is below budget, and Capital Outlays are under budget by \$1.5 million. Mr. Sellers asked if there were any questions. There were no questions therefore Dr. Miner asked for approval of the Revenue and Expenditure Report for September 30, 2003. Ms. Blackwell made the motion to approve. Mr. Pfeifer seconded the motion. The report was unanimously approved.

Dr. Jones presented a list of Medical Staff Appointments and Reappointments for October 2003 that has been approved by the executive council of the medical staff. Ms. Journey made the motion to approve. Ms. Blackwell seconded the motion. The Medical Staff Appointments and Reappointments for October 2003 were unanimously approved.

Mr. Pfeifer reported that the Audit Committee met on October 21, 2003. The Committee received reports on the following:

- internal auditors report on the results of sub-recipient monitoring
- Citizens Health Corporation review
- KPMG results of final audit for 2002

Dr. Miner reported that the Hospital Committee meeting of October 21, 2003 included information on the following:

- WHS August Financials
- Presentation by Janice Lawrence-Stoufer on a community partnership with to allow employees to take class work at Community College of Indianapolis that will assist in upward mobility in the WHS workforce.
- Implementation of the patient financial responsibility policy

Mrs. O'Laughlin gave a report on the October 2003 Public Health/Healthy Babies Committee Meeting. Tara Parchman, manager, Financial Services, concluded her presentation on the 2004 Public Health Budget. The budget will be reduced from the 2003 amount but the losses will be offset by increasing fees. The total budget will be \$31,120,000. To reduce costs there has been a change to the Cingular Mobile Telephone Plan that will result in a savings of approximately \$100,000 and there will be a reduction in the use of PC's. The Corporation has also implemented a Cut Cost for Cash Plan that will result in employees submitting saving suggestions and receiving \$100 for every \$1000 saved as a result of their suggestions. Dr. Caine presented the Committee with information regarding the 2004 MCHD priority areas. These areas are obesity and smoking. Health insurance costs for employees are being reviewed.

The Quality Committee met on October 15, 2003. The Committee discussed the WHS Performance Improvement Report. Information from June to September was reviewed. Areas that have improved and areas that need improvement were discussed. Plans will be implemented for continued improvement. The WHS risk management position was filled as of October 15, 2003.

Ibrahim AlGhani reported that the Citizen's Health Center is preparing for a federal site visit on November 4-6, 2003. The visit will include review of clinical management and administration.

Mr. Gutwein thanked MCHD employees for their work on the Health and Hospital annual budget. He also expressed his gratitude for the smooth implementation of the WHS patient responsibility plan. He stated that Health and Hospital would be featured on the ABC News Nightline program. Kim Harper will give information on that program at the end of this meeting.

Dr. Caine reported that Dr. Walter Orenstein, Director of the Immunization Program, Center for Disease Control, would visit Indianapolis in the next week to be a part of a citywide flu immunization campaign. The campaign sponsors include the Indiana Fever. She also reported that there is an invitation in the Board packet for a luncheon for Dr. Andrea Barthwell, Deputy Director of Demand Reduction of the White House Office of National Drug Control Policy. This luncheon will be held at St. Luke Methodist Church and will be co-sponsored by Life Effectiveness Training.

Dr. Jones's report included a presentation by Kim Harper, Vice President of Community and Public affairs, on the ABC News Nightline Program. Health and Hospital will be featured on Nightline as a part of a weeklong healthcare series that will be aired the week of October 20-24, 2003. She presented a video taped promotion of the program to the Board. She also stated that a videotape of the entire news program would be sent to all Board of Trustees members. Kim Harper also announced that there would be an Outsider Art Show the weekend of October 25th. The show will be held at the Midland Arts & Antiques Market.

Other Business included Mrs. O'Laughlin announced the success of the Indiana AIDS Walk.

Mr. Gutwein acknowledged two guests who were in attendance at the meeting. They were tattoo and body piercing professionals Kiki Geanakas and Barry Konijisky who expressed concerns regarding regulations of tattoo and body piercing facilities in the city.

There was no further business therefore the meeting was adjourned.

The next meeting is Tuesday, November 18, 2003, 1:30 pm, in the Fourth Floor Administrative Conference Room "A", Ott Building, Wishard Health Services, 1001 West Tenth Street, Indianapolis, Indiana.

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James D. Miner, M.D.  
Chairman, Board of Trustees

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Matthew R. Gutwein  
President and Chief Executive Officer